UNIVERSITY OF ARKANSAS
BOARD OF TRUSTEES
Meeting Agenda

January 25-26, 2017

University of Arkansas, Fayetteville
University of Arkansas for Medical Sciences
University of Arkansas at Pine Bluff
University of Arkansas at Little Rock
University of Arkansas at Monticello
University of Arkansas at Fort Smith
University of Arkansas Division of Agriculture
Phillips Community College of the University of Arkansas
University of Arkansas Community College at Hope
University of Arkansas Community College at Batesville
University of Arkansas Community College at Morrilton
Cossatot Community College of the University of Arkansas
Arkansas Archeological Survey
Criminal Justice Institute
Arkansas School for Mathematics, Sciences and the Arts
University of Arkansas Clinton School of Public Service
University of Arkansas System eVersity
MEETING OF THE BOARD OF TRUSTEES
UNIVERSITY OF ARKANSAS

HOSPITAL LOBBY GALLERY

UNIVERSITY OF ARKANSAS FOR MEDICAL SCIENCES

LITTLE ROCK, ARKANSAS

JANUARY 25-26, 2017

TENTATIVE SCHEDULE:

Wednesday, January 25, 2017 – UAMS Hospital Lobby Gallery
1:30 p.m. Chair Opens Regular Session
1:30 p.m.* Joint Hospital Committee Meeting
2:15 p.m.* Audit and Fiscal Responsibility Committee Meeting
3:15 p.m.* Buildings and Grounds Committee Meeting
3:45 p.m.* Agriculture Committee Meeting
*Approximate time or at the conclusion of the previous meeting.

6:00 p.m. Dinner at the Country Club of Little Rock for Trustees/Spouses and Chancellors

Thursday, January 26, 2017 – UAMS Hospital Lobby Gallery
8:45 a.m. Regular Session Continues
Luncheon
January 13, 2017

TO MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

The Board of Trustees of the University of Arkansas will meet on Wednesday and Thursday, January 25-26, 2017, in the Hospital Lobby Gallery of the University of Arkansas for Medical Sciences in Little Rock. Wednesday’s meetings will begin at 1:30 p.m. and Thursday’s meetings will begin at 8:45 a.m. The tentative schedule is as follows:

**Wednesday, January 25, 2017 – UAMS Hospital Lobby Gallery**
- 1:30 p.m. Chair Opens Regular Session
- 1:30 p.m.* Joint Hospital Committee Meeting
- 2:15 p.m.* Audit and Fiscal Responsibility Committee Meeting
- 3:15 p.m.* Buildings and Grounds Committee Meeting
- 3:45 p.m.* Agriculture Committee Meeting
  *Approximate time or at the conclusion of the previous meeting.
- 6:00 p.m. Dinner at Country Club of Little Rock for Trustees/Spouses and Chancellors

**Thursday, January 26, 2017 – UAMS Hospital Lobby Gallery**
- 8:00 a.m. Light Breakfast
- 8:45 a.m. Regular Session Continues
  Luncheon

The agenda and supporting materials for the Board and Committee meetings are attached.
I look forward to seeing you on January 25-26 in Little Rock.

Sincerely,

[Signature]

Reynie Rutledge, Chair
Board of Trustees
University of Arkansas

Attachments
AGENDA FOR THE MEETING OF THE
UNIVERSITY OF ARKANSAS BOARD OF TRUSTEES
UNIVERSITY OF ARKANSAS MEDICAL SCIENCES
HOSPITAL LOBBY GALLERY
LITTLE ROCK, ARKANSAS
1:30 P.M., JANUARY 25, 2017 AND 8:45 A.M., JANUARY 26, 2017

1. Approval of Minutes of Regular Meeting Held November 10-11, 2016 (Action)

COMMITTEE MEETINGS

JOINT HOSPITAL COMMITTEE MEETING – under separate cover
Chair Gibson, Members: Eichler, Goodson, Harriman, Hyneman and Waldrip
1. Approval of Minutes of Meeting Held November 10, 2016 (Action)
2. Approval of the Safety Management and Emergency Preparedness Reports (Action)
3. Approval of Quality Assurance and Performance Improvement Plan (Action)
5. Review of the Performance Improvement and Patient Safety Report (Information)
6. Review of UAMS Clinical Enterprise Key Indicators (Information)
7. Chief Executive Officer’s Update (Information)
8. Chancellor’s Update (Information)

AUDIT AND FISCAL RESPONSIBILITY COMMITTEE – under separate cover
Chair Harriman, Members: Broughton, Eichler, Gibson, Goodson and Hyneman
Audit Section
1. Approval of the Minutes of the Meeting held November 10, 2016 (Action)
2. Approval of the Arkansas Legislative Audit’s Financial Statements Audit Reports and Other Reports with Corresponding Management Responses for the Year Ended June 30, 2016 (Action)
3. Approval of the University of Arkansas for Medical Sciences Report on Federal Awards in Accordance with OMB Uniform Guidance with Corresponding Management Responses for the Year Ended June 30, 2016 prepared by Pricewaterhouse-Coopers, LLP (Action)
4. Approval of Beall Barclay and Company, PLC Financial Statements Audit Reports, Reports on Internal Control over Financial Reporting and Compliance, and Communication With Those Charged With Governance Letters for the
AGENDA FOR THE MEETING OF THE UNIVERSITY OF ARKANSAS BOARD OF TRUSTEES
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University’s National Public Radio Stations for the Year Ended June 30, 2016 (Action)
5. Approval of the HoganTaylor, LLP Independent Accountant’s Reports on the Application of Agreed-Upon Procedures over the University’s Intercollegiate Athletics Programs for the Year Ended June 30, 2016 (Action)
6. Approval of HoganTaylor LLP’s Independent Auditor’s Report on Compliance Related to the Liquidation of University of Arkansas at Little Rock’s Federal Perkins Loan Program (Action)
7. Approval of Internal Audit Reports (Action)
8. Approval of Follow-up Report (Action)
9. Approval to Select an Independent External Audit Firm for the University of Arkansas for Medical Sciences (Action)
10. Other Business (Information)

Fiscal Responsibility Section

11. Approval to Issue Bonds, UAM (Action)

BUILDINGS & GROUNDS COMMITTEE MEETING
Chair Goodson, Members: Harriman, Hyneman, Nelson, Pryor and Waldrip
Agenda and Items under “Buildings and Grounds” Tab

AGRICULTURE COMMITTEE MEETING
Chair Broughton, Members: Gibson, Nelson, Pryor and Waldrip
Update and Progress in the Division of Agriculture and the Various Agricultural Campuses/Units (Information)

Tentative End to Day One
DAY TWO BEGINS (tentative)

2. Report on the Joint Hospital Committee Meeting Held January 25, 2017 (Action)


5. Report on Agriculture Committee Meeting Held January 25, 2017 (Action)

6. Authorization for Expense Reimbursement for Each Board Member for Performing Official Board Duties for Calendar Year 2017 (Action)

7. Campus Report: Chancellor Daniel W. Rahn, University of Arkansas for Medical Sciences

8. Chairman’s Report: Reynie Rutledge, UA Board Chairman

9. President’s Report: Donald R. Bobbitt, University of Arkansas System

Dr. Maria Markham, Director, Arkansas Department of Higher Education

University of Arkansas for Medical Sciences

10. Consideration of Request for Approval of Amendments to the Institutional Compliance Program, UAMS (Action)

11. Consideration of Request for Approval of Proposals to Add the Following New Programs, UAMS (Action)
   - Graduate Certificate in Global Health
   - Graduate Program (MS & PhD) in Biomedical Informatics
   - Graduate Certificate in Healthcare Analytics
   - Graduate Certificate in Healthcare Management

12. Consideration of Request for Approval of Proposals to Delete the Programs Listed Below at UAMS and to Offer as New Programs at Pulaski Technical College Pending Legislative Approval of the Merger of PTC with the University of Arkansas System, UAMS and PTC (Action)
• Certificate of Proficiency, Technical Certificate and Associate of Science - Emergency Medical Science
• Associate of Science in Surgical Technology

University of Arkansas, Fayetteville

13. Consideration of Request for Approval of Proposals to Add Online Offerings of Two Existing Degree Programs, UAF (Action)
   • Bachelor of Science in Business Administration in Accounting
   • Post Master’s Certificate in Building-Level Administration and District-Level Administration

14. Consideration of Request for Approval of Proposals to Add a Minor in History of Architecture and Design and Add a Concentration of Agricultural Leadership to the Bachelor of Science in Agricultural, Food, and Life Sciences, UAF (Action)

15. Consideration of Request for Approval of a Proposal to Reconfigure the Bachelor of Science in Human Environmental Sciences by Consolidating the Human Development & Family Science Major with Three Concentrations into two Stand-Alone Majors of Human Development and Family Sciences and Birth through Kindergarten with no Concentrations, UAF (Action)

16. Consideration of Request for Approval of Proposals to Delete the Following Programs, UAF (Action)
   • Concentrations of Birth through Kindergarten, Child Development, and Lifespan in the major of Human Development and Family Sciences of the Bachelor of Science in Human Environmental Science Degree
   • Bachelor of Arts in American Studies in the Department of Arts and Sciences

17. Notification of Proposals to Change the Name of the Following Programs, UAF (Information)
   • Spanish Business Orientation Minor to the Spanish for the Professions Minor
   • Lemke Department of Journalism to the School of Journalism and Strategic Media

18. Consideration of Request for Approval of a License Agreement with VivImmune, LLC, UAF (Action)
University of Arkansas at Little Rock

19. Consideration of Request for Approval of Proposals to Add the Following Programs, UALR (Action)
   - Minor in Actuarial Science
   - MOU 2+2 Agreement - UALR and UA Hope Texarkana: Associate of Arts to Bachelor of Social Work
   - MOU 2+2 Agreement - UALR and Pulaski Technical College: Associate of Arts to Bachelor of Social Work

20. Consideration of Requests for Approval of Proposals to Offer Two Existing Programs via Distance Education, UALR (Action)
   - Bachelor of Social Work
   - Bachelor of Business Administration in Accounting

21. Consideration of Requests for Approval of Four New Substantive Change Requests – 4+1 Plans, UALR (Action)
   - Early Entry Program into the Master of Public Administration
   - Early Entry Program into the Master of Science in Information Science
   - Early Entry Program into the Master of Science in Construction Mgt
   - Early Entry Program into the Master of Science in Information Quality

22. Consideration of Requests for Approval of Proposals to Delete the Following Programs, UALR (Action)
   - Graduate Certificate - Regional Economic Development
   - Graduate Certificate and Masters - Accountancy
   - Graduate Certificate and Masters - Taxation
   - Certificate of Proficiency - Service Learning Scholars

University of Arkansas at Fort Smith

23. Consideration of Request for Approval of a Proposal to Offer the Existing Associate of Applied Science, the Technical Certificate and Certificate of Proficiency in Early Childhood Education, Pre-K Level, Age 3-4 Endorsement via Distance Education, UAFS (Action)

24. Notification of a Proposal to Change the Name of the Resource Interpretative Minor to the Public History Minor, UAFS (Information)
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University of Arkansas Community College at Batesville

25. Consideration of Requests for Approval of Proposals to Place the Technical Certificate in Web Design and the Technical Certificate in Accounting on Inactive Status, UACCB (Action)

University of Arkansas Community College at Morrilton

26. Consideration of Request for Approval of Proposals to Revise the Curriculum and Credit Hours in the Listed Programs, UACCM (Action)  
   • Certificate of Proficiency and Technical Certificate - Industrial Mechanics and Maintenance  
   • Certificate of Proficiency and Technical Certificate - Welding

27. Consideration of Request for Approval of a Proposal to Create a New Associate of Applied Science Degree in Welding, UACCM (Action)

28. Consideration of Request for Approval of a Proposal to Delete the Certificate of Proficiency in Pipe Welding, UACCM (Action)

29. Notification of a Proposal to Change the Name of the Associate of Applied Science in Business with Emphasis in Business Office Technology to Emphasis in Business Administrative Technology, UACCM (Information)

All Campuses

30. Unanimous Consent Agenda (Action)

31. Executive Session
Item 1: Approval of Minutes of Regular Meeting
Held November 10-11, 2016 (Action)

APPROVAL OF MINUTES OF REGULAR MEETING
HELD NOVEMBER 10-11, 2016 (ACTION)
MINUTES OF THE MEETING OF THE
UNIVERSITY OF ARKANSAS BOARD OF TRUSTEES
UNIVERSITY OF ARKANSAS, FAYETTEVILLE
BOYER HALL, JANELLE Y. HEMBREE ALUMNI HOUSE
FAYETTEVILLE, ARKANSAS
1:00 P.M., NOVEMBER 10, 2016 AND
8:30 A.M., NOVEMBER 11, 2016

TRUSTEES PRESENT:

TRUSTEE ABSENT:

UNIVERSITY ADMINISTRATORS
AND OTHERS PRESENT:

Chairman Reynie Rutledge; Trustees Ben Bynum, Mark Waldrip; John Goodson;
Stephen A. Broughton, MD; Cliff Gibson;
Morri Harris; Sheffield Nelson and Kelly Hichler.

Trustee David Pryor.

System Administration:
President Donald R. Bobbitt, Of Counsel Fred Harrison; General Counsel JoAnn Maxey, Vice President for Academic Affairs Michael K. Moore, Vice President for Administration Ann Kemp, Vice President for Agriculture Mark Cochran, Chief Audit Executive Jacob Flournoy, Director of Communications Nate Hinkel, Vice President for University Relations Melissa Rust, Senior Director of Policy and Public Affairs Ben Beaumont, Assistant to the President Angela Hudson and Associate for Administration Sylvia White.

UAF Representatives:
Chancellor Joseph E. Steinmetz, Vice Chancellor for Finance and Administration Tim O'Donnell, Vice Chancellor for Diversity and Community Charles Robinson, Vice Chancellor for Governmental Relations Randy Massanelli, Executive Director of the Arkansas Alumni Association Brandy Cox, and Associate Vice Chancellor for Facilities Michael R. Johnson.
UAMS Representatives:
Chancellor Daniel W. Rahn; Chief Medical Quality Officer Chris Cargile; Provost and Chief Academic Officer Stephanie Gardner; Chief Financial Officer Hospital Daniel J. Riley; Vice Chancellor and Chief Financial Officer Bill Bowes; Chief Medical Quality Officer Chris Cargile; ICE Chief Clinical Officer Steppe Metc; Vice Chancellor Institutional Relations Cherry Duckett and Director, UAMS BioVentures, Nancy Grace.

UALR Representatives:
Chancellor Andrew Rogerson, Vice Chancellor and Provost Zulma Toro, Vice Chancellor for Finance Steve McClellan, Associate Vice Chancellor for Facilities Dave Millay and Chief Government Relations Joni Lee.

UAPB Representatives:
Chancellor Laurence B. Alexander, Chief of Staff Janet Broiles, Vice Chancellor for Finance and Administration Carla Martin, Interim Vice Chancellor for Academic Affairs Jacquelyn McCray and Facilities Manager Robert Walls.

UAM Representatives:
Chancellor Karla Hughes, Vice Chancellor for Finance and Administration Jay Jones and Interim Vice Chancellor of Academic Affairs Peggy Doss.

UAFS Representatives:
Chancellor Paul Beran, Vice Chancellor for Finance Brad Sheriff and Vice Chancellor for Academic Affairs Georgia Hale.
PCCUA Representatives:
Chancellor Keith Pinchback, Vice Chancellor for Instruction Debby King and Vice Chancellor for Finance and Administration Stan Sullivant.

UACCH Representatives:
Chancellor Chris Thomason and Vice Chancellor for Academics Laura Clark.

UACCM Representatives:
Vice Chancellor for Finance Lisa G. Willenberg and Vice Chancellor for Academic Services Diana Arm.

CCCUA Representatives:
Chancellor Steve Cole and Vice Chancellor for Academics Ashley Aylett.

UACCB Representatives:
Chancellor Deborah Frazier and Vice Chancellor for Academics Brian Shonk.

AAS Representative:
Director George Sabo III.

WRI Representative:
Executive Director Marta Loyd.

ASMSA Representative:
Director Corey Alderdice.

Guests:
ADHE Coordinating Board Representative Bob Crafton, Director of the Arkansas Forest Resources Center Phil Tappe and Dean of the Fay Jones School of Architecture Peter MacKeith.

Members of the Press.
Chairman Rutledge called the regular session meeting of the Board of Trustees of the University of Arkansas to order at 1:05 p.m. on Thursday, November 10, 2016, in Fayetteville, Arkansas.

1. Approval of Minutes of Regular Meeting Held September 7-8, 2016:

Upon motion by Trustee Hyneman and second by Trustee Harriman, the minutes of the regular meeting held September 7-8, 2016 were approved.

Chairman Rutledge called on Trustee Harriman to convene the Audit and Fiscal Responsibility Committee at 1:06 p.m., called on Trustee Gibson to convene the Joint Hospital Committee Meeting at 2:40 p.m., in Trustee Broughton’s absence convened the Agricultural Committee at 3:22 p.m., and called on Trustee Goodson to convene Buildings and Grounds Committee at 3:44 p.m. The November 10 meetings concluded at 4:24 p.m. Chairman Rutledge reconvened the Regular Session of the Board at 8:30 a.m. on Friday, November 11.

2. Report on Audit and Fiscal Responsibility Committee Meeting Held November 10, 2016 and Approval of Actions Taken:

Audit and Fiscal Responsibility Committee Chair Harriman reported on the meeting held November 10, 2016, which included approval of the minutes of the meeting held September 7, 2016. Upon motion by Trustee Harriman and second by Trustee Nelson, the following committee items were reported on and approved by the full Board:

2.1 Approval of Frost, PLLC’s External Audit Report on the University of Arkansas, Fayetteville Raymond Rebsamen Investment Trust External Financial Statements for the Year Ended June 30, 2016 and the Communication with Those Charged with Governance Letter:

The Committee approved Frost’s external audit report on the financial statements of the University of Arkansas, Fayetteville Raymond Rebsamen Investment Trust for the year ended June 30, 2016, and the Communication with Those Charged with Governance Letter.

2.2 Approval of Frost, PLLC’s External Audit Report on the Arkansas Alumni Association, Inc. Financial Statements for the Year Ended June 30, 2016, the Communication with Those Charged with Governance Letter, and the Communication on Internal Control Letter with Corresponding Management Responses:

The Committee approved Frost’s external audit report on the financial statements of the Arkansas Alumni Association, Inc., for the year ended June 30, 2016, the
Communication with Those Charged with Governance Letter, and the Communication on Internal Control Letter with corresponding management responses.

2.3 Approval of PwC LLP’s External Audit Report on the University of Arkansas for Medical Sciences Financial Statements for the Year Ended June 30, 2016, the Management Representation Letter, and the Communication of Internal Control Related Matters with Corresponding Management Responses:

The Committee approved PwC’s external audit report on the financial statements of the University of Arkansas for Medical Sciences for the year ended June 30, 2016, the Management Representation Letter, and the Communication of Internal Control Letter with corresponding management responses.

2.4 Approval of Internal Audit Reports:

Committee approved Internal Audit Reports on the University of Arkansas at Little Rock Music Department and University of Arkansas for Medical Sciences Financial Reporting process.

2.5 Approval of Internal Audit Follow-up Report:

The Committee approved the Internal Audit Follow-up Report on the implementation status of prior audit recommendations.

2.6 Approval to Select an Independent Audit Firm for the UALR Federal Perkins Loan Program Liquidation Audit:

The Committee approved the selection of HoganTaylor to perform the University of Arkansas at Little Rock Federal Perkins Loan Program Liquidation Audit.

2.7 Approval to Select an Independent External Firm for the Validation of the Internal Audit Department’s Self-Assessment:

The Committee approved the selection of CliftonLarsonAllen to perform the Independent Validation of the Internal Audit Department’s Self-Assessment Quality Review.
2.8 Approval of a Loan from the Arkansas Building Authority, UALR:

The Committee approved a loan from the Arkansas Building Authority for the University of Arkansas at Little Rock not to exceed $2,000,000, with a term of up to ten years at an expected annual interest rate of zero percent (0%), by the following resolution:

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Board hereby approves borrowing an amount not to exceed $2,000,000 from the Arkansas Building Authority Revolving Loan Program at an interest rate of zero percent (0%) per annum, payable over a period not to exceed ten (10) years. The proceeds from the loan shall be used for energy conservation projects at the University of Arkansas at Little Rock. The President or Vice President for Finance shall be, and hereby are, authorized to execute a loan application, loan agreement and promissory note and any other necessary documents or instruments related to the borrowing, subject to review and approval of any documents by the General Counsel.

BE IT FURTHER RESOLVED THAT the Chancellor or Vice Chancellor for Finance and Administration for the University of Arkansas at Little Rock shall submit the borrowing to the Arkansas Higher Education Coordinating Board for its review and advice as to the economic feasibility of the project.

2.9 Project Approval and Approval of an Energy Conservation Project Loan, UAPB:

The Committee approved the University of Arkansas at Pine Bluff Campus Energy Conservation Project to be financed as a capital lease, not to exceed $17,225,159 at an interest rate not to exceed 3.09%, as set out in the following resolution:

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the University of Arkansas at Pine Bluff is authorized to proceed with the implementation of the Campus Energy Conservation Project to be financed as a capital lease not to exceed $17,225,159 at an interest rate not to exceed 3.09%, and containing such terms and conditions approved by the President after review and approval of the General Counsel, and the President or Vice President for Finance shall be, and hereby are, authorized to execute said lease and any other necessary documents or instruments related to the financing, subject to review and approval of any documents by the General Counsel.

3. Report on Joint Hospital Committee Meeting Held November 10, 2016:

Joint Hospital Committee Chair Gibson reported on the meeting held November 10, 2016, which included the approval of the minutes of the previous meeting held September 7, 2016.
Upon motion by Trustee Gibson and second by Trustee Waldrip, the following committee items were reported on and actions were approved by the full Board:

3.1 Approval of the Safety Management and Emergency Preparedness Report, UAMS:

Dr. Steppe Mette presented the UAMS Safety Management Report for April - June 2016 for Board approval.

3.2 Approval of UAMS Medical Center Level 1 Trauma Center Resolution, UAMS:

Dr. Steppe Mette presented the UAMS Medical Center Level 1 Trauma Center Resolution, approved as follows:

WHEREAS, the University of Arkansas Board of Trustees is committed to the provision of quality trauma care consistent with the standards set for UAMS Medical Center Level 1 Trauma Center designation;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS, THAT:

1. UAMS Medical Center reaffirms its commitment to providing the highest possible quality of care to injured patients, consistent with Level 1 Trauma Center designation.

2. UAMS Medical Center reaffirms its commitment to provide the professional, physical and financial resources required for operation of a high quality Trauma Program, as overall resources allow.

3. UAMS Medical Center reaffirms its commitment to providing a high priority for admission of patients whose serious injuries require the resources of our Trauma Program and Medical Center.

4. UAMS Medical Center reaffirms its commitment that the care of seriously injured patients requiring the specialized services of the Medical Center and its Trauma Program shall be provided without regard to race, sex, creed, religion, disability or ability to pay.

The UAMS Trauma Program has begun the process of verification by the American College of Surgeons for re-designation.
3.3 Review of the Performance Improvement and Patient Safety Report, UAMS:

Dr. Chris Cargile reviewed the UAMS Medical Center Performance Improvement and Patient Safety report ending in November 2016. UAMS continues to monitor national quality measures. The UAMS Stroke Program underwent a successful survey with The Joint Commission (TJC) in October and was recertified for three years. The Solid Organ Transplant and Palliative Care Programs are preparing for an onsite survey in early 2017.

3.4 Review of UAMS Clinical Enterprise Key Indicators, UAMS:

Mr. Dan Riley reviewed UAMS Integrated Clinical Enterprise Indicators for the first quarter ending September 30, 2016, and the Executive Overview Scorecard for the period ending August 2016.

3.5 Chief Executive Officer’s Update, UAMS:

Dr. Steppe Mette thanked Chancellor Rahn for asking him to take on the Interim UAMS CEO role and for his confidence in him. Dr. Mette provided an update on the service lines and how they are evolving and that their further maturation into functional operational clinical units will be the challenge for the coming year. There will also likely be leadership changes in some of the service lines. Dr. Mette updated on the search for a Chief Operating Officer to compliment the skills and experience of the new CEO, Dr. Richard Turnage, commencing in December. Dr. Mette discussed several initiatives UAMS will be undertaking to ensure a safe place to receive care and a safe place for all UAMS employees to work.

3.6 Chancellor’s Update, UAMS:

Chancellor Dan Rahn thanked Dr. Steppe Mette for his service as Interim CEO. Dr. Rahn stated Dr. Richard Turnage, UAMS CEO, will begin December 1, 2016 and portrayed Dr. Turnage in all of his experience. Dr. Rahn discussed his departure on July 31, 2017 and how gratifying his work as Chancellor has been. The Chancellor acknowledged the formation of the search committee. Dr. Rahn stated there is much work to do and we live in exciting times as healthcare is transformed.

4. Report on Agriculture Committee Meeting Held November 10, 2016:

Agriculture Committee Chairman Broughton reported that the Committee met November 10, 2016, and heard from Dean Phil Tappe and Dean Peter MacKeith concerning engineered wood products and economic impact of forestry in the state of Arkansas.
5. **Report on Buildings and Grounds Committee Meeting Held November 10, 2016, and Approval of Actions Taken:**

Chair Goodson reported that the Buildings and Grounds Committee met on November 10, 2016, and moved that the actions of the Committee be approved by the Board; Trustee Gibson seconded the motion, and the following resolutions were approved by the full Board:

5.1 **Project Approval and Selection of Design Professionals for the South Campus Steam System Improvements Project, UAF:**

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the South Campus Steam System Improvements Project at the University of Arkansas, Fayetteville, is hereby approved.

BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the University of Arkansas, Fayetteville, is authorized to select Affiliated Engineers with McClelland as the engineering firm for the South Campus Steam System Improvements Project at the University of Arkansas, Fayetteville.

5.2 **Project Approval and Selection of Design Professionals and a Construction Manager/General Contractor for the Delta Delta Delta House Renovation and Expansion Project, UAF:**

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Delta Delta Delta Renovation and Expansion Project at the University of Arkansas, Fayetteville, is hereby approved.

BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the University of Arkansas, Fayetteville, is authorized to select Yeary Lindsey Architects with MH Design as the design professionals for Delta Delta Delta Renovation and Expansion Project at the University of Arkansas, Fayetteville.

BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the University of Arkansas, Fayetteville, is authorized to select Baldwin & Shell Construction Company as the construction manager/general contractor for the Delta Delta Delta Renovation and Expansion Project at the University of Arkansas, Fayetteville.
5.3 Project Approval and Selection of Design Professionals and a Construction Manager/General Contractor for the Stadium Drive Residence Halls Project, UAF:

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Stadium Drive Residence Halls project at the University of Arkansas, Fayetteville, is hereby approved.

BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the University of Arkansas, Fayetteville, is authorized to select modus studio with Leers Wenzapet Associates and Mackey Mitchell Architects as the design professionals for the Stadium Drive Residence Halls project at the University of Arkansas, Fayetteville.

BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the University of Arkansas, Fayetteville, is authorized to select Nabholz as the construction manager/general contractor for the Stadium Drive Residence Halls project at the University of Arkansas, Fayetteville.

5.4 Project Approval and Selection of Design Professionals and a Construction Manager/General Contractor for the Delta Gamma House Project, UAF:

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Delta Gamma new house project at the University of Arkansas, Fayetteville, is hereby approved.

BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the University of Arkansas, Fayetteville, is authorized to select Core Architects with Michael G. Imber and Cunningham + Associates as the design professionals for Delta Gamma new house project at the University of Arkansas, Fayetteville.

BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the University of Arkansas, Fayetteville, is authorized to select Kinco Construction as the construction manager/general contractor for the Delta Gamma new house project at the University of Arkansas, Fayetteville.

5.5 Project Approval for the Central Heating and Cooling Extension and Energy Efficiency Project, UALR:

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the energy conservation project of the University of Arkansas at
Little Rock to extend the central heating and cooling loops and retrofit various campus lighting is hereby approved.

5.6 Approval to Grant an Easement and Bill of Sale to Little Rock Wastewater, UALR:

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Chairman and Secretary shall be, and hereby are, authorized to execute an Easement and Bill of Sale to Little Rock Wastewater with respect to a relocated sanitary sewer line located on the UALR campus.

BE IT FURTHER RESOLVED THAT the Easement and its legal description and the Bill of Sale shall be in a form and content approved by the General Counsel.

5.7 Approval to Grant an Easement to Oklahoma Gas and Electric Company for the Fort Smith AHEC, UAMS:

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Chairman and Secretary shall be, and hereby are, authorized to execute and deliver a Utility Easement to Oklahoma Gas and Electric Company upon, over and under the following described property for the purposes and on the conditions set forth in the easement. The easement shall be situated in Sebastian (Fort Smith District) County, Arkansas, and as described as follows:

A twenty (20) foot easement being ten (10) feet each side of the centerline lying in the Lot 1, Block G, Fitzgerald Addition to the City of Fort Smith, being carved out of Section 16, Township 8 North, Range 32 West, being more particularly described as follows: Commencing at the Northeast corner of Lot 1, Block G, Fitzgerald Addition; thence Westerly 10 feet along the South right of way of South D Street to the point of beginning; thence Southerly 20 feet parallel with the alleyway to the point of terminus.

The centerline of this easement shall be along the actual route of the line as installed and shall include any additional easement area needed for other related facilities.

BE IT FURTHER RESOLVED THAT the easement shall be in a form and content approved by the General Counsel.
5.8 **Project Approval and Selection of Architects for the Student Success Center, UAM:**

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF
ARKANSAS THAT the Student Success Center Project at the University of Arkansas
at Monticello is hereby approved.

BE IT FURTHER RESOLVED THAT the University of Arkansas at Monticello is
authorized to select SCM Architects as architectural/engineering design professionals
for the Student Success Center Project at the University of Arkansas at Monticello.

5.9 **Approval to Grant a Utility and Drainage Easement to the City of Fort Smith in
Connection with Street Closings, UAFS:**

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF
ARKANSAS THAT the Board hereby approves closure of a portion of Kinkead Avenue
(from 49th Street to Waldron Road, including portions of 51st Street and 53rd Street) in
Fort Smith, Sebastian County, Arkansas.

BE IT FURTHER RESOLVED THAT the Chairman and Secretary shall be and hereby
are authorized to execute and deliver to the City of Fort Smith, a non-exclusive,
permanent Utility and Storm Drainage Easement for the construction, operation and
maintenance of public and/or franchised utilities, and storm drainage, together with the
right to remove trees, bushes, undergrowth, or other obstructions interfering with the
construction of new lines, operation and maintenance of said public utilities and storm
drainage, both above ground and underground, over, across, under and upon the
following described lands lying in the City of Fort Smith, Sebastian County, Arkansas,

That part of Kinkead Avenue which runs from the Eastern intersection with
North 49th Street to the Western intersection of North Waldron Road; AND
That part of North 51st Street which lies South of Kinkead Avenue through
Lots 8 – 13, County Park Addition, an addition to the City of Fort Smith,
Sebastian County, Arkansas, according to the plat filed May 18, 1911; AND
That part of North 53rd Street which lies South of Kinkead Avenue between
Lots 1-2 and 15-16, Shelby Addition, an addition to the City of Fort Smith,
Sebastian County, Arkansas, according to the plat filed September 3, 1952.

With right of ingress and egress to and from the same.

BE IT FURTHER RESOLVED THAT the easement shall be in a form and content
approved by the General Counsel.
5.10 Approval to Name the Renovated Old Lockesburg High School Gymnasium for the Bank of Lockesburg, CCCUA:

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT approval is granted for Cossatot Community College of the University of Arkansas to name the restored gymnasium donated by the De Queen School District, the “UA Cossatot – Bank of Lockesburg Gymnasium.”

5.11 Revised Project Approval and Selection of Architects for the Creativity and Innovation Complex, ASMSA:

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the revised Creativity and Innovation Project at the Arkansas School for Mathematics, Sciences and the Arts is hereby approved.

BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Arkansas School for Mathematics, Sciences and the Arts is authorized to select Harris Architecture as the professional design firm for the ASMSA Creativity and Innovation Project.

6. Approval of Awarding of Degrees at December 2016 Commencements, UAF, UALR, UAPB, UAM, UAFS, UACCM and eVersity:

President Bobbitt mentioned that eVersity had its first graduates and have been added to this resolution. Upon motion by Trustee Hytenman and second by Trustee Broughton, the following resolution was approved:

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Board hereby approves the awarding of degrees in December 2016 to all candidates who are certified by the University of Arkansas, Fayetteville; University of Arkansas at Little Rock; University of Arkansas at Pine Bluff; University of Arkansas at Monticello; University of Arkansas at Fort Smith; University of Arkansas Community College at Morrilton; and University of Arkansas System eVersity as having completed degree requirements and have the approval of the respective faculties of UAF, UALR, UAPB, UAM, UAFS, UACCM and eVersity.

7. Approval of a Resolution of Appreciation for UALR Chancellor Search Committee:

Upon motion by Trustee Gibson and second by Trustee Waldrip, the following resolution was approved:
BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Board expresses its appreciation to the members of the chancellor search committee for its work in identifying the next chancellor of the University of Arkansas at Little Rock. The Trustees recognize the commitment of time involved in this very important endeavor and appreciate the committee's exceptional work, which led to the appointment of Dr. Andrew Rogerson as Chancellor of the University of Arkansas at Little Rock, effective September 1, 2016.

8. **Campus Report:** Joseph E. Steinmetz, University of Arkansas, Fayetteville:

   In his report to the Board, Chancellor Joseph E. Steinmetz welcomed the Board to Fayetteville and to campus. Since Dr. Steinmetz assumed the chancellorship in January, he has met with every academic department, many interdisciplinary programs and centers on campus, students, faculty and staff. From this input, the following eight guiding priorities emerged: advancing student success, building a collaborative and innovative campus, enhancing the research/discovery mission, enriching campus diversity and inclusion, investing in faculty excellence, promoting innovation in teaching/learning, reaffirming the land-grant and flagship responsibilities, and strengthening graduate education. His report also included resources to accomplish these priorities. Dr. Steinmetz stated that a new provost has been hired and will begin in January 2017.

9. **Chairman’s Report:** Reynie Rutledge, Board of Trustees, University of Arkansas:

   Chairman Reynie Rutledge thanked Chancellor Steinmetz for the informative campus report and for hosting the Board of Trustees.

10. **President’s Report:** Donald K. Bobbitt, University of Arkansas System:

    President Donald Bobbitt thanked Chancellor Steinmetz and UAF for the wonderful hospitality in hosting the Board. He also thanked the Board for the opportunity to serve as President, stating that it is both an honor and a privilege. The Bobbitts completed their fifth year in the position on October 31, 2016.

    Dr. Bobbitt briefly discussed the concept of off campus duty assignments (OCDAs) or sabbaticals. OCDAs give faculty the opportunity to update and upgrade their skill set. Guidelines for OCDAs are set forth in UA Systemwide Policies and Procedures 435.4. President Bobbitt introduced Fulbright College of Arts and Sciences Professor Patricia Martin, who gave an excellent report of her recent sabbatical and the resulting benefits.
11. Approval of Stock Repurchase Agreement and Second Amendment to License Agreement with Safe Foods, Inc., UAMS:

At the Board of Trustees meeting held on September 7-8, 2016, the University of Arkansas for Medical Sciences requested a resolution authorizing the execution of a Stock Repurchase Agreement and Second Amendment to the exclusive license agreement with Safe Foods, Inc. At that meeting, certain members of the Board requested additional information about the valuation of the equity. Following presentation of the results of additional analysis by Dr. Craig Rennie, Clete and Tammy S. Brewer Professor of Business and Financial Markets at the Walton College of Business, Dr. Dan Rahn requested approval of the sale of the shares of stock to Safe Foods. Upon motion by Trustee Nelson and second by Trustee Gibson, the following resolution was approved:

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the President and Vice President for Finance and Administration shall be, and hereby are, authorized to execute the Stock Repurchase Agreement and Second Amendment to License Agreement with Safe Foods, Inc., on terms and conditions substantially as presented to the Board.

12. Approval of a Proposal to Offer the Existing Bachelor of Business Administration in Business Information Systems via Distance Education, UALR:

Chancellor Andrew Rogerson, University of Arkansas at Little Rock, requested approval of a proposal to offer via distance the Bachelor of Business Administration in Business Information Systems. The Department of Business Information Systems currently offers all the courses for the Bachelor of Business Administration in Business online, except for six hybrid courses. Moving these six hybrid courses online will allow the degree to be completed fully online. Upon motion by Trustee Waldrip and second by Trustee Hyneman, the following resolution was approved:

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the request of the University of Arkansas at Little Rock to offer the existing Bachelor of Business in Information Systems program via distance education is hereby approved.

BE IT FURTHER RESOLVED THAT if enrollment and budget goals have not been met upon evaluation of the program after five years, the program will be discontinued.

BE IT FURTHER RESOLVED THAT the President is hereby authorized to submit this proposal to the Higher Education Coordinating Board for appropriate action.
13. Approval of Proposals to Offer Three New Programs, UACCB:

Chancellor Deborah Frazier, University of Arkansas Community College at Batesville, requested approval to reconfigure the existing Associate of Applied Science in Computer Information Systems to create three new certificates as outlined in the resolution set forth below. Upon motion by Trustee Hyneman and second by Trustee Gibson, the following resolution was approved:

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the proposal of the University of Arkansas Community College at Batesville to reconfigure the existing Associate of Applied Science in Computer Information Systems to create three new certificates as set forth below, are hereby approved.

1. Technical Certificate in Computer Support Specialist
2. Certificate of Proficiency in Web Page, Digital Multimedia and Information Resources Design
3. Certificate of Proficiency in Information Assurance

BE IT FURTHER RESOLVED THAT if enrollment and budget goals have not been met upon evaluation of the programs after five years, the programs will be discontinued.

BE IT FURTHER RESOLVED THAT the President is hereby authorized to submit this proposal to the Higher Education Coordinating Board for appropriate action.

14. Approval of a Proposal to Offer an Associate of Arts With an Emphasis in Social Work Degree, UACCH:

Chancellor Chris Thomason, University of Arkansas Community College at Hope, has requested approval to offer an Associate of Arts with an emphasis in Social Work. Upon motion by Trustee Gibson and second by Trustee Goodson, the following resolution was approved:

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the proposal of the University of Arkansas Community College at Hope to offer an Associate of Arts with an emphasis in Social Work is hereby approved.

BE IT FURTHER RESOLVED THAT if enrollment and budget goals have not been met upon evaluation of the program after five years, the program will be discontinued.

BE IT FURTHER RESOLVED THAT the President is hereby authorized to submit this proposal to the Higher Education Coordinating Board for appropriate action.
15. **Approval of Proposals to Reconfigure Three Existing Programs to Create Three New Programs, CCCUA:**

Chancellor Steve Cole, Cossatot Community College of the University of Arkansas, requested approval to reconfigure three programs to create Certificates of Proficiency and Technical Certificates as set forth in the resolution below. Upon motion by Trustee Hyneman and second by Trustee Waldrip, the following resolution was approved:

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the proposal of Cossatot Community College of the University of Arkansas to reconfigure existing programs to create three new certificates set forth below, are hereby approved.

1. Certificate of Proficiency in Administrative Assistant
2. Certificate of Proficiency in Accounting

BE IT FURTHER RESOLVED THAT if enrollment and budget goals have not been met upon evaluation of the programs after five years, the programs will be discontinued.

BE IT FURTHER RESOLVED THAT the President is hereby authorized to submit these proposals to the Higher Education Coordinating Board for appropriate action.

16. **Revision to Board Policy 440.1, Tuition Waiver for Employees, All Campuses and Units:**

As part of the ongoing effort to review and update Board of Trustees Policies, President Donald R. Bobbitt proposed an update to Board Policy 440.1 *Tuition Waiver for Employees.* The purpose of the amendments is to clarify certain procedures, accommodate existing practice on UA System campuses, and to alter the policy to better balance the burden this benefit places on certain campuses within the system.

The significant changes proposed include adding a short waiting period for new employees to begin receiving the benefit, limiting the base waiver provided to employees for their own education, and giving the campuses the option to craft campus-level policies if they wish to provide a more generous waiver to their own employees. These changes will allow the employee waiver to be analyzed from a cost-benefit perspective on each campus, giving the chancellors the flexibility to determine when and how to provide further tuition discounts to their employees and whether to offer any job-relevant graduate education benefits to their employees. The changes will also limit some of the exposure campuses have to one another when employees choose to pursue education on campuses other than their home campus.
BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT Board Policy 440.1, *Tuition Waiver for Employees*, is hereby revised as follows:

**BOARD POLICY**
**TUITION WAIVER FOR EMPLOYEES**

I. **Eligibility**

All full-time active employees, not on leave without pay, other than workers compensation, military or family medical leave, employed as of the final day of regular registration in any particular session or semester, their spouses, and their dependent children (as defined by the Internal Revenue Service) are eligible. Surviving spouses, who have not remarried, and dependent children of deceased employees who died while in the full-time employment of the University of Arkansas are also eligible. All enrollees must meet normal admissions requirements, and audits should be on a space available basis only. For employees hired after May 1, 2017, eligibility as described above shall begin with the final day of regular registration following continuous employment in a full-time position with the University for one complete fall or spring semester.

II. **Transferability**

The tuition waiver benefit is available to any employee, employee’s spouse, or employee's dependent children at any on-campus unit of the University of Arkansas regardless of the site of employment. Individual units may also allow tuition waivers in specified off-campus classes when enrollment in the class in which enrollment is sought already has sufficient student enrollment by full-fee paying students to meet the minimum enrollment (as established by the offering unit) to recover the costs of offering the class. Waiver benefits are applicable to web based or distance education courses offered through any campus unit of the University of Arkansas or through eVersity. Waiver benefits are applicable to tuition only. All applicable fees are to be paid in full for any enrollment. The waiver benefit is applicable to credit classes only.

III. **Extent of Waiver**

A. Employees may take up to 132 undergraduate semester credit hours at any UA academic institution at 50% of the cost of tuition. A Chancellor or chief executive officer may offer a greater employee discount or offer an employee waiver for graduate degree programs or offer waivers for additional hours for employees enrolled in
programs at the employee's campus. A Chancellor or chief executive officer may also choose to reimburse a percentage of tuition for employees taking undergraduate or graduate courses at another UA academic institution. If a campus elects to offer reimbursements or additional waivers, the campus or unit must first adopt a policy that has been approved by the Office of General Counsel.

B. Employees of the University of Arkansas System offices, the Cooperative Extension Service, the Agricultural Experiment Stations, the UAMS Area Health Education Centers, and other divisions and units that do not offer undergraduate degree programs shall designate one campus as the "employee's campus" for purposes of this policy. The designated campus shall remain the same for the term of employment unless the site of employment changes. These employees should receive the same employee and/or dependent tuition waiver available for undergraduate education on the designated "employee's campus" that is available for employees of the designated campus. These employees may only receive a waiver or reimbursement for graduate education tuition if their employing unit adopts a policy to offer this benefit through reimbursement to either the employee or the campus where the employee is enrolled.

C. Spouses and dependent children may take up to 122 undergraduate semester credit hours and receive a 50% tuition discount at the employee's campus or 40% tuition discount at any other campus within the University of Arkansas. A student may not receive discounts as both an employee and as a spouse or dependent child of an employee. A chancellor or chief executive officer may offer a greater tuition discount for the spouse/dependents of employees on their home campus. If a campus or unit elects to offer a greater discount, the campus or unit must first adopt a policy that has been approved by the Office of General Counsel.

IV. Administration

Campuses and units may adopt campus policies and procedures for issues involved with administering the tuition waiver such as creating approval processes for increasing the employee waiver or providing reimbursements for tuition charged at another UA institution, and allocating leave time for coursework in accordance with UASP 445.1. Any policy must first be submitted to the Office of General Counsel for review and approval.

V. Effective Date

This policy shall be effective May 1, 2017.
November 11, 2016 (Revised)
June 3, 2005 (Revised)
17. President’s Report of Police Authority Granted:

Since the President’s Report to the Board on September 8, 2016, police authority has been granted to Officer Kenneth Woods at UALR and Officers Richard McNeil and Albert Duvall at UAMS.

18. Unanimous Consent Agenda:

Chairman Rutledge presented the Unanimous Consent Agenda. He stated that items on this agenda are ones in which the Board has traditionally been in unanimous agreement. Upon motion by Trustee Broughton and second by Trustee Nelson, the following resolutions were adopted:

18.1 Approval of Memorandum of Understanding Between the Arkansas Research Alliance and UAMS Establishing the Helen Adams & Arkansas Research Alliance Chair in Biomedical Informatics:

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Board hereby approves the Memorandum of Understanding dated August 24, 2016, between the Arkansas Research Alliance and the Board of Trustees of the University of Arkansas acting for and on behalf of the University of Arkansas for Medical Sciences, to establish an endowed chair to be named the “Helen Adams & Arkansas Research Alliance Chair in Biomedical Informatics,” and the Board agrees to use amounts appropriated for expenditure from the endowed fund for the purposes set forth in the Memorandum of Understanding. The Board further expresses its grateful appreciation to the late Helen Adams and to the Arkansas Research Alliance in establishing this significant endowed chair which is anticipated to support economic development through the endowment funding of the research programs of the Department of Biomedical Informatics in the College of Medicine at UAMS.
18.2 Approval of Sorrow Resolution for Carolyn Rhodes Hickson, UAF:

WHEREAS, Carolyn Rhodes Hickson, Assistant Professor Emeritus of the Department of Music, J. William Fulbright College of Arts and Sciences, died on Friday, August 19, 2016, in Rogers, Arkansas; and

WHEREAS, Professor Hickson received a Master of Music degree in Piano Performance from the University of Arkansas; and

WHEREAS, Professor Hickson was a faithful and trusted faculty member of the University of Arkansas for 46 years. She was hired on September 1, 1965, promoted to Assistant Professor in 1972 and received tenure on July 1, 1973. She retired on May 15, 2011. She dedicated many hours of service to various university and department activities and events, was the faculty advisor for SAI, founder of the Starr Piano Competition, taught private piano lessons, taught class piano, taught music theory, and inspired and guided hundreds of students; and

WHEREAS, Professor Hickson dedicated many hours to enriching young musicians in Northwest Arkansas and surrounding areas; and

WHEREAS, Professor Hickson showed such extraordinary dedication in presenting our musical mission to our region; and

WHEREAS, Professor Hickson was considered by students, staff, and faculty as a never-ending source of inspiration, guidance, and untiring work;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Board expresses its appreciation for Professor Hickson's dedication, service, and contributions to the University and expresses condolences to her family and former students.

FURTHERMORE, the Board of Trustees directs that this resolution shall be spread upon the minutes of this meeting, and a copy shall be provided to Professor Hickson's niece, Mrs. Ansel R. Bender of Batesville, Arkansas.

18.3 Approval of Sorrow Resolution for Dr. Ahmed A. Kattan, UAF:

WHEREAS, Dr. Ahmed A. Kattan, 91, of Fayetteville, Arkansas, University Professor Emeritus of the Department of Food Science, died September 3, 2016; and
WHEREAS, Dr. Kattan joined the University of Arkansas faculty in 1955 and served the University in teaching, research, and service for 33 years; and

WHEREAS, Dr. Kattan created the academic program in horticultural food science and served as the first Head of the Department of Horticultural Food Science from 1968 until his retirement in 1988; and

WHEREAS, Dr. Kattan was honored for his research and achievements as inventor or co-inventor of the firmness meter for fruits and vegetables, color standard for sweet potatoes, mechanical harvester for blackberries and strawberries, and respirometer for fruits and vegetables; and

WHEREAS, Dr. Kattan was named a fellow by The American Society of Horticultural Science for his achievements;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Board expresses its appreciation for Dr. Kattan’s contributions and long service to the University of Arkansas and expresses condolences to his family.

FURTHERMORE, the Board of Trustees directs that this resolution shall be spread upon the minutes of this meeting, and a copy shall be provided to Dr. Kattan’s children, Dr. Jeanie Allen, Mr. Mitchell Kattan, and Dr. Michael Kattan.

19. Executive Session:

Upon motion by Trustee Broughton and second by Trustee Hyneman, the Board voted to convene into Executive Session at 10:15 a.m. for the purpose of considering appointments to the UAMS Medical and AHEC staffs, and the University of Arkansas Foundation Board of Directors; the granting of emeritus status; and the employment, appointment, promotion, demotion, disciplining or resignation of public officers or employees for the various campuses of the University of Arkansas System. Chairman Rutledge reconvened the Regular Session of the Board at 11:09 a.m. and called for action on the following matters discussed in Executive Session:

19.1 Approval of Initial Appointments, Six Month Reviews, Reappointments and Changes in Privileges and Status for University Hospital and AHEC Staffs, UAMS:

Upon motion by Trustee Gibson and second by Trustee Broughton the following resolution was adopted:
BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the following Initial Appointments, Six Month Reviews, Reappointments and Requests for Changes in Status and Privileges for Medical Staff and Affiliated Health Professional Staff are hereby approved:

Initial Appointments - Medical Staff

AL-AWADHI, Mohammed, MD .............................. Medical Specialties/Int Med  
ALEXANDER, James, MD .................................. Women’s & Infant’s/OB/GYN  
APOSTOLOV, Yevgeniy, MD ............................... Medical Specialties/Int Med  
AWAD, Ramez, MD .......................................... Medical Specialties/Int Med  
BAVINENI, Mahesh, MD ................................. Medical Specialties/Int Med  
BECK, Corinne, CRNA ...................................... Interventional/Anesthesiology  
BLACK, Sherry, CNP ......................................... Primary Care/Geriatrics

Collaborative Physician: Ann Riggs, MD

BODDU, Neeraja, MD ........................................ Medical Specialties/Int Med  

BHALL, Rohit, MD ........................................... Neurosciences/Neurology  

FOWLER, Christopher, MD ................................. Emergency Medicine  
GRANT, Irish, CNP ........................................... Neurosciences/Neurology

Collaborative Physician: R. Lee Archer, MD

IRELAND, James, MD ........................................ Imaging/Radiology  

KINCHEN, Delron, DO ....................................... Emergency Medicine  
LOTIA, Mithun, MD .......................................... Neurosciences/Neurology  
MAGHDIDH, Samuel, MD .................................. Medical Specialties/Int Med  
MATTOX, Rhonda, MD ....................................... Behavior Health/Psychiatry  
MENA, CUTIERRE, Alejandro, MD ...................... Surgical Specialties/Nephrology  
MESSER, Kurt, MD ............................................ Imaging/Radiology  
MURPHY, Sebastian, MD ................................... Med Specialties/Int Med  
NASH, Gary, MD ............................................... Med Specialties/Cardiology  
PATEL, Devendra, MD ...................................... Med Specialties/Int Med  
PATHIL, Sachin, MD .......................................... Med Specialties/Int Med  
PEARCE, Charles, MD ......................................... Musculoskeletal/Orthopaedics  
RAWO, Salma, MD ............................................ Primary Care/Family Med  
REDDY, Lakendra, CNP ...................................... Primary Care/Family Med

Collaborative Physician: Jamie Howard, MD

RIDHA, Ali, MD ................................................. Medical Specialties/Int Med  
ROSE, Samantha, CNP ..................................... Surgical Specialties/Family NP  

Collaborative Physician: Mauricio Moreno, MD

SAVAGE, John, MD ........................................ Women’s & Infant’s/OB/GYN  
SAVAGE, Kamara, MD ...................................... Musculoskeletal/PM & R  
STEWART, Alvin, MD ....................................... Interventional/Anesthesiology
TEAL, Linda, MD ....................................................... Women’s & Infant’s/OB/GYN
TEO, Esther, MD ...................................................... Surgical Specialties/Gen Surgery
THAPAS, Purushottam, MD ........................................ Behavioral Health/Psychiatry
VIRMANI, Misty, MD ................................................ Pediatrics
WALKER, Meagan, CNP ............................................ Cancer/Hem/Onc
   Collaborative Physician: Issam Makhoul, MD
WEAVER, Dennis, Jr., CNP ........................................ Primary Care/Family NP
   Collaborative Physician: Ann Riggs, MD
WENGER, Aaron, MD .............................................. Medical Specialties/Int Med
WILSON, Jillian, CNP .............................................. Primary Care/Family NP
   Collaborative Physician: Jennifer Casey, MD
XIA, Fen, MD ......................................................... Cancer/Radiation Oncology
YOUSAF, Muhammad, MD ........................................ Imaging/Radiology

Six Month Reviews

ABDELDAYEM, Mohamed, A, MD ................................ Interventional/Anesthesiology
ABDELWAHAB, Wassim, MD ...................................... Med Specialties/Int Med
ALLEN, Ashley, PA ................................................ Medical Specialties/PA
BRYANT-SMITH, Gwendolyn, MD ......................... Imaging/Radiology
BUCKNER, Charles, MD .......................................... Imaging/Radiology
CLARK, Allison, CNP ............................................. Cancer/Certified NP
FELICITAS, Ricelle, CNP .......................................... Med Spec/Adult Gero Acute Care
FIELD, Hare, MD ................................................ Med Specialties/Int Med
JONES, John, PA, MD ............................................ Surgical Specialties/Otolaryngology
NOVACK, Amanda, MD .......................................... Med Specialties/Infect Dx
PONHOUT, Lisa, CNP ............................................... Women’s & Infant’s/OB/GYN
RIAZ, Jahan, MD .................................................. Med Specialties/Int Med
SMALLEY, Stacy, CNM ........................................ Women’s & Infant’s/OB/GYN
SMITH, Clark, MD ................................................ Cancer/Hem/Onc
SUBLET, Jackie, II, MD ......................................... Primary Care/Family Medicine
THOMAS, Allen, CNP ............................................. Musculoskeletal/Orthopaedics
UDO, Elelen, MD ................................................ Medical Specialties/Family Med
WARRIOR, Manuel, CRNA ..................................... Interventional/CRNA
WISSSLER, Deonna, M, CNP ...................................... Neurosciences/Neurology
YOUNG, Scott, MD ............................................... Surgical Specialties/Nephrology

Reappointments - Medical Staff

ABBOTT, Randy, CNP ............................................... Cancer/Family NP
   Collaborating Physician: James Ellis, DO
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<tr>
<th>Name</th>
<th>Title/Roll</th>
<th>Collaborating Physician</th>
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<tbody>
<tr>
<td>ABUL-EZZ, Sameh, MD</td>
<td>Surgical Specialties/Neph</td>
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<tr>
<td>AUSTIN, Becca, CNP</td>
<td>Women’s &amp; Infant’s/Women’s Health Care NP</td>
<td>Susan Barr, MD</td>
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<td>BAXTER, Beverly, CNP</td>
<td>Myeloma/Adv Oncology CNP</td>
<td>Gareth Morgan, MD</td>
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<td>BELL, Deborah, CNP</td>
<td>Med Specialties/Card</td>
<td>David Rutlen, MD</td>
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<tr>
<td>BERNEY, Seth, MD</td>
<td>Musculoskeletal/Rheum</td>
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<tr>
<td>BISSETT, Joe, MD</td>
<td>Medical Specialties/Interv Card</td>
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<td>BRADSHER, Jr., Robert, MD</td>
<td>Medical Specialties/Inf Dx</td>
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<td>CHAPPELL, Carol, MD</td>
<td>Surgical Specialties/Oph</td>
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<td>CHUNG, Hui-Yong, MD</td>
<td>Women’s &amp; Infant’s/Ob/GYN</td>
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<td>COLLINS, Nancy, MD</td>
<td>Myeloma/Hematology</td>
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<td>DAVIES, Faith, MD</td>
<td>Surgical Specialties/Oph</td>
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<td>DEER, Philip, MD</td>
<td>Behavioral Health/Psychiatry</td>
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<td>ELLIS, Eileen, MD</td>
<td>Women’s &amp; Infant’s/Pediatrics</td>
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<td>FAAS, Fred, MD</td>
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<td>FRAZIER, Elizabeth, MD</td>
<td>Women’s &amp; Infant’s/Pediatrics</td>
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<td>GOKDEN, Murat, MD</td>
<td>Lab/Path/Pathology</td>
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<td>GOLDEN, William, MD</td>
<td>Women’s &amp; Infant’s/Ob/GYN</td>
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<td>GREENFIELD, William, MD</td>
<td>Primary Care/Internal Medicine</td>
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<td>HAYWARD, Lindsay, MD</td>
<td>Primary Care/Geriatrics</td>
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<td>HEREDIA, Manuel, CNP</td>
<td>Cancer/Hem/Onc</td>
<td>Donald Bodemer, MD</td>
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<td>JAGANA, Rajani, MD</td>
<td>Medical Specialties/Pulm</td>
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<td>JAMES, Charles, MD</td>
<td>Imaging/Radiology</td>
<td></td>
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<td>JOHNSTON, Virginia, CNP</td>
<td>Women’s &amp; Infant’s/Women’s Health Care NP</td>
<td>Wilbur Hitt, MD</td>
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<td>KHAN, Mohammad A, MD</td>
<td>Primary Care/Geriatrics</td>
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<td>KHASAWNEH, Khaled, MD</td>
<td>Medical Specialties/Pulmonary</td>
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<td>KINCCANNON, Jay, MD</td>
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<td>LINDEMANN, Jon, MD</td>
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<td>LOW, Gordon, CNP</td>
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<td>LOWERY, Robert, MD</td>
<td>Surgical Specialties/Oph</td>
<td>Paul Wendel, MD</td>
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<td>LYLE, Rachel, CNP</td>
<td>Surg Specialties/Family NP</td>
<td>Eric Wright, MD</td>
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<td>MILLER, Forrest, MD</td>
<td>Behavioral Health/Psychiatry</td>
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<td>MOCK, Donald, MD</td>
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<td>MORGAN, Sofie, MD</td>
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**Change in Privileges**

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<td>BLOCK, Toni Dollinger, MD</td>
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Collaborative Physician: Rodney Davis, MD

Requesting Hydrocodone Prescriptive Authority
Change in Status

WHEELER, Richard, MD ............................................................ Med Specialties/Neph
Request to change staff status from Active to Honorary

19.2 Approval of the Granting of Emeritus Status to Dr. Gerald A. Diener, UAMS:

Upon motion by Trustee Harriman and second by Trustee Hyneman, the following resolution was adopted:

WHEREAS, in accordance with University policy, Gerald A. Diener, Ph.D. has retired as a member of the faculty of the Department of Neurology at the University of Arkansas for Medical Sciences; and

WHEREAS, Gerald A. Diener, Ph.D. has served the Department and the University of Arkansas for Medical Sciences with distinction for 17 years; and

WHEREAS, Dr. Diener has contributed significantly to the scientific productivity of the Department of Neurology and UAMS during his tenure as Associate Professor and Professor of Neurology and Physiology & Biophysics from 1996-2013; and

WHEREAS, Dr. Diener is recognized nationally and internationally by organizations in the fields of Neuroscience and Neurochemistry for his groundbreaking basic science research on brain metabolism, funded by the National Institutes of Health, National Science Foundation and other agencies, and resulting in more than 200 peer-reviewed papers, chapters, review articles, edited books and abstracts; and

WHEREAS, he has served the country admirably in the military, having been awarded the Bronze Star, Army Commendation, the Vietnam Service Medal, the Vietnam Campaign Medal, the National Defense Service Medal, and Good Conduct Medal; and

WHEREAS, he has served the Department and University in the past on the Institutional Animal Care and Use Committee, as Secretary, President-elect and President of the Arkansas Chapter of the Society of Neuroscience, and served nationally on the editorial boards of four highly respected neuroscience and neurochemistry journals, organized several Gordon Research Conferences and international neurochemistry symposia, and served on numerous committees and multiple national study sections; and
WHEREAS, he has taught neuroscience, neurochemistry, and electrophysiology to medical and graduate students and mentored a number of highly successful graduate students and junior faculty who now lead productive scientific and medical careers; and

WHEREAS, he has shown the highest integrity and leadership, and his continued support and constant vigilance of quality has continued to improve the status of the University of Arkansas for Medical Sciences and the education of both medical students and graduate students; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Board expresses its appreciation to Dr. Gerald A Dienel for his many contributions to the progress and development of the University of Arkansas for Medical Sciences and confers upon him the title of Professor Emeritus of Neurology effective July 1, 2016. The Secretary of the Board is directed to transmit a copy of this resolution to Gerald A. Dienel, Ph.D. with the Board’s deepest gratitude.

19.3 Approval of the Granting of Emeritus Status, UALR:

Upon motion by Trustee Harriman and second by Trustee Gibson, the following resolutions were adopted:

Emeritus Resolution for Dr. Brent Nelson, UALR

WHEREAS, Brent A. Nelson, Assistant Professor, Ottenheimer Library at the University of Arkansas at Little Rock, has expressed his intent to retire effective December 31, 2016; and

WHEREAS, Dr. Nelson holds a B.A. degree from Capital University, an M.A. degree from Ohio University, an M.S.L.S degree from the University of Kentucky, and a Ph.D. degree from Ohio University; and

WHEREAS, Dr. Nelson joined the faculty of the University of Arkansas Graduate Institute of Technology in July 1979, and the faculty of University of Arkansas at Little Rock in July 1986; and

WHEREAS, Dr. Nelson served the University of Arkansas as Librarian of the Graduate Institute of Technology Library, and the University of Arkansas at Little Rock as Reference and Instruction Librarian, Undergraduate Research and Grants Librarian, and part-time Instructor for the English Department and Library/Information Science Program; and
WHEREAS, Dr. Nelson oversaw the merger of the collections and services of the UA Graduate Institute of Technology Library with the UALR Ottenheimer Library, and supported university student and faculty researchers through his dedicated provision of reference expertise, and development of the university's essential reference, science and engineering collections; and

WHEREAS, Dr. Nelson demonstrated excellent service to Arkansas libraries through his work with the Arkansas Library Association as copy editor for the association's publication, *Arkansas Libraries* and his indexing of unique local publications, e.g., *Arkansas Business* and *Arkansas Times*; and

WHEREAS, Dr. Nelson served the University of Arkansas System with distinction for thirty-seven years; and

WHEREAS, as a result of this same dedicated service, the University of Arkansas System is better able to meet the educational needs of the people of the state;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Board expresses its deep appreciation to Dr. Brent A. Nelson for his contributions to the progress and development of the institution; confers upon him the title of Assistant Professor Emeritus, Ottenheimer Library; and directs the secretary of the Board of Trustees to transmit a copy of this resolution to Dr. Nelson.

Emeritus Resolution for Mr. Michael Carenbauer, UALR

WHEREAS, Michael G. Carenbauer, Professor of Music in the College of Arts, Letters, and Social Sciences at the University of Arkansas at Little Rock, has expressed his intent to retire effective December 31, 2016; and

WHEREAS, Mr. Carenbauer holds a BS degree (Magna Cum Laude) from Bowdoin College, BM degree (Magna Cum Laude) from Berklee College of Music, and a MM degree from University of South Florida; and

WHEREAS, Mr. Carenbauer joined the University of Arkansas at Little Rock August 16, 1982, as an Adjunct Assistant Professor, was moved to a tenure track Assistant Professor in 1988, granted tenure and promoted to an Associate Professor in 1989, and was promoted to Professor in 1999; and

WHEREAS, Mr. Carenbauer is a classical and jazz guitarist and has taught Music Theory, Music Fundamentals, Rhythmic Skills, Guitar Reading I & II, Pop Guitar I &
II, Electric Bass, Jazz Guitar, Applied Classical Guitar, Applied Jazz Guitar, Guitar Ensemble, Lennon/McCartney, and taught individual instruction; and

WHEREAS, Mr. Carenbauer has served as chair of the University Ad Hoc Committee for Handicapped Students, chair and author of the NASM Department of Music self-study review, chair of the Department of Music Chair Search Committee, chair of the Recital Committee, member of the Music Executive Committee, Dean’s Advisory Committee, Recital Committee, Promotion and Tenure, Personnel Policy, ASO/UALR Violin Search Committee, Library Committee, Theory Review Committee, and AHSS Ad Hoc Evaluation Committee; and

WHEREAS, Mr. Carenbauer was awarded an Arkansas Art Council award for Creative Contributions as a Composer in 1997; and

WHEREAS, Mr. Carenbauer has conducted music clinics and workshops at the state and international level, has brought in more than one hundred nationally or internationally recognized performers for concerts and clinics, has performed internationally in Italy, France, Austria, Mexico, Canada, and Hong Kong, has performed several years with the UALR Faculty Jazz Ensemble in which he created several compositions and arranged works for the group, has composed and arranged works each semester since 1982 for the UALR student guitar ensemble, some of which have been published in Plucked String as a suite entitled *An American Suite* that was awarded first runner-up in a national composition by Shenandoah College and Plucked String and has written and arranged numerous works for solo guitar and guitar synthesizer, including *Ode to Home Life*, which was published by the Guitar Foundation of America, composed and performed “Winter Walk”, which was featured in the CD recording *Arkansas Original*, has recorded a CD “Music for Guitar and Strings”, which included his transcription of a Bach Violin Concerto, music from Cuban composer Leo Breitner, and Carenbauer’s own 3 movement composition Sextet for Guitar Zheng and String Quartet; and

WHEREAS, Mr. Carenbauer was instrumental in establishing fund raising activities with the Little Rock Chamber of Commerce, and has conducted many music clinics at the state and national level, was reviewer of guitar publications for the American String Teacher’s Association for many years, was the recipient of the Faculty Excellence Award in Teaching from the College of Arts, Humanities and Social Sciences, was awarded first prize in the externally adjudicated “Teaching with Technology” symposium at UALR, has maintained a visible profile in the Arkansas music community with more than one thousand performances; and
WHEREAS, Mr. Carenbauer has served the institution with distinction for over thirty four years; and

WHEREAS, Mr. Carenbauer’s dedicated service has been a source of inspiration for the students, faculty, fellow employees, and all who have come into contact with him; and

WHEREAS, as a result of this same dedicated service, the University of Arkansas System is better able to meet the educational needs of the people of the state;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Board expresses its deep appreciation to Mr. Michael G. Carenbauer for his contributions to the progress and development of the institution; confers upon him the title of Professor Emeritus of Music; and directs the secretary of the Board of Trustees to transmit a copy of the resolution to Mr. Carenbauer.

Emeritus Resolution for Dr. Michael Kleine, UALR

WHEREAS, Michael Kleine, Professor of Rhetoric and Writing in the College of Social Sciences and Communication at the University of Arkansas at Little Rock, has expressed his intent to retire effective December 31, 2016; and

WHEREAS, Dr. Kleine holds a BA degree in English from the University of Northern Colorado, an MA degree in English from the University of Maine, and a PhD degree in English from the University of Minnesota; and

WHEREAS, Dr. Kleine joined the University of Arkansas at Little Rock August 15, 1983, as an Assistant Professor of English, received tenure and promoted to Associate Professor in 1988, and promoted to Professor in 1995; and

WHEREAS, Dr. Kleine has taught courses in methods of teaching English, first-year writing, persuasive writing, science writing, composition theory, rhetorical history and theory, language theory, and the last 20 years has co-taught with Carol Thompson of Speech Communication a core course for the Donaghey Scholars Program, Rhetoric and Communications; and

WHEREAS, Dr. Kleine has served the institution as one of the inaugural co-directors of the University of Arkansas at Little Rock Academy for Teaching and Learning Excellence; and
WHEREAS, Dr. Kleine was awarded the University of Arkansas Faculty Excellence Award for Teaching in 1991, the Student's Choice Award for Faculty of the Year, and the Harambee Distinguished Service Award; and

WHEREAS, Dr. Kleine has served on many university and departmental level committees, such as the Undergraduate Council, the Graduate Program Committee, Freshman Composition Committee, Promotion, Tenure and Service Committee, Quality Writing Committee, Travel Committee, and Scholars Advisory Committee and played a role in the development of the Scholars Program; and


WHEREAS, Dr. Kleine has published book chapters in *The Philosophy of Discourse*, (Re)Visioning Composition Textbooks, *The Making of Barack Obama: The Politics of Persuasion*, and *Toward a Critical Rhetoric on the Israel-Palestine Conflict*; and

WHEREAS, Dr. Kleine has presented numerous papers not only here in the United States, but abroad in Italy, Portugal, Great Britain, and Ireland; and

WHEREAS, Dr. Kleine published with Parlor Press, *Searching for Latini*, a study of Brunetto Latini, the teacher of Dante; and

WHEREAS, Dr. Kleine has served the institution with distinction for thirty three and one-half years; and

WHEREAS, Dr. Kleine's dedicated service has been a source of inspiration for the students, faculty, fellow employees, and all who have come into contact with him; and

WHEREAS, as a result of this same dedicated service, the University of Arkansas System is better able to meet the educational needs of the people of the state;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Board expresses its deep appreciation to Michael Kleine for his contributions to the progress and development of the institution; confers upon him the title of Professor Emeritus of Rhetoric and
Writing; and directs the secretary of the Board of Trustees to transmit a copy of the resolution to Dr. Kleine.

Emeritus Resolution for Dr. Terry Trevino-Richard, UALR

WHEREAS, Terry L. Trevino-Richard, Professor of Sociology and Anthropology in the College of Social Sciences and Communication at the University of Arkansas at Little Rock, has expressed his intent to retire effective December 31, 2016; and

WHEREAS, Dr. Trevino-Richard holds a BA degree from Southwestern University, a MA degree from University of Texas at Austin, a PhD degree from North Texas State University, and a Certificate as Specialist in Aging from North Texas State University and has several years of post-graduate work with the University of Kentucky in the Graduate School of Social Work, The University of California, Berkeley, in Urban History, the University of California, Los Angeles, as an AARP Summer Fellow, and the Universidad Autonoma de Guadalajara as a Medical School Fellow; and

WHEREAS, Dr. Trevino-Richard joined the University of Arkansas at Little Rock August 17, 1981, as an Assistant Professor of Gerontology, was promoted to Associate Professor in 1986, granted tenure in 1987 and was promoted to Professor in 1993; and

WHEREAS, Dr. Trevino-Richard served as Chairperson for the Sociology and Anthropology Department for nine years, and Coordinator of the UALR Graduate Gerontology Program from 2001 to 2003; and

WHEREAS, Dr. Trevino-Richard has taught critical courses in the Sociology Department such as Research Methods, Statistics, Theory and other courses for other programs in the Liberal Arts and International Studies; and

WHEREAS, Dr. Trevino-Richard has served as a Faculty Advisor for the UALR League of United Latin American Citizens, 2004-2016, served as Faculty Advisor for the UALR Kappa Sigma Fraternity, 1983-2016, served on numerous university and college level committees such as Student Grievance Committee, the College Special Events Committee and the Program Assessment Committee, served as State Director for the League of United Latin American Citizens for two years where he created joint agreements with UAMW, Pulaski Technology, Hendrix, and Shorter College, and served as President of LULAC Council 750 in 1984 1991 and 2010-2011; and

WHEREAS, Dr. Trevino-Richard was voted the 2014 UALR Faculty Professor of the Year by the student body in 2014, received the National University Advisor Award from LULAC in 2006, the Kappa Sigma, Theta-Eta Chapter “Man of the Year” in 1991,
nominated the Fulbright-Hays Teaching Award in 1987, awarded the Gerontological Society of America Post-Doctoral Research Fellow in 1984, the NEA Summer Fellow with the University of California in 1980 and the Danforth Teaching Excellence Fellow in 1981-1986; and

WHEREAS, Dr. Trevino-Richard created several UALR scholarships and was a critical funder of memorial scholarships such as the Richard Family Scholarship and the Terry and Jerry Richard Scholarship, and contributed to endow the Patricia Guardado Memorial Scholarship with donations well over $41,000, and raised $10,000 in 2015 to assist with DACA students to continue their education at UALR; and

WHEREAS, Dr. Trevino-Richard has served on various community boards, such as the Tobacco Settlement Board at UAPB, the Head Start of Arkansas, LOCAC of Arkansas Board of Directors, the Presbyterian Villages and Presbyterian Synod, and has been a regular speaker for the last 30 years for the regular National Hispanic Heritage Month; and

WHEREAS, Dr. Trevino-Richard was awarded over $540,000 in grants funds during his time at UALR and at UAPB, such as the AARP-Andrew Grant, the DHS Grant for Evaluation of Welcome the Children Training, Rockefeller Foundation Grant, and many others; and

WHEREAS, Dr. Trevino-Richard has published 6 articles in various peer reviewed journals, has presented at international, national and regional conferences with over 150 professional papers and; and

WHEREAS, Dr. Trevino-Richard has served the institution with distinction for thirty five years; and

WHEREAS, Dr. Trevino-Richard’s dedicated service has been a source of inspiration for the students, faculty, fellow employees, and all who have come into contact with him; and

WHEREAS, as a result of this same dedicated service, the University of Arkansas System is better able to meet the educational needs of the people of the state;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Board expresses its deep appreciation to Dr. Terry L. Trevino-Richard for his contributions to the progress and development of the institution; confers upon him the title of Professor Emeritus of Sociology and
Anthropology; and directs the secretary of the Board of Trustees to transmit a copy of the resolution to Dr. Trevino-Richard.

19.4 Approval of Reappointment to The University of Arkansas Foundation, Inc., Board of Directors, UASYS:

Upon motion by Trustee Gibson and second by Trustee Broughton, the following resolution was adopted:

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT Mike Akin is hereby reappointed to The University of Arkansas Foundation, Inc., Board of Directors for a term to expire on December 31, 2020.

There being no further business to come before the Board, upon motion by Trustee Eichler and second by Trustee Hyneman, the meeting adjourned at 11:18 am.
University of Arkansas at Little Rock

1. Consideration of Request for Approval of Purchase of Property Located at 2502 S. Taylor, Little Rock, UALR (Action)

2. Consideration of Request for Approval of Selection of Design Professionals for the Heating and Cooling Loop Extension Project, UALR (Action)

University of Arkansas at Monticello

3. Consideration of Request for Project Approval for the Renovation of Horsfall Hall, UAM (Action)

4. Consideration of Request for Revised Project Approval and the Selection of a Construction Manager/General Contractor for the Student Success Center Project, UAM (Action)

University of Arkansas, Fayetteville

5. Greek Masterplan Update, UAF (Information)
Item 1: Consideration of Request for Approval of Purchase of Property Located at 2502 S. Taylor, Little Rock, UALR (Action)

CONSIDERATION OF REQUEST FOR APPROVAL OF PURCHASE OF PROPERTY LOCATED AT 2502 S. TAYLOR, LITTLE ROCK, UALR (ACTION)
January 13, 2017

TO MEMBERS OF THE BUILDINGS AND GROUNDS COMMITTEE:
   Mr. John Goodson, Chair
   Mr. Morril Harriman
   Mr. Ben Hyneman
   Mr. Sheffield Nelson
   Mr. David Pryor
   Mr. Mark Waldrip
   Board Chair Reynie Rutledge, Ex-Officio

Dear Committee Members:

Chancellor Andrew Rogerson at the University of Arkansas at Little Rock has requested approval for the purchase of property located at 2502 South Taylor Street in Little Rock, Arkansas.

The property consists of a lot approximately 6,300 square feet in size with a 1,000 square foot, wood frame and vinyl siding, single family dwelling situated on it. Two qualified appraisals fix the value of the property at $55,000 and $56,000 respectively. An offer in the amount of $55,500, the average of the two appraisals, was submitted to and accepted by the owner, Jannie (Jane) Adams, subject to Board approval. The property is located in UALR’s approved acquisition area.

Funding for the purchase will be from UALR’s property acquisition reserve.

A resolution is attached for your consideration. I recommend its approval.

Sincerely,

Donald R. Bobbitt
President

Attachments
RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Board hereby approves an Offer and Acceptance dated November 21, 2016 with Jannie (Jane) Adams, for the purchase price of $55,500, and on other terms and conditions set forth in the Offer and Acceptance, to purchase certain property situated at 2502 South Taylor Street in Little Rock, Pulaski County, Arkansas, more particularly described as follows:

Lot 2, Block 53, Cherry and Cox Addition to the City of Little Rock, Pulaski County, Arkansas.

BE IT FURTHER RESOLVED THAT the purchase shall be subject to a determination by the General Counsel that the seller has good and merchantable title to the property and obtaining an acceptable Phase I environmental assessment unless waived by campus officials after inspection of the property. The President, the Vice Chancellor for Finance and Administration of the University of Arkansas at Little Rock, or their designee, shall be, and hereby are, authorized to take such further action and execute such documents and instruments as may be necessary to close the transaction in accordance with the Offer and Acceptance.

BE IT FURTHER RESOLVED THAT the appropriate officials of the University of Arkansas at Little Rock, shall be, and hereby are, authorized to contract for the demolition and removal of structures situated upon the property at such time as deemed appropriate.
Campus Development Overview 2003 - 2015

PROSPECTIVE ACQUISITIONS

Prospective Property
Maor Renovation
New Construction
Property Demolition
New Parking
Property Acquisition
Item 2: Consideration of Request for Approval of Selection of Design Professionals for the Heating and Cooling Loop Extension Project, UALR (Action)

CONSIDERATION OF REQUEST FOR APPROVAL OF SELECTION OF DESIGN PROFESSIONALS FOR THE HEATING AND COOLING LOOP EXTENSION PROJECT, UALR (ACTION)
January 13, 2017

TO MEMBERS OF THE BUILDINGS AND GROUNDS COMMITTEE:

Mr. John Goodson, Chair
Mr. Morril Harriman
Mr. Ben Hyneman
Mr. Sheffield Nelson
Mr. David Pryor
Mr. Mark Waldrip
Board Chair Reynie Rutledge, Ex-Officio

Dear Committee Members:

Chancellor Andrew Rogerson, University of Arkansas at Little Rock, requests approval of the selection of design professionals for the Heating and Cooling Loop Extension Project on the campus. Approval for this project, along with its financing, was granted at the Board’s November 2016 meeting.

Authorization was granted to begin the search for design professionals on October 31, 2016. Board of Trustees selection guidelines concerning advertisement, notification, and interviews have been followed in accordance with Board Policy.

Five firms responded to the advertisement and all five firms were interviewed on December 7, 2016. The consensus of the selection committee was that three firms are more suited for this project based on past and current design experience with projects of similar scope and complexity, and ability to meet budget and time constraints. Therefore, Dr. Rogerson and the selection committee offer the following professional design consultant firms to the Board of Trustees for consideration (in the order of preference):

- Allison Architects
- Witsell Evans Rasco
- Polk Stanley Wilcox

I concur with Chancellor Rogerson’s recommendation. A proposed resolution, with a blank for the selected firm, is attached for your consideration.

Sincerely,

Donald R. Bobbitt, President
Attachments
BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the University of Arkansas at Little Rock is authorized to select ___________ as the design professionals for the Heating and Cooling Loop Extension Project at the University of Arkansas at Little Rock.
Design Services Selection
As ranked by committee

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<th>UALR Heating / Cooling Loop Extension</th>
<th>INTERVIEW DATE</th>
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### RANKING OF APPLICANTS

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<td>Witsell Evans Rasco</td>
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Design Teams are ranked from 1 to 5, with 1 being the highest.

### FINAL RANKING

Preferred / Recommended to Board of Trustees in the order shown

1. Allison Architects
2. Witsell Evans Rasco
3. Polk Stanley Wilcox

Eligible / Considered to be qualified, but less suited to the requirements of this job

### SELECTION COMMITTEE

By title

- Director of Capital Construction and Campus Planning
- Associate Vice Chancellor / CIO
- Associate Vice Chancellor Finance & Administration
- Associate Vice Chancellor Facilities Management
- Associate Vice Chancellor Student Affairs
- Director of Broadcast Media
- Director of Procurement Services (ex-officio w/o vote)
# Design Services Selection

As ranked by committee

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>UALR Heating / Cooling Loop Extension</th>
<th>INTERVIEW DATE</th>
<th>December 7, 2016</th>
</tr>
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## RANKING OF APPLICANTS

<table>
<thead>
<tr>
<th>Selection Committee Member</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
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<tr>
<td>Allison Architects</td>
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<td>2</td>
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<tr>
<td>Witsell Evans Rasco</td>
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<td>2</td>
<td>2</td>
<td>2</td>
<td>1</td>
<td>1</td>
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</tbody>
</table>

Design Teams are ranked from 1 to 5, with 1 being the highest.

## FINAL RANKING

Preferred / Recommended to Board of Trustees in the order shown

1. Allison Architects
2. Witsell Evans Rasco
3. Polk Stanley Wilcox

Eligible / Considered to be qualified, but less suited to the requirements of this job

## SELECTION COMMITTEE

By title

<table>
<thead>
<tr>
<th>Director of Capital Construction and Campus Planning</th>
<th>Associate General Counsel (ex-officio w/o vote)</th>
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<tbody>
<tr>
<td>Associate Vice Chancellor / CIO</td>
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<td>Associate Vice Chancellor Finance &amp; Administration</td>
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<td>Associate Vice Chancellor Student Affairs</td>
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</tr>
<tr>
<td>Director of Broadcast Media</td>
<td></td>
</tr>
<tr>
<td>Director of Procurement Services (ex-officio w/o vote)</td>
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University of Arkansas System
Item 3: Consideration of Request for Project Approval for the Renovation of Horsfall Hall, UAM (Action)
January 13, 2017

TO MEMBERS OF THE BUILDINGS
AND GROUNDS COMMITTEE:

Mr. John Goodson, Chair
Mr. Morril Harriman
Mr. Ben Hyneman
Mr. Sheffield Nelson
Mr. David Pryor
Mr. Mark Waldrip
Board Chair Reynie Rutledge, Ex-Officio

Dear Committee Members:

Chancellor Karla Hughes, University of Arkansas at Monticello, requests project approval for the renovation of Horsfall Hall, as well as authorization to solicit bids for the project and to award the contract to low bid if within available funding. A copy of the capital project proposal form is attached for your information.

Authorization was granted November 2, 2012 as part of a renovation the University undertook with Bankston Hall. Due to budget constraints the work was not completed at that time, but a significant amount of design work is available through the professionals who worked on that project.

This project will be financed with bond proceeds and authorization for the bond issuance is included in the Board’s Fiscal Affairs agenda.

I concur with Dr. Hughes’ recommendation. A resolution is attached for your consideration.

Sincerely,

Donald R. Bobbitt
President

Attachments
RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Horsfall Hall Renovation Project at the University of Arkansas at Monticello is hereby approved.

BE IT FURTHER RESOLVED THAT authorization is granted to solicit bids for the project and to award the contract if the low bid is within funding available for the project.
CAPITAL PROJECT PROPOSAL FORM

Campus: **University of Arkansas at Monticello**

Name of Proposed Facility: **Horsfall Hall Renovation**

1. Project Function:
   Horsfall Hall is a residence hall for women that was constructed in 1934 and we anticipate addressing its need for updating in two phases, in the summers of 2017 and 2018.

   **Phase I – Restroom and Laundry Renovations**
   This phase of the work will renovate all of the shower rooms and restrooms on floors 1, 2, and 3. This work will be confined to the shower/restrooms and the adjacent walls in the corridors. The present shower room and restroom on each floor will be demolished and combined into one community restroom. There will also be one private accessible bathroom on the first floor and two on the upper floors that will be accessed from the corridor. These restrooms will contain a shower, sink and water closet. The laundry will be moved from the basement to the first floor behind the Great Room and adjacent to the main corridor.

   **Phase II – Great Room, Main Entry, Corridors, Bedroom Doors and Closets**
   This phase of the work will renovate the Great Room to make it more accessible and usable for the students. The main entry will also be renovated and made more accessible to allow access to the great room for disabled students and visitors. The corridors will be updated with new finishes and lighting. New doors will be installed on each bedroom. There will also be new closets built in each room for better storage and security.

2. Facility Location and Description (Attach Map):
   Horsfall Hall is centrally located on campus with convenient access to campus dining and our largest classroom building.

3. Total Project Cost:
   The cost of the project is estimated at $1,700,000

4. Parking Plan to Support New or Expanded Facility:
   We do not anticipate that this project will impact parking.

5. Source of Project Funds:
   The source of funding is expected to be proceeds from a bond sale.
Item 4: Consideration of Request for Revised Project Approval and the Selection of a Construction Manager/General Contractor for the Student Success Center Project, UAM (Action)
January 13, 2017

Office of the President

TO MEMBERS OF THE BUILDINGS AND GROUNDS COMMITTEE:

Mr. John Goodson, Chair
Mr. Morril Harriman
Mr. Ben Hyneman
Mr. Sheffield Nelson
Mr. David Pryor
Mr. Mark Waldrip
Board Chair Reynie Rutledge, Ex-Officio

Dear Committee Members:

Chancellor Karla Hughes, University of Arkansas at Monticello, is requesting selection of a construction manager/general contractor for the Student Success Center project. The Board granted project approval for the renovation of an existing building for this project at its November meeting. Due to costs related to preparing the site and the relocation of programs and faculty in that building, Dr. Hughes has decided to seek approval of this project as new construction. A copy of the revised capital project proposal form is attached. This project will be financed with bond proceeds considered in the Board’s Fiscal Affairs agenda.

Board selection guidelines concerning advertisement, notification, and interviews were followed in accordance with Policy 730.2. Twelve contractors responded to the advertisement and three were interviewed on January 4, 2017. Dr. Hughes and the selection committee offer the following construction manager/general contractor firms in order of preference:

1. Clark Contractors
2. Kinco Constructors
3. Hart | Cone Construction

I concur with Dr. Hughes’ recommendation. A proposed resolution, with a blank for the selected firm, is attached for your consideration.

Sincerely,

Donald R. Bobbitt
President

Attachments
RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF
ARKANSAS THAT the revised Student Success Center Project at the University of Arkansas
at Monticello is hereby approved.

BE IT FURTHER RESOLVED THAT the University of Arkansas at Monticello is authorized
to select _______________________ as the construction manager/general contractor
for the UAM Student Success Center Project.
CAPITAL PROJECT PROPOSAL FORM

Campus: University of Arkansas at Monticello

Name of Proposed Facility: Student Success Center

1. Project Function:
The project will establish a principal area on campus for students to have one-stop access to services that are vital for their academic success. We plan to locate academic advisors, financial aid counselors and other student support personnel in this area and believe that this initiative will have a significant impact on the retention and progression of our students, which will ultimately help us achieve the University’s goals related to performance.

We also are planning to include a retail restaurant and a reconfigured and improved bookstore in the center.

2. Facility Location and Description (Attach Map):
The current location of the project is just west of the Administration building on a parking lot on which the old armory building was located.

3. Total Project Cost:
The cost of the project is estimated at $8,200,000.

4. Parking Plan to Support New or Expanded Facility:
The programming to address parking is being developed but has not been completed.

5. Source of Project Funds:
The source of funding is expected to be proceeds from a bond sale.
# Construction Services Selection

As ranked by committee

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>Student Success Center</th>
<th>INTERVIEW DATE</th>
<th>January 4, 2017</th>
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## RANKING OF APPLICANTS

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<tr>
<th>Selection Committee Member</th>
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<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
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<td>Cone Construction</td>
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<td>Kinco Constructors</td>
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<td>.0088</td>
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</tr>
</tbody>
</table>

Design Teams are ranked from 1 to 5, with 1 being the highest.

## FINAL RANKING

Preferred / Recommended to Board of Trustees in the order shown

1. Clark Contractors
2. Kinco Constructors
3. Hart | Cone Construction

Eligible / Considered to be qualified, but less suited to the requirements of this job

**EMR:** Experience Modification Rate (EMR) has strong impact upon a business. It is a number used by insurance companies to gauge both past cost of injuries and future chances of risk. The lower the EMR of your business; the lower your worker compensation insurance premiums will be. An EMR of 1.0 is considered the industry average. EMR numbers are based on a 3-year rolling average.

**BOND RATE:** We acknowledge bond rates as a measure of company health. Bond rates generally vary with the size of the contract and are expressed to us as dollar per 1000 dollars. Lower bond rates are more favorable.

## SELECTION COMMITTEE

<table>
<thead>
<tr>
<th>By title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chancellor</td>
</tr>
<tr>
<td>Vice Chancellor for Finance and Administration</td>
</tr>
<tr>
<td>Vice Chancellor for Student Affairs</td>
</tr>
<tr>
<td>Chief of Staff</td>
</tr>
<tr>
<td>Director of Physical Plant</td>
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</table>

University of Arkansas System
Item 5: Greek Masterplan Update, UAF (Information)
January 13, 2017

TO MEMBERS OF THE BUILDINGS
AND GROUNDS COMMITTEE:
    Mr. John Goodson, Chair
    Mr. Morril Harriman
    Mr. Ben Hyneman
    Mr. Sheffield Nelson
    Mr. David Pryor
    Mr. Mark Waldrip
    Board Chair Reynie Rutledge, Ex-Officio

Dear Committee Members:

At the November 2016 Buildings and Grounds Committee Meeting, Chairman Goodson requested that the University of Arkansas, Fayetteville, provide the Committee with an update of the masterplan of Greek housing on the UAF campus. Please allow time during the January 25th Committee Meeting to hear a presentation on this matter.

Sincerely,

[Signature]

Donald R. Bobbitt
President
AGENDA FOR THE MEETING OF THE UNIVERSITY OF ARKANSAS BOARD OF TRUSTEES UNIVERSITY OF ARKANSAS MEDICAL SCIENCES HOSPITAL LOBBY GALLERY LITTLE ROCK, ARKANSAS 1:30 P.M., JANUARY 25, 2017 AND 8:45 A.M., JANUARY 26, 2017

DAY TWO BEGINS (tentative)

1. Report on the Joint Hospital Committee Meeting Held January 25, 2017 (Action)


5. Authorization for Expense Reimbursement for Each Board Member for Performing Official Board Duties for Calendar Year 2017 (Action)

6. Campus Report: Chancellor Daniel W. Rahn, University of Arkansas for Medical Sciences

8. Chairman’s Report: Reynie Rutledge, UA Board Chairman

9. President’s Report: Donald R. Bobbitt, University of Arkansas System

Dr. Maria Markham, Director, Arkansas Department of Higher Education

University of Arkansas for Medical Sciences

10. Consideration of Request for Approval of Amendments to the Institutional Compliance Program, UAMS (Action)

11. Consideration of Request for Approval of Proposals to Add the Following New Programs, UAMS (Action)
    - Graduate Certificate in Global Health
    - Graduate Program (MS & PhD) in Biomedical Informatics
    - Graduate Certificate in Healthcare Analytics
    - Graduate Certificate in Healthcare Management

12. Consideration of Request for Approval of Proposals to Delete the Programs Listed Below at UAMS and to Offer as New Programs at Pulaski Technical College Pending
AGENDA FOR THE MEETING OF THE
UNIVERSITY OF ARKANSAS BOARD OF TRUSTEES
JANUARY 25-26, 2017
PAGE 2

Legislative Approval of the Merger of PTC with the University of Arkansas System, UAMS and PTC (Action)
  • Certificate of Proficiency, Technical Certificate and Associate of Science - Emergency Medical Science
  • Associate of Science in Surgical Technology

University of Arkansas, Fayetteville

13. Consideration of Request for Approval of Proposals to Add Online Offerings of Two Existing Degree Programs, UAF (Action)
   • Bachelor of Science in Business Administration in Accounting
   • Post Master’s Certificate in Building-Level Administration and District-Level Administration

14. Consideration of Request for Approval of Proposals to Add a Minor in History of Architecture and Design and Add a Concentration of Agricultural Leadership to the Bachelor of Science in Agricultural, Food, and Life Sciences, UAF (Action)

15. Consideration of Request for Approval of a Proposal to Reconfigure the Bachelor of Science in Human Environmental Sciences by Consolidating the Human Development & Family Science Major with Three Concentrations into two Stand-Alone Majors of Human Development and Family Sciences and Birth through Kindergarten with no Concentrations, UAF (Action)

16. Consideration of Request for Approval of Proposals to Delete the Following Programs, UAF (Action)
   • Concentrations of Birth through Kindergarten, Child Development, and Lifespan in the major of Human Development and Family Sciences of the Bachelor of Science in Human Environmental Science Degree
   • Bachelor of Arts in American Studies in the Department of Arts and Sciences

17. Notification of Proposals to Change the Name of the Following Programs, UAF (Information)
   • Spanish Business Orientation Minor to the Spanish for the Professions Minor
   • Lemke Department of Journalism to the School of Journalism and Strategic Media

18. Consideration of Request for Approval of a License Agreement with VivImmune, LLC, UAF (Action)
AGENDA FOR THE MEETING OF THE
UNIVERSITY OF ARKANSAS BOARD OF TRUSTEES
JANUARY 25-26, 2017
PAGE 5

University of Arkansas at Little Rock

19. Consideration of Request for Approval of Proposals to Add the Following Programs, UALR (Action)
   • Minor in Actuarial Science
   • MOU 2+2 Agreement - UALR and UA Hope Texarkana: Associate of Arts to Bachelor of Social Work
   • MOU 2+2 Agreement - UALR and Pulaski Technical College: Associate of Arts to Bachelor of Social Work

20. Consideration of Requests for Approval of Proposals to Offer Two Existing Programs via Distance Education, UALR (Action)
   • Bachelor of Social Work
   • Bachelor of Business Administration in Accounting

21. Consideration of Requests for Approval of Four New Substantive Change Requests – 4+1 Plans, UALR (Action)
   • Early Entry Program into the Master of Public Administration
   • Early Entry Program into the Master of Science in Information Science
   • Early Entry Program into the Master of Science in Construction Mgt
   • Early Entry Program into the Master of Science in Information Quality

22. Consideration of Requests for Approval of Proposals to Delete the Following Programs, UALR (Action)
   • Graduate Certificate - Regional Economic Development
   • Graduate Certificate and Masters - Accountancy
   • Graduate Certificate and Masters - Taxation
   • Certificate of Proficiency - Service Learning Scholars

University of Arkansas at Fort Smith

23. Consideration of Request for Approval of a Proposal to Offer the Existing Associate of Applied Science, the Technical Certificate and Certificate of Proficiency in Early Childhood Education, Pre-K Level, Age 3-4 Endorsement via Distance Education, UAFS (Action)

24. Notification of a Proposal to Change the Name of the Resource Interpretative Minor to the Public History Minor, UAFS (Information)
University of Arkansas Community College at Batesville

25. Consideration of Requests for Approval of Proposals to Place the Technical Certificate in Web Design and the Technical Certificate in Accounting on Inactive Status, UACCB (Action)

University of Arkansas Community College at Morrilton

26. Consideration of Request for Approval of Proposals to Revise the Curriculum and Credit Hours in the Listed Programs, UACCM (Action)
   - Certificate of Proficiency and Technical Certificate - Welding

27. Consideration of Request for Approval of a Proposal to Create a New Associate of Applied Science Degree in Welding, UACCM (Action)

28. Consideration of Request for Approval of a Proposal to Delete the Certificate of Proficiency in Pipe Welding, UACCM (Action)

29. Notification of a Proposal to Change the Name of the Associate of Applied Science in Business with Emphasis in Business Office Technology to Emphasis in Business Administrative Technology, UACCM (Information)

All Campuses

30. Unanimous Consent Agenda (Action)

31. Executive Session
Item 2: Report on the Joint Hospital Committee
Meeting Held January 25, 2017 (Action)

REPORT ON THE JOINT HOSPITAL COMMITTEE
MEETING HELD JANUARY 25, 2017 (ACTION)
REPORT ON BUILDINGS AND GROUNDS
COMMITTEE MEETING HELD JANUARY 25, 2017
(ACTION)
REPORT ON AGRICULTURE MEETING HELD
JANUARY 25, 2017 (ACTION)
Item 6: Authorization for Expense Reimbursement for Each Board Member for Performing Official Board Duties for Calendar Year 2017 (Action)
January 13, 2017

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

Act 1211 of 1995 requires every state board to authorize expense reimbursement for each board member by a majority vote of the total membership. This vote is necessary at the first regularly scheduled meeting of each calendar year.

The intent of this Act is to allow small cash fund agency boards to provide per diem and, in some cases, limited stipends. The Act does not change the reimbursement policy (Board Policy 260.1 regarding official functions) currently in place for the University of Arkansas Board of Trustees, but requires the Board to authorize such reimbursements by majority vote.

A proposed resolution to comply with Act 1211 of 1995 is attached for your consideration.

Sincerely,

Donald R. Bobbitt
President

Attachment
RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Board of Trustees, by a majority vote of the total membership, authorizes expense reimbursement for each board member for performing official board duties in calendar year 2017.

BE IT FURTHER RESOLVED THAT the action by the Board will be fully documented in the official minutes of the meeting held on January 25-26, 2017.
CAMPUS REPORT: CHANCELLOR DANIEL W. RAHN, UNIVERSITY OF ARKANSAS FOR MEDICAL SCIENCES
Item 8: Chairman's Report: Reynie Rutledge, UA
Board Chairman

CHAIRMAN'S REPORT: REYNIE RUTLEDGE, UA
BOARD CHAIRMAN
Item 9: President's Report: Donald R. Bobbitt,
University of Arkansas System

PRESIDENT'S REPORT: DONALD R. BOBBITT,
UNIVERSITY OF ARKANSAS SYSTEM
Item 10: Consideration of Request for Approval of Amendments to the Institutional Compliance Program, UAMS (Action)

CONSIDERATION OF REQUEST FOR APPROVAL OF AMENDMENTS TO THE INSTITUTIONAL COMPLIANCE PROGRAM, UAMS (ACTION)
January 13, 2017

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

Chancellor Daniel W. Rahn, University of Arkansas for Medical Sciences, has requested your approval of amendments to the Institutional Compliance Program. Information on the changes is included in the attached letter from Bob Bishop, UAMS Vice Chancellor for Institutional Compliance.

I concur with Dr. Rahn’s recommendation. A proposed resolution for your consideration is as follows:

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Amendments to the Institutional Compliance Program of the University of Arkansas for Medical Sciences, including the Clinical Billing Compliance Plan, the Research Compliance Plan, the HIPAA Compliance Plan and the Identity Theft Prevention Program, are hereby approved as presented.

Sincerely,

Donald R. Bobbitt
President

Attachments (6)
TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

As part of its continuing evaluation of compliance at UAMS, the Office of the Vice Chancellor for Institutional Compliance has reviewed the Institutional Compliance Program and recommends certain changes to existing programs. All amendments to the Compliance Program require Board approval.

Changes to the compliance programs reflect changes in regulatory requirements and internal processes, and include the addition of the Export Control Office.

This Office recommends that the Institutional Compliance Program be amended as attached. The amended Institutional Compliance Program is presented today for your approval.

Sincerely,

Robert W. Bishop, JD
Vice Chancellor for Institutional Compliance

Attachments:

- Institutional Compliance Program
- UAMS Clinical Billing Compliance Plan
- Research Compliance Plan
- HIPAA Compliance Plan
- UAMS Identity Theft Program
UAMS OFFICE OF INSTITUTIONAL COMPLIANCE

Institutional Compliance Program

POLICY STATEMENT

The mission of The University of Arkansas for Medical Sciences is to excel in the generation, dissemination, and application of knowledge to better the health of society in a way which supports our core values in an environment where professional behavior is expected by all. As we pursue this mission, we are committed to conducting all of our business in an ethical and law-abiding fashion. We will maintain a business culture that builds and promotes compliance consciousness and encourages employees and faculty to conduct all University business with honesty and integrity. The UAMS Office of Institutional Compliance will serve as a positive integrated guidance for all UAMS employees by communicating to all employees, faculty, consultants, and independent contractors clear business ethical guidelines to follow; providing general and specific training and education regarding applicable laws, regulations, and policies; and providing monitoring and oversight to help ensure that we meet our compliance commitment. We promote open and free communication regarding our compliance standards in a work environment free of retaliation.

INTRODUCTION

To promote compliance we have developed an Institutional Compliance Program. With this program, we will promote compliance with all applicable legal requirements, foster ethical conduct, and provide education, training, and guidance to all employees and faculty. Our plan is designed to prevent accidental or intentional non-compliance with applicable laws and regulations; to detect such non-compliance, if it occurs; to discipline those involved in non-compliant behavior, and to prevent future non-compliance.

Our compliance program has been developed to include the seven requirements of an effective compliance program included in the Federal Sentencing Guidelines. These requirements are:

1. Establishment of compliance standards and procedures to be followed by employees and faculty that are reasonably capable of reducing errors, possible wrongdoings, and the prospect of criminal conduct;

2. Assignment of a Vice Chancellor for Institutional Compliance to have overall responsibility to oversee compliance with such standards and procedures and to appoint an Institutional Compliance Committee;

3. Initiation of appropriate investigations on all compliance related complaints or reports by taking reasonable steps to respond appropriately to detected offenses and to prevent further similar offenses;
4. Development of compliance education and training programs that communicate effectively compliance standards and procedures to all employees;

5. Development of monitoring and auditing systems reasonably designed to detect errors, possible wrongdoings, or criminal conduct;

6. Development of open lines of communications and maintenance of the current reporting system; and

7. Enforcement of disciplinary standards through well publicized guidelines.

I. STANDARDS of CONDUCT

The University of Arkansas for Medical Sciences is committed to conducting business with integrity and in compliance with all applicable laws. UAMS has established policies and procedures that address compliance with federal and state laws and regulations that impact the activities of the entire campus. The Institutional Compliance Program incorporates the existing policies by reference and establishes our commitment to follow them in the ordinary course of business. The UAMS Code of Conduct is Appendix A to the Institutional Compliance Program.

II. COMPLIANCE ORGANIZATION and OVERSIGHT

A. Vice Chancellor for Institutional Compliance

The Institutional Compliance Officer is responsible for developing a risk-based process that builds compliance consciousness into daily business processes, monitors the effectiveness of those processes, and communicates instances of non-compliance to the Institutional Compliance Committee for corrective, restorative, and/or disciplinary action.

1. Identify University functions and routine business practices requiring compliance oversight.

2. Take reasonable steps to achieve compliance with standards, procedures and codes of conduct by all employees and other agents, including oversight responsibilities, employee training, monitoring and auditing, enforcement and discipline and response and prevention that meet unique needs of the Campus.

3. Effectively communicate such standards, procedures and codes of conduct to the Campus through education and training.

4. Manage, direct and coordinate Clinical Billing Compliance, Research Compliance, HIPAA Compliance, Conflict of Interest and Export Control functions and build compliance infrastructure where appropriate.

5. Coordinate investigation of reports of alleged wrongdoing.

Revised December 2016
6. Respond to government inquiries in concert with the Office of the General Counsel.

7. Monitor changes in laws, rules and regulations.

8. Provide advice and direction to senior management, faculty, staff, other employees and agents to maximize compliance and assist in the review, revision and formulation of written policies, procedure and guideline for the Campus.

9. Develop, implement or monitor effective mechanisms by which individuals may report alleged violations of the compliance program.

10. Issue exception report for referral of matters to the appropriate office or individual for action.

11. Provide reports to the Chancellor, the Board of Trustees and others designated by the Chancellor.

B. Institutional Compliance Committee

The UAMS Vice Chancellor for Institutional Compliance shall appoint an Institutional Compliance Committee to guide the compliance efforts at UAMS. The Vice Chancellor for Institutional Compliance shall chair this committee.

In addition to the Chancellor, the Committee shall consist of leaders and/or other senior representatives of various university departments, including College of Medicine, Clinical Programs, Research Administration, financial management, the campus compliance officers, and Director of Conflict of Interest and Export Control.

Committee Responsibilities

1. Build and maintain a culture of ethics and compliance;

2. Ensure that risk assessments are conducted and that appropriate processes are implemented to control or manage identified risks;

3. Ensure that the compliance program is designed to prevent and/or detect violations of the law, or UAMS policies;

4. Ensure communication of the compliance program to all UAMS employees and faculty;

5. Review and approve revisions to the program; and

6. Review any institutional compliance policies.

Revised December 2016
C. Campus Compliance Offices

The Office of Institutional Compliance will consist of the offices for clinical billing, research, and HIPAA compliance, the UAMS Conflict of Interest Program and Export Control Office. Compliance Officers for each of these areas and the Director of Conflict of Interest and Export Control shall report to the Vice Chancellor for Institutional Compliance. Each compliance office shall prepare and maintain a compliance plan. The UAMS Clinical Billing Compliance Plan, the UAMS Research Compliance Plan, the UAMS HIPAA Compliance Plan, and the UAMS Identity Theft Prevention Program are incorporated herein by reference. Amendments to these compliance plans are subject to the approval of the Vice Chancellor for Institutional Compliance and the Board of Trustees.

III. INVESTIGATIONS and CORRECTIVE ACTION INITIATIVES

Whenever conduct that may be inconsistent with University policy or requirement is reported, the Office for Institutional Compliance (OIC) will determine whether there is reasonable cause to believe that a compliance issue may exist. If the preliminary review indicates that a problem may exist, an inquiry into the matter will be undertaken with the appropriate assistance from the compliance officers for Institutional Compliance. Responsibility for conducting the review will be decided on a case-by-case basis.

Investigational findings will be coordinated with the appropriate management or administrative offices. If deemed necessary, the Vice Chancellor for Institutional Compliance will work in cooperation with legal counsel and administration on issues that may require mandatory reporting to governmental agencies.

When an instance of non-compliance has been discovered and confirmed by the Vice Chancellor for Institutional Compliance, a corrective action plan will be developed. The corrective action plan will focus on implementing changes in internal processes to improve compliance as well as to prevent or detect non-compliance. The corrective action plan may include one or all of the following elements, or other elements as may be deemed necessary:

1. specific areas requiring compliance attention
2. requirement of additional training
3. change in policies and procedures
4. further audit and/or investigation
5. disciplinary action, up to and including termination

Revised December 2016
IV. EDUCATION and TRAINING

UAMS is committed to communicating our policies and standards for ethical conduct to all employees. The Institutional Compliance Program provides education and training to develop compliance awareness and commitment. As new developments or concerns arise, the UAMS Institutional Compliance Program may require additional training for some or all UAMS employees.

All administration, faculty, medical staff, and employees must complete compliance training that includes, but is not limited to, the following topics:

1. employee's individual responsibility for knowledge of and compliance with laws, regulations, and policies, to include Arkansas False Claims laws and the Federal False Claims Act;
2. reporting violations or questionable conduct fraud and abuse;
3. Arkansas and Federal Whistle blower provisions;
4. compliance as a condition of employment, inclusion in the job description, and as a function of job performance;
5. legal consequences of non-compliance.

V. AUDITING and MONITORING

The UAMS Institutional Compliance Program will conduct risk assessments. These risk assessments will:

1. identify compliance risk areas;
2. establish a priority for identified areas;
3. assign responsibility to appropriate compliance officers;
4. establish monitoring activities as necessary; and
5. conduct appropriate education and training sessions.

VI. COMMUNICATION

Open lines of communication are essential for the success of the institutional compliance program.

Revised December 2016
Any UAMS employee may report to the UAMS Compliance Hot Line, 1-888-511-3969, any activity that may be believed to be inconsistent with UAMS policies or legal requirements regarding any aspect of compliance practices. UAMS employees who report possible compliance issue in good faith shall not be subjected to retaliation or harassment as a result of their report.

VII. ENFORCEMENT of DISCIPLINARY STANDARDS

UAMS will impose disciplinary action, up to and including termination, on employees who fail to comply with applicable laws, regulations, and policies.

UAMS prohibits the employment of the following individuals:

1. persons known to be under investigation related to health care violations;
2. persons convicted of a criminal offense related to health care or research; and
3. persons listed by a federal or state agency as debarred, excluded, or otherwise ineligible for participation in federally funded programs.

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Appendix A

UAMS CODE OF CONDUCT

UAMS has a policy of maintaining high professional and ethical standards in the conduct of its educational, research, public service and clinical care missions. UAMS places the highest importance upon its reputation for honesty, integrity, and high ethical standards. This Code of Conduct and the UAMS Institutional Compliance Program are a reaffirmation of the importance of high ethical conduct and standards.

A. Employees must be educated and follow to the best of their abilities all federal and state laws and regulations applicable to their responsibilities at UAMS.

1. The standards of this Code of Conduct are achieved and sustained through the actions and conduct of all personnel of the Institution.

2. Each and every person associated with UAMS, including management employees, is responsible for conducting himself/herself in a manner to ensure adherence to these standards.

3. Any UAMS administrator, employee or agent who violates federal or state laws and regulations applicable to their responsibilities at UAMS or who ignores or disregards the principles of the compliance program, will be subject to disciplinary action which may include termination of his or her employment or affiliation with UAMS.

4. Any UAMS administrator, employee or agent who violates federal and state laws and/or regulations applicable to their responsibilities at UAMS not only risks individual indictment, criminal prosecution and penalties, but also may be liable in civil actions for damages, penalties and administrative exclusion.

B. Each administrator or employee or agent who is materially involved in any of the Hospital's documentation, coding, billing or competitive practices must familiarize himself or herself with applicable laws and regulations, and must adhere at all times to the requirements thereof.

C. Where any question or uncertainty regarding the requirements of applicable laws or regulations exists, each administrator or employee should seek guidance from the UAMS Institutional Compliance Officer or his or her designee.

D. As examples, and without limitation, this Code of Conduct and compliance program prohibit UAMS, its administrators, employees and agents from directly or indirectly engaging or participating in certain proscribed conduct or acts described below:
1. **Improper Claims.** Improper claims include a person presenting or causing to be presented to the United States government or any other health care payor a claim for a[n]:

   a. **Item or Service Not Provided as Claimed.** This involved a claim for a medical or other item or service that such person knows or should know was not provided as claimed, including a pattern or practice of presenting or causing to be presented a claim for an item or service that is based on a code that such person knows or should know will result in a greater payment to UAMS than the code such person knows or should know is applicable to the item or service actually provided.

   b. **False Claim.** This involved a claim for a medical or other item or service and such person knows or should know the claim is false or fraudulent;

   c. **Service by Unlicensed Physician.** This involves a claim for a physician’s service (or an item or service incident to a physician’s service) when such person knows or should know the individual who furnished (or supervised the furnishing of) the service:
      
      i. Was not a licensed physician;
      ii. Was licensed as a physician, but such license had been obtained through a misrepresentation of material fact;
      iii. Represented to the patient at the time the service was furnished that the physician was certified in a medical specialty by a medical specialty board when the individual was not so certified;

   d. **Excluded Provider.** This involves a claim for a medical or other item or service furnished during a period in which such person knows or should know the claimant was excluded from the program under which the claim was made;

   e. **Not Medically Necessary.** This involves a claim for a pattern of medical or other items or services that such person knows or should know are not medically necessary;

2. **False Records.** No false records shall be made or caused to be made or used. No false statements or representations of material fact for use in determining rights to any benefit or payment under any health care program shall be created or used;

3. **Conspiracy to Defraud.** No UAMS administrator, employee or agent shall conspire to defraud the United States government or any other health care payor by getting a false claim paid;

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4. **Health Care Fraud Relating to Health Care Matters.** No hospital administrator, employee or agent shall obtain, by means of false, fictitious or fraudulent pretenses, schemes, representations or promises, anything owned by, or under the control of any health care benefit program; Nor shall any UAMS administrator, employee or agent receive any kickbacks, bribes, or anything of value, offered to influence decision making.

5. **Improper Referrals are Prohibited.** No UAMS administrator, employee or agent shall knowingly and willfully solicit or receive any remuneration, directly or indirectly, overtly or covertly, in cash or in kind, in return for referring an individual for services payable under the Medicare or Medicaid programs for purchasing, leasing, ordering or arranging for or recommending any good, facility, service, or item for which payment may be made under these programs.

6. **Unethical Conduct in Research.** No UAMS administrator, employee or agent shall knowingly misrepresent or falsify research data; intentionally conceal actual facts material to research results reported, or falsely represent actual facts discovered which are material to research results reported; file research reports and/or publish research findings without having done the research indicated; falsely claim to be the author of research which was performed by others; deceitfully report research of others as one’s own; or materially fail to comply with federal requirements that uniquely relate to the conduct of research. This would include, but not be limited to, failure to comply with federal requirements for protection of human subjects or for ensuring the welfare of laboratory animals.

E. All administrators and employees of UAMS will be evaluated in pay and promotion by their adherence to this Code of Conduct.

F. All administrators and employees of UAMS will promptly notify their supervisor, and administrator, the Compliance Department, or the toll-free confidential Compliance Line at 1-888-511-3969 of any possible violations of law or improper activity by employees and agents of UAMS. All reports will be assured of confidentiality to the extent permitted by law. Under no circumstances shall the good faith reporting of any such information or possible impropriety serve as a basis for any retaliatory actions to be taken against any employee, administrator, patient or other person making the report. Employees shall not make intentionally false statements or otherwise misuse the compliance line.

G. UAMS employees shall conduct all transactions with vendors, contractors and other third parties free from offers, solicitation or receipt of gifts and favors or other improper inducements in exchange for influence or assistance in a transaction.

Revised December 2016
UAMS Clinical Billing Compliance Plan

I. Introduction and Purpose

The UAMS Clinical Billing Compliance Plan has been developed in accordance with applicable law, the Federal Sentencing Guidelines and with guidance from state and federal authorities. This plan will promote full compliance with all legal duties applicable to it, foster and assure ethical conduct, and provide guidance to each employee and agent playing a role in clinical billing. The procedures contained in this plan are intended to generally define the scope of conduct which the plan is intended to cover and are not to be considered as all inclusive.

This Plan is designed to prevent accidental and intentional noncompliance with applicable laws, to detect such noncompliance if it occurs, to discipline those involved in noncompliant behavior, and to restore to the payer any payments which have been made inappropriately. This Plan will be updated periodically to keep employees and agents informed of their obligations pertaining to compliance requirements for the healthcare industry.

II. Scope

This compliance plan addresses compliance issues related to clinical care billing activities at the University of Arkansas Medical Sciences. Within the context of this plan, clinical care is defined as the provision or support of patient care provided in all UAMS locations, to include inpatient and outpatient setting for which a technical and/or professional fee was charged. This plan also encompasses clinical trial billing.

III. Seven Elements of an Effective Compliance Program

The Office of Inspector General (OIG) recommends in its compliance program guidance that a comprehensive compliance program should include the following seven elements:

1. Written Policies and Procedures;
2. Compliance Officer and Compliance Committee;
3. Training and Education;
4. Effective Lines of Communication;
5. Enforcing Standards through Well-Published Disciplinary Guidelines;
6. Auditing and Monitoring; and
7. Responding to Detected Offenses.

UAMS's plan to ensure that all seven recommended elements are part of compliance at UAMS.

IV. Administrative Responsibility

The Vice Chancellor will appoint a Clinical Billing Compliance Officer to oversee the day to day operational functions of the plan.

Duties and responsibilities of the appointed Compliance Officer:
A. Oversee and monitor the implementation of the compliance plan to ensure compliance with the law;
B. With the advice of Vice Chancellor of Institutional Compliance, supervise the preparation and development of guidelines on specific federal and state legal and regulatory issues and matters involving ethical and legal business practices;
C. Assist in establishing methods to improve the Institution's efficiency and quality of services, and reducing the vulnerability to fraud, abuse and waste;
D. Revise the plan periodically to include the changes of the laws and regulations, and procedures of the federal and state government and private payer health plans;
E. Develop, coordinate, and participate in various educational and training programs that focus on the elements of the Compliance Plan, and ensure that all appropriate employees and management are knowledgeable of pertinent federal and state regulations;
F. Ensure that all physician/providers receive yearly compliance training;
G. Ensure all UAMS employees receive yearly Corporate Compliance Training and other compliance training as needed;
H. Ensure that all onboarding physician/providers receive new provider meetings and compliance education.
I. Conduct checks and coordinate with the department of Human Resources to ensure that no employee has been excluded from participation in any government health care plan;
J. Ensure that all independent contractors and agents who furnish medical services to the Institution are aware of the requirements of the Compliance Plans with respect to coding, billing, marketing, referrals and kickbacks;
K. Develop audit plan for hospital services/billing to include service line audits as appropriate;
L. Develop audit plan for physician/provider services/billing;
M. Assist Campus Leadership as directed by Vice Chancellor of Institutional Compliance; and
N. Conduct investigations of potential fraud, waste and abuse and other compliance matters.

V. Reporting by Compliance Officer

A. The Compliance Officer shall prepare a report to the Vice Chancellor of Institutional Compliance for presentation to the Board concerning the compliance activities and actions bi-annually. This report will contain audit results, education provided, regulatory changes, and other activity occurring during the report period.
B. The Compliance Officer shall prepare a monthly report for the Vice Chancellor of Institutional Compliance to report progress towards yearly audit plan. The monthly report is reviewed at Dean/CEO Monthly Compliance Meeting.
C. The Compliance Officer will work with department managers, service line leaders and other leaders directly upon discovery of a compliance issue. Every effort will be made to resolve the issue as soon as discovered.

VI. Compliance Oversight

The Clinical Billing Compliance Oversight Committee will meet quarterly. The Committee is comprised of representation from each Service Line.
Duties of these committees include but are not limited to:

A. Build and maintain a culture of ethics and compliance.
B. Ensure physician/provider billing affairs are conducted in accordance with applicable laws.
C. Ensure hospital/facility billing affairs are conducted in accordance with applicable laws.
D. Ensure that Faculty Group Practice physicians/providers are trained annually on Fraud, Waste and Abuse as part of the yearly compliance training.
E. Ensure that Integrated Clinical staff are trained annually on Fraud, Waste and Abuse as part of the yearly compliance training.
F. Review audit results for both physician/provider plan and facility plan-make recommendations as necessary.
G. Ensure communication of the compliance plan to UAMS employees.

The Compliance Officer will develop other committees as needed to guide and facilitate compliance in clinical billing.

VII. Risk Assessment

It is the practice of the Billing Compliance department to conduct a biennial risk assessment. This assessment occurs in the third and fourth quarter of even years. All clinical billing areas are assessed and rated with a low to high risk rating. The Risk Assessment is then used to formulate an audit plan for coming years. Issues requiring prompt attention are to be analyzed and corrected as soon as possible.

VIII. Educational and Training Programs

The Compliance Officer shall be responsible for developing and conducting systematic and ongoing training and educational programs to enhance and maintain awareness of coding, billing, and documentation requirements and subject matter delineated below.

A. The Compliance Officer and designees shall be responsible for ensuring that the Compliance Plan and appropriate policies concerning compliance are disseminated in a manner to be understood by all employees.
B. The Compliance Officer and his or her designees shall work with the Human Resources department and appropriate department administrative personnel to ensure that there are systematic and ongoing training programs that teach employees how to perform their duties lawfully.
C. The training shall educate and maintain awareness of the Compliance Plan and compliance policies among existing and newly obtained employees and third party affiliates and such education shall be appropriately documented.

Subject Matter Includes but not limited to:

A. False Claims Act (31 U.S.C. Sec. 3729);
B. Civil and Criminal Provisions of the Social Security Act (42 U.S.C. Sec. 1320a-7a and Sec. 1320a-7B, respectively);
C. Criminal Offenses concerning false statements relating to health care matters (18 U.S.C. Sec. 1347);
D. Criminal Offense of Health Care Fraud (18 U.S.C. Sec. 1347);
E. Federal Anti-Referral Laws (42 U.S.C. Sec. 1395m);
F. Anti-Kickback Laws (42 U.S.C. Sec. 1320a-7b(b);
G. Compliance training will include proper ICD10 and CPT code selection for services provided;
H. Yearly coding updates;
I. Updates from Center for Medicare and Medicaid Services as released;
J. Improper claims submission-UB and 1500 claims;
K. Provide knowledge to each party receiving training on what to do if he/she suspects someone is engaging in non-compliant behavior or not following laws and regulations;
L. Exclusion of providers from participation in government programs;
M. Medical Necessity requirements needed to provide care;
N. Advanced Beneficiary Notices;
O. 2 Midnight Rule for Medicare admissions to hospital.

**Frequency and Scope of Training**

- **A.** All billing providers shall receive compliance training when onboarding and yearly thereafter. Training is initiated by the request to bill through the JFR privileging system.
- **B.** Compliance training for all UAMS staff is required each year. Normally annual training will commence at the start of the academic year. This training requirement can be met by attending in-person training or completing on-line training.
- **C.** As issues arise, it may be necessary to require non-physician staff and physician staff to attend additional training sessions or complete training on-line.

**IX. Code of Conduct**

All employees are required to review, sign and follow the Institution’s Code of Conduct.

- **A.** Non-physician staff will receive information about the Code of Conduct at the new employee orientation. Employees are given the opportunity to hear about and review the code. Each employee is asked to sign the card during orientation.
- **B.** Physician and mid-level providers with billing numbers receive their information about the Code of Conduct during his/her new provider billing meeting. Physicians/providers are asked to review the Code and sign the card during the meeting.
- **C.** Code of Conduct training is recorded in staff training software on the date the Code of Conduct pledge is signed. The Compliance Manager views the pledge card, records the pledge in training software and saves the card for 12 months. All employees involved in treating patients and billing should ensure their Code of Conduct training is documented.

**X. Monitoring and Auditing for Compliance Assurance**
An audit plan will be developed each year to include auditing physicians/providers that submit professional charges and hospital inpatient and outpatient ambulatory areas submitting facility charges.

A. **Physician/Provider**- review includes but not limited to:

1. Audits consist of reviewing and auditing selected charges for correct Evaluation and Management code selection;
2. Correct procedure code selection;
3. Thorough documentation to match code selection;
4. Correct diagnoses selected that match documentation;
5. Appropriate modifier selection;
6. Correct place of service;
7. Correct units;
8. Correct provider;
9. Medical necessity documented.
10. Correct Teaching Documentation-Medicare Teaching Rules are expected to be applied to all patients treated regardless of payer source when applicable.

Each physician/provider will be placed on a rotating audit schedule with a goal of auditing each provider **yearly**. Physicians/providers may be audited more often depending on program and risk of their area of practice.

Failure to receive a passing score on an audit results in re-audit. A more detailed description of the progression of the audit process will be included in the Clinical Billing Compliance Audit Plan.

Audit results are provided to each of the following: physician/provider audited; the department Chair; the service line Director if different than Chair; and the business administrator or service line administrator. In some areas, billing and coding managers also receive copies of audits.

B. **Facility/Hospital/Clinic/Ancillary**- review includes but is not limited to:

1. Audits for accuracy and validity of coding of claims submitted to Medicare and Medicaid, other federal health programs and other **payers**, includes at a minimum quarterly DRG validation audits and quarterly APC validations;
2. Audits for accuracy of charges on claims submitted to Medicare and Medicaid, other federal health programs;
3. Audits for completion of the Medicare Secondary Payment Questionnaire;
4. Audits to ensure that certification is occurring for the 2 Midnight rule;
5. Audits to ensure that Advanced Beneficiary Notices are being signed as appropriate;
6. Periodic audits of Charge Master Files (Router) to ensure appropriate CPT codes are in router;
7. **Audit laboratory charges to ensure correct coding and accurate charge submission from laboratory information system.**
8. Credit balance audit annually and review quarterly of credit balance report.

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Results of periodic audits are shared with appropriate facility administration and Senior Leadership. Based on audit results, a corrective action plan will be requested from appropriate manager/director in addition to a re-audit.

Errors found during the audit process that result in incorrect payments will be adjusted and monies appropriately refunded.

XI. Compliance Hotline and Reporting

A. The Compliance Officer shall have an open door policy with respect to receiving reports of violations or suspected violations of the law or of the Compliance Plan. Employees/physicians and providers are welcome to personally report any concerns or suspected problems directly to the Compliance Officer in person or by direct phone call. Every effort is made to keep the reporter of a suspected compliance issue anonymous if possible.

B. A confidential hotline has been established and will serve as a reporting option for employees and agents with information about suspected misconduct.

C. The hotline telephone number will be posted in visible locations throughout the facilities.

D. The compliance officer or his/her designee shall investigate all reports of suspected misconduct received through the Hotline.

XII. Investigating Suspected Compliance Issues

A. Suspected compliance issues whether reported through the Hotline, a phone call, an in-person visit or an audit finding, will be investigated.

B. The Vice Chancellor of Institutional Compliance shall always be made aware of any investigations that are opened.

C. If the issue requires staff interviews, two members from the compliance staff will be present. Every effort will be made to have interview questions documented prior to the interview and be consistent in interviewing process.

D. Employees are required to participate fully in any compliance investigations.

E. Confidentially shall be maintained to the extent possible during any investigation.

Results of investigations shall be reported to the Vice Chancellor of Institutional Compliance and to the appropriate level of management. Office of General Counsel is made of aware of compliance issues when appropriate. Disciplinary action will be taken consistent with UAMS policy as is appropriate for the offense.

XIII. Disciplinary Procedures

A. Failure to comply with this plan, or the laws and/or regulations applicable to participants in federally funded health care programs and third party payers, will result in discipline up to and including termination from employment or association with the Institution.

B. Appropriate disciplinary action measures shall be on a case by case basis according to policies of the Board of Trustees and all applicable UAMS policies.

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C. If the Vice Chancellor of Institutional Compliance and/or Legal Counsel determine, after investigation, that noncompliant conduct occurred as a result of gross misconduct, the matter shall be forwarded to the appropriate level for appropriate disciplinary action. Such disciplinary action may include, but not be limited to, terminating the individual(s) involved, revising procedures to prevent the occurrence of future misconduct in the area, increasing review and monitoring procedures, reassigning supervisors who although not involved in the misconduct, nonetheless failed to adequately supervise and control the Institution's personnel, and reporting the responsible individuals to the appropriate government agency whenever it is determined that such action is required by law.

XIV. Actions in Response to Detection of Misconduct

A. In addition to disciplinary action, the following shall be considered for each specific situation on a case by case basis:
   1. Re-train employees as needed;
   2. Modification of the charges, coding and billing systems where necessary;
   3. Adjust to policies and procedures; and
   4. Engaging in steps necessary to reduce the error rate;

B. Payment adjustments are made to government or other appropriate payers if payments were made or received in error.

This plan supersedes the previous FGP Compliance Plan and the UAMS Medical Center or Arkansas Compliance Plan.
UAMS RESEARCH COMPLIANCE PLAN

INTRODUCTION

The UAMS Institutional Mission consists of four equally important parts: teaching, healing, searching and serving. The discoveries made as a result of research conducted at UAMS can change the way we treat patients, educate our students and serve the state of Arkansas. Those involved in research at, or through, UAMS are expected to conduct their activities with the highest ethical standards and in accordance with the standards of the community and their respective professions. In addition, there is a vast array of legal and regulatory requirements which must be met. Failure to comply with these requirements can result in monetary fines, loss of grant funding, or institutional shut down. Achieving research compliance relies on the combined efforts of many.

PURPOSE

The purpose of this Research Compliance Plan and the Office of Research Compliance is to provide the information, support, and oversight needed to meet the laws, rules, and policies governing research in the most efficient and effective way; to create and maintain a research compliance plan consistent with federal sentencing guidelines; to promote responsible and ethical practices in research; and to provide guidance and support to the UAMS research community and the UAMS research oversight committees and offices to ensure that UAMS research activities meet the regulatory requirements.

I. PLAN ELEMENTS

A. Evaluate, or establish, policies, standards and procedures which comply with applicable accreditation standards, federal, state and local laws and regulations, including those specified by the U.S. Federal Sentencing Guidelines and the Model Compliance Program of the Office of Inspector General for health care organizations.

B. Evaluate existing training and communication programs for effectiveness.

C. Maintain a compliance hotline to receive information regarding potential research compliance concerns and adopt procedures that protect anonymity of those calling and protect whistleblowers from retaliation.

D. Respond to allegations of improper/illegal activities and assist with the enforcement of appropriate disciplinary action.

E. Monitor compliance through audits and evaluation of individual research projects and the committees which oversee the research.

F. Investigate and help remediate identified system problems.
II. COMPLIANCE STRUCTURE

A. Vice Chancellor for Institutional Compliance

The Research Compliance Plan was established at the request of the Vice Chancellor for Institutional Compliance (VCIC) to ensure appropriate oversight of research activities conducted at or through UAMS.

B. Office of Research Compliance

In order to facilitate compliance with the Plan, UAMS has developed an Office of Research Compliance. The Office of Research Compliance will assist in development of policies and procedures related to research compliance, review and monitor ongoing changes in compliance regulations, serve as a point of contact regarding research compliance, assist UAMS research oversight committees/offices, and develop compliance education programs.

The Office of Research Compliance assists each UAMS research oversight committee/office responsible for specific elements of research compliance (i.e., Institutional Review Board, Institutional Animal Care and Use Committee, pre and post award grants administration, etc.) to ensure compliance with the regulatory requirements related to research activity conducted at and/or approved through UAMS. The Office of Research Compliance directly evaluates and monitors the protection of human research subjects and animals used in research. The Office of Research Compliance may assist the other research oversight committees and offices as well as the Vice Chancellor for Research.

The office consists of the Research Compliance Officer, one Audit Manager, three Compliance Analysts, and the Research Education and Technology Resource Specialist. The Office of Research Compliance reports to the Vice Chancellor for Institutional Compliance.

C. UAMS Research Oversight Committees/Offices

All research at UAMS is subject to oversight from certain offices and committees. In addition, research protocols that involve the use of outside funding, human subjects, animals, recombinant DNA molecules, infectious agents, or other biohazardous agents must comply with federal and University requirements. A research protocol at UAMS involving any of these items must be submitted to and approved by the appropriate University research oversight committee before the project can begin. Among these offices and committees are:

1. Institutional Review Board

   The Institutional Review Board (IRB) reviews all research protocols involving human subjects or data/biological samples derived from humans.
   Website: http://irb.uams.edu/

2. Institutional Animal Care and Use Committee
The Institutional Animal Care and Use Committee (IACUC) reviews all animal research conducted at UAMS as required by Federal regulations to ensure all practices are humane and legal.
Website: http://iacuc.ad.uams.edu/

3. Institutional Biosafety Committee

The Institutional Biosafety Committee (IBC) reviews and approves the use of recombinant DNA and other biohazards, including infectious and toxic or carcinogenic agents.
Website: http://www.uams.edu/campusop/depts/OHS/BioSafety_Cmte.aspx

4. Conflict of Interest Committee

The Conflict of Interest Committee (COIC) reviews disclosed financial interests and conflicts of commitment, and has responsibility for managing, reducing or eliminating financial interests that raise an actual or potential conflict of interests in research or educational activities. The Director of the Conflict of Interest reports to the Vice Chancellor for Institutional Compliance.
Website: http://coi.uams.edu/

5. Office of Research and Sponsored Programs

The Office of Research and Sponsored Programs (ORSP) provides pre-award services in collaboration with faculty and administration to obtain, and administer extramural funding in support of the mission of UAMS.
Website: http://orsp.uams.edu/

6. Office of Grants and Cost Accounting

The Office of Grants and Cost Accounting (OGCA) assists UAMS principal investigators and administrators with the post-award management of grants and contracts. This includes ensuring compliance with the rules and regulations of funding agencies, the preparation and submission of related financial reports and invoices, and maximizing cash flow.
Website: http://intranet.uams.edu/finance/grants/default.asp

III. COMMUNICATION AND REPORTING RESOURCES

When potential issues arise related to research compliance, research personnel are encouraged to report issues directly to their immediate supervisor or to contact the appropriate UAMS research oversight committee or office. However, UAMS recognizes that this may not always be an option. The Research Compliance Officer and all Office of Research Compliance personnel are available to discuss potential issues with research personnel and to receive reports of potential noncompliance in research.
A Compliance Hotline has been established to receive reports of potential noncompliance, including research noncompliance. The Hotline number is 1-888-511-3969. The purpose of this hotline is to provide employees with an alternative method of reporting suspected research compliance violations, other than using regular administrative channels.

Research personnel are expected to report any known or suspected illegal, unethical, or questionable research activity, such as violations of human subject protections, falsification of research data, fraudulent research financial issues, financial conflicts of interest or retaliation against good faith reports of noncompliance.

IV. DEVELOPMENT AND IMPLEMENTATION OF POLICIES AND PROCEDURES

Each research oversight committee/office is responsible for developing, implementing, distributing, reviewing and updating policies and procedures related to its research oversight responsibilities. The Office of Research Compliance is available as a resource to assist each research oversight committee/office in developing, reviewing, and updating such policies and procedures, including those required by federal or state law and regulation.

V. EDUCATION AND TRAINING PROGRAMS

Each research oversight committee/office is responsible for developing and updating training materials and programs for Research Personnel subject to their research oversight activities. The Office of Research Compliance is available to assist with the training needs of any of the research oversight committees/offices on campus. The Office of Research Compliance will conduct training in specific areas of research as needed to ensure compliance with federal agency requirements and applicable federal, state, and local laws.

VI. EFFECTIVE MONITORING OF RESEARCH COMPLIANCE

A. Monitoring and Auditing Plan

The Office of Research Compliance has developed written plans which outline the methods of conducting monitoring and auditing activities for all research activity conducted on the UAMS campus. The monitoring/auditing plans are periodically reviewed and updated.

B. Monitoring Activity

The Research Compliance Office will identify activities to monitor. The monitoring function shall focus on quality control and monitoring for compliance with regulatory requirements. The results will be used to evaluate the research compliance program’s effectiveness, update research related policies as needed and identify additional education and training needs.

C. Auditing Activity
The Research Compliance Office may conduct audits based on information obtained as a result of research compliance activities, including but not limited to calls to the Research Compliance Hotline or requests from UAMS research oversight committees and offices. Audits will be both targeted to the specific issues of concern and consist of routine audits conducted to ensure compliance with applicable regulations and policies.

VII. RESPONDING TO RESEARCH NONCOMPLIANCE

Complaints or allegations of research noncompliance will be investigated. If the investigation discovers noncompliance with applicable laws, regulations or institutional policies, corrective action shall be communicated to the appropriate offices within UAMS and may require reporting to federal agencies/authorities.

VIII. CORRECTIVE ACTION

Failure to comply with this Research Compliance Plan or the compliance policies of any oversight committee/office will result in appropriate corrective action and may result in disciplinary action.
UAMS HIPAA COMPLIANCE PLAN

I. PREAMBLE

The mission of the University of Arkansas for Medical Sciences is to provide patient-centered, cost-effective care through a health care system enriched by and committed to education and research. UAMS is committed to conducting all of its affairs in accordance with all applicable laws. To enhance its efforts to better assist all UAMS employees and physicians in achieving this goal and to formalize our commitment to patient’s rights, confidentiality and privacy, the UAMS HIPAA Compliance Plan has been developed. The Plan shall include the provisions listed and summarized on the following pages.

II. POLICY STATEMENT

It is the policy of UAMS to preserve the integrity and the confidentiality of Protected Health Information (PHI). UAMS is committed to implementing protections for patient privacy in a manner that maximizes the effectiveness of such protections while not compromising either the availability or the quality of medical care.

To guide employees, students, physicians, and other health professionals, the UAMS HIPAA Campus Coordinator shall, with the assistance of legal counsel and others as appropriate, annually review existing HIPAA related policies and procedures, revise those policies and procedures as necessary, and develop any additional procedures and/or policies that are deemed advisable to maintain compliance with applicable laws and regulations. All UAMS policies concerning protection of PHI shall be considered an integral part of this plan. To that end, UAMS will:

1. Adhere to the standards set forth in its Notice of Privacy Practices.

2. Recognize that patients have a right to privacy.

3. Act as responsible information stewards and treat PHI as private and confidential.

4. Recognize that patients have certain rights protected by the HIPAA privacy and security rules.

III. ADMINISTRATIVE RESPONSIBILITY

Primary responsibility for developing, implementing and managing the UAMS HIPAA compliance effort shall be assigned to the UAMS HIPAA Campus Coordinator. The

1 All references in the UAMS HIPAA Compliance Plan to the term “UAMS”, including but not limited to the UAMS faculty, departments and employees, shall mean only those components of UAMS designated by UAMS as part of the “Covered Entity” subject to, and as defined by, the HIPAA regulations.
UAMS HIPAA Campus Coordinator reports to the Vice Chancellor for Institutional Compliance. Individuals with direct or indirect reporting responsibility to the UAMS HIPAA Office include the UAMS Security Officer and the Privacy and Compliance Officers for Regional Programs, UAMS Medical Center, and Research and other appropriately appointed privacy officers. The UAMS HIPAA Campus Coordinator will perform and coordinate the following activities:

1. Assessment of UAMS compliance with HIPAA and UAMS HIPAA-related policies and procedures.
2. The review, revision, and formulation of HIPAA-related policies;
3. The development and delivery of educational and training programs;
4. Consulting with components, departments and faculty to develop procedures for implementing UAMS policies;
5. Consulting with departments and faculty to develop and/or enhance HIPAA privacy and security expertise and to facilitate department based training programs;
6. Provision of other assistance as directed by the Chancellor or his designee
7. Oversight of a complaint policy and procedure for submitting complaints relating to confidentiality of PHI and other HIPAA-related issues, and review complaints and responses to complaints provided by the UAMS Compliance Officers, Privacy and Security Officers.
8. Development of standardized corrective action plans.
9. Oversight of the auditing process to assess compliance with HIPAA and identification of deficient areas.
10. Preparation of bi-annual reports prepared to the Vice Chancellor for Institutional Compliance that describes the general HIPAA compliance efforts and offers specific actions to improve compliance.

The UAMS HIPAA Campus Coordinator shall work closely with the UAMS Office of General Counsel and other UAMS representatives to foster and enhance compliance with all applicable HIPAA requirements.

IV. PRIVACY and SECURITY OFFICER RESPONSIBILITIES

The UAMS Privacy and Security Officers work with the UAMS HIPAA Campus Coordinator to oversee all on-going activities related to the development, implementation, maintenance of, and adherence to UAMS’s policies and procedures related to privacy and security of and access to patients’ PHI in compliance with federal
and state laws and the UAMS privacy practices. Responsibilities of the UAMS Privacy and Security Officers are to work with the UAMS HIPAA Campus Coordinator to:

1. Maintain knowledge of current and applicable federal and state privacy and security laws.

2. Develop, oversee and monitor implementation of the UAMS privacy and security policies.

3. Work with the legal counsel, management and other committees as needed to verify and assist with the use of appropriate HIPAA-related forms and administrative materials.

4. Establish and administer a process for receiving, documenting, investigating and taking appropriate action on all privacy and security complaints.

5. Establish and oversee UAMS policies for addressing patient requests to obtain and/or amend patient records, to request restrictions on the use and disclosure of health information, requests for confidential communications, requests for restrictions on uses or disclosures for purposes of a patient directory, and requests to obtain accountings of disclosures as required by HIPAA; monitor, verify and assist with compliance with UAMS policies and procedures regarding such requests by patients and oversee grievance and appeals processes for denials of requests related to patient requests for access, amendments, and accounting for disclosures.

6. Direct or oversee the delivery of privacy and security training and orientation to the UAMS workforce and maintain documentation of such training.

7. Work with Human Resources to provide guidance to supervisors regarding disciplinary action resulting from the failure of a UAMS workforce member to comply with privacy and security policies.

8. Cooperate with the U.S. Department of Health and Human Services' Office for Civil Rights, other governmental entities, and UAMS officers involved in HIPAA-related compliance reviews or investigations.

9. Perform and/or assist with periodic risk assessments and ongoing compliance monitoring in connection with the HIPAA regulations.

VI. POLICY GUIDELINES

The policy of UAMS is to communicate to the UAMS workforce the fundamental principles of the HIPAA privacy and security rules, and particularly, the individual rights of patients protected by these rules. These rights include, but are not limited to, the following:

[Revised December 2016]
1. the right to the confidentiality of a patient’s PHI;
2. the right to adequate notice of the uses and disclosures of PHI;
3. the right to request restrictions on the uses and disclosures of PHI;
4. the right to access PHI;
5. the right to request an amendment to PHI; and
6. the right to an accounting of certain disclosures of PHI.

UAMS physicians, faculty, employees, students and other health care professionals have an individual responsibility to maintain a working knowledge of the HIPAA regulations and UAMS policies as they impact and affect their respective responsibilities and duties.

VII. DEPARTMENTAL RESPONSIBILITIES

UAMS Medical Center, Regional Programs, Research and Psychiatric Research Institute shall appoint an individual to serve as their HIPAA compliance leader. The designated HIPAA compliance leaders will coordinate their respective HIPAA compliance activities with the UAMS HIPAA Campus Coordinator. The HIPAA compliance leaders should have frequent contact with each other about matters of common interest.

VIII. INTERNAL REVIEW PROCESS FOR COMPLIANCE ASSESSMENT

The UAMS HIPAA Campus Coordinator, in conjunction with UAMS Privacy, Compliance and Security Officers, is responsible for the ongoing evaluation of the privacy and security programs of UAMS to regulate compliance with the HIPAA regulations.

All findings shall be summarized and reported to the designated component and/or department HIPAA compliance leaders. After a thorough review and with concurrence by the department head, the report will be finalized and submitted to the Vice Chancellor of Institutional Compliance. After the appropriate parties review the findings, penalties may be assessed against a specific UAMS HIPAA component and/or individual for deficiencies with compliance.

IX. EDUCATION AND TRAINING

The UAMS HIPAA Campus Coordinator shall be responsible for ensuring that UAMS HIPAA policies are disseminated to the UAMS workforce and that systematic and ongoing training and educational programs shall be conducted to enhance and maintain awareness of HIPAA privacy and security policies and requirements.
Educational forums and on-line training shall be available throughout the year. Completion of such training by the UAMS workforce will be mandatory at the time of initial engagement of the workforce member with UAMS and annually thereafter. The UAMS HIPAA Campus Coordinator shall report all incidents of non-completion and/or attendance to the employee's supervisor.

X. INVESTIGATING COMPLIANCE ISSUES AND CORRECTIVE ACTION PLANS

Whenever a compliance issue has been identified by the UAMS HIPAA Campus Coordinator through monitoring, reporting, investigations or otherwise, the UAMS HIPAA Campus Coordinator, in consultation with the appropriate UAMS Privacy and/or Security Officers, the Vice Chancellor for Institutional Compliance, and the Office of General Counsel when necessary, shall take or direct the appropriate action to address the issue. The corrective action will be set forth in writing. The results will be furnished to the Chancellor. The UAMS workforce shall cooperate fully with any inquiries undertaken pursuant to this section of the Plan. To the extent practical and appropriate, efforts should be made to maintain the confidentiality of such inquiries and of the information gathered.

Corrective action plans shall be designed to ensure not only that the specific issue is addressed, but also that similar problems do not occur in other areas or departments. Corrective action plans may require that issues be handled in a designated manner, that responsibility be reassigned, that certain training take place, that restrictions be imposed, that penalties be assessed, or that the matter be disclosed externally.

If it appears that certain departments, divisions, or individuals have exhibited a propensity to engage in practices that raise compliance concerns related to HIPAA, the corrective action plan shall identify actions that will prevent them from exercising substantial discretion with regard to implementing procedures related to the HIPAA regulations and policies.

A corrective action plan may recommend that campus leadership impose a sanction or disciplinary action. Moreover, if the UAMS HIPAA Campus Coordinator determines that any action of non-compliance has been intentional, the Chancellor shall be informed of that finding. UAMS employees who have intentionally engaged in activities in violation of the HIPAA requirements and UAMS HIPAA-related policies will be subject to disciplinary action in accordance with UAMS process, including termination.

XI. CONFIDENTIAL DISCLOSURE PROGRAM

Any member of the UAMS workforce may report to the UAMS HIPAA Reporting Line at 1-888-511-3969 or 501-614-2187, or to their supervisor, any suspected violations of UAMS HIPAA-related policies or legal requirements regarding any aspect of the HIPAA privacy and/or security regulations. Report may also be submitted via the UAMS HIPAA Office website at http://hipaa.uams.edu/ by clicking on the “Report an Incident” tab.
UAMS workforce members may choose that such reports be anonymous and confidential. If the UAMS HIPAA Coordinator has determined from the report that a violation may have occurred and an investigation is warranted, an investigation into the matter will be conducted.

UAMS workforce members who report in good faith possible compliance issues shall not be subjected to retaliation or harassment as a result of their report.

XII. OVERSIGHT AND ADMINISTRATION OF THE PLAN

This Plan is intended to be flexible and readily adaptable to changes with regulatory requirements. As circumstances dictate, the Plan may be changed as recommended by the HIPAA Campus Coordinator. The UAMS HIPAA Campus Coordinator shall prepare an annual report for the Vice Chancellor for Institutional Compliance describing the compliance efforts that have been undertaken during the preceding year along with any changes that may be needed to enhance or improve compliance.

As part of UAMS' commitment to integrity, the UAMS HIPAA Compliance Plan has been adopted to ensure that the workforce is aware of their responsibilities to UAMS and to obey the law. To administer this plan, UAMS has established the position of UAMS HIPAA Campus Coordinator, who serves as Chief Privacy Officer for the institution. In addition, Privacy Officers for the UAMS Medical Center, Psychiatric Research Institute, Research, and Regional Programs have also been appointed.
University of Arkansas for Medical Sciences
Identity Theft Prevention Program

Effective June 5, 2009
Revised December 20, 2016
I. Program Adoption

The University of Arkansas for Medical Sciences developed this Identity Theft Prevention Program ("Program") pursuant to the Federal Trade Commission's Red Flags Rule ("Rule"), which implements Section 114 of the Fair and Accurate Credit Transactions Act of 2003. 16 C. F. R. § 681.2. This Program was developed with oversight and approval of the University of Arkansas Board of Trustees ("Board"). After consideration of the size and complexity of UAMS's operations, and the nature and scope of UAMS's activities, the Office of Institutional Compliance with the guidance of various departments across campus, determined that this Program was appropriate for UAMS, and therefore approved this Program effective June 5, 2009.

II. Program Purpose and Definitions

A. Purpose

This Program is implemented to protect UAMS patients and students from the risk of identity theft, and to fulfill the requirements of the Red Flag Rule. Under the Rule, every financial institution and creditor is required to establish an "Identity Theft Prevention Program" tailored to its size, complexity and the nature of its operation. Each program must contain reasonable policies and procedures to:

1. Identify relevant Red Flags for new and existing covered accounts and incorporate those Red Flags into the Program;
2. Detect Red Flags that have been incorporated into the Program;
3. Respond appropriately to any Red Flags that are detected to prevent and mitigate Identity Theft; and
4. Ensure the Program is updated periodically, to reflect changes in risks to customers or to the safety and soundness of the creditor from Identity Theft.

B. Definitions

Covered Account means any Account UAMS offers or maintains that involves multiple payments or transactions, or for which there a foreseeable risk of Identity Theft. At UAMS, all patient accounts and certain student accounts are Covered Accounts.

Identifying Information for purposes of the Program means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person. Examples include name, address, telephone number, social security number, date of birth, government issued driver's license or identification number, alien registration number, government passport number, employer or taxpayer identification number, unique electronic identification number, computer’s Internet Protocol address, or routing code.

Identity Theft means fraud committed using the identifying information of another person.
**Red Flag** means a pattern, practice, or specific activity that indicates the possible existence of Identity Theft.

### III. Identification of Red Flags

In order to identify relevant Red Flags, UAMS considers the types of accounts that it offers and maintains, the methods it provides to open its accounts, the methods it provides to access its accounts, and its previous experiences with Identity Theft. UAMS identifies the following red flags, in each of the listed categories:

#### A. Alerts, notifications, or warnings from a consumer reporting agency

#### B. Suspicious documents

1. A patient presents an identification card or document that appears to be forged or altered.
2. A patient presents an identification card or document on which a person’s photograph or physical description is inconsistent with the patient presenting the card or document or a photograph on file with UAMS.
3. A patient presents an insurance card that appears to be forged or altered.
4. A student presents and identification card or other document which appears to be forged or altered.

#### C. Suspicious personally identifying information

1. A patient gives personally identifying information that is inconsistent with information on file with UAMS, for example
   a. the name and date of birth given match a patient on file, but the social security number is different,
   b. the social security number given is similar to the social security number on file for a patient with a name similar to the one given,
   c. the social security number given matches a patient on file, but the first and last name are switched
   d. multiple hyphenated names are given in different order at different visits
2. The social security number given by a patient does not match the identifying information associated with that number, as determined by the registration computer system.
3. A patient is recognized by UAMS staff as someone other than who the patient presents himself/herself to be.
4. A student gives personally identifying information that is inconsistent with student data on file at UAMS or from another source, such as a transcript from another institution or a student loan application.
5. A student provides personally identifying information, such as a social security number, that is the same as that of another student.
D. Unusual or suspicious activity of a covered account

1. A patient’s clinical markers are inconsistent from visit to visit.
2. A patient presents with conditions or services clearly inconsistent with prior visits in the medical record.
3. A patient requests access to health records with unusual frequency or urgency.
4. A patient admits to using another person’s identity.
5. A patient or student requests an address change followed by a name change.

E. Notice from patient, student, victim of theft, law enforcement, or other institution or business

1. A patient notifies UAMS that he or she obtained an Explanation of Benefits that contains incorrect information.
2. A patient notifies UAMS that he or she received a bill for services that are inconsistent with services obtained by the patient.
3. A patient notifies UAMS that he or she reviewed his or her medical record and has identified incorrect information in the record, which appears to be the information of another patient.
4. A student notifies UAMS that there has been unauthorized activity on the student’s account, such as unauthorized changes to a student loan or class schedule.
5. Another institution, such as another hospital, health plan, school or bank notifies UAMS that a patient or student is the victim of identity theft.
6. Law enforcement notifies UAMS that a patient or student used another person’s identity.

IV. Detection of Red Flags

In order to detect any of the Red Flags identified above, UAMS personnel will take the following steps to obtain and verify the identity of a patient seeking services, a student seeking admission or financial aid, or an individual seeking information from UAMS:

1. Registration personnel will verify the patient’s identity in accordance with the Medical Center policy on Verifying Identity at Time of Registration. This will include asking for photo identification and, when applicable, comparing the patient’s photograph to the photograph on record.
2. Registration personnel will verify other identifying information provided at time of registration for possible Red Flags.
3. The Outpatient Pharmacy will require photo identification and a signature of anyone who is picking up a prescription for someone else.
4. Clinical staff will review the prior medical records of a patient as appropriate, to detect any inconsistencies as identified above.
5. Health Information Management (HIM) will screen duplicate records for Red Flags.
6. HIM personnel will verify the identity of anyone requesting access to or amendments of health records, in accordance with the Administrative Guide Verification of Identity Policy.

7. Billing personnel will verify the identity of anyone requesting billing information, in accordance with the Verification of Identity Policy.

8. Admissions and financial aid personnel will verify student and prospective student identities prior to processing applications or discussing student accounts.

V. Preventing and Mitigating Identity Theft

In the event that UAMS personnel detect any identified Red Flags, the Program Administrator and, as necessary, law enforcement, will be notified as soon as possible. The Program Administrator, in conjunction with other UAMS employees and UAMS Police, as needed, will investigate to determine the risk posed by the detected Red Flag. As needed, the individuals involved will take the actions necessary to prevent and mitigate identity theft, including the following examples:

1. Registration or other personnel who detect a Red Flag will “flag” the record in the patient registration computer system.

2. The Program Administrator will be notified anytime a Red Flag is detected.

3. Services may be denied, if a determination is made that a patient’s identity cannot be verified, in accordance with the Verification of Identity at Time of Registration Policy; however, no patient will be denied screening or, as needed, treatment for an emergency medical condition, regardless of ability to verify the patient’s identity.

4. HIM and/or the billing offices will monitor the patient’s record and account for evidence of identity theft.

5. The patient or student will be contacted, if appropriate.

6. The billing offices will, as needed, forbear on billing for services until the investigation is complete.

7. Law enforcement will be notified as appropriate.

8. A determination may be made that no response is necessary under the circumstances.

Other UAMS efforts to prevent and mitigate identity theft include limiting the use of patient, student, or employee social security numbers to those circumstances when no other identifier will serve the same purpose, and limiting access to social security numbers to only those individuals who need access to perform their job duties.

VI. Program Updates

The Program Administrator will periodically review and update this Program to reflect changes in risks to patients and students from Identity Theft. In doing so, the Program Administrator will consider UAMS’s experiences with Identity Theft, changes in Identity Theft methods, changes in Identity Theft detection and prevention methods, and changes in UAMS’s business arrangements with other entities. After considering these factors, the Program Administrator will determine whether changes to the Program, including the listing of Red Flags,
are warranted. If warranted, the Program Administrator will present the appropriate committee
and/or other UAMS employees with his or her recommended changes and a determination of
whether to accept, modify or reject those changes to the Program will be made.

VII. Program Administration

A. Oversight

Responsibility for developing, implementing and updating this Program lies with a
Program Administrator who is appointed by the Vice Chancellor for Institutional
Compliance. The Program Administrator will be responsible for the Program
administration, for ensuring appropriate training of UAMS staff on the Program, for
reviewing any staff reports regarding the detection of Red Flags and the steps for
preventing and mitigating Identity Theft, determining which steps of prevention and
mitigation should be taken in particular circumstances and considering periodic changes to
the Program. The Program Administrator will report annually to the designated member of
senior management through the Vice Chancellor for Institutional Compliance.

B. Staff Training

UAMS staff responsible for implementing the Program shall be trained, as applicable to
their job function, either by or under the direction of the Program Administrator in the
detection of Red Flags, and the responsive steps to be taken when a Red Flag is detected.
The Program Administrator may delegate training to new employees, refresher training as
needed, and training on new policies or procedures when the Program is updated.

C. Provider Agreements

UAMS will review its agreements with service providers who perform services in
connection with Covered Accounts to ensure that the providers have reasonable policies in
place to detect, prevent, and mitigate the risk of identity theft. UAMS will, as necessary,
require, by contract, that service providers have such policies and procedures in place; and
require, by contract, that service providers report any Red Flags to the Program
Administrator.
Item 11: Consideration of Request for Approval of Proposals to Add Four New Programs, UAMS (Action)

CONSIDERATION OF REQUEST FOR APPROVAL OF PROPOSALS TO ADD FOUR NEW PROGRAMS, UAMS (ACTION)
January 13, 2017

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

Chancellor Daniel W. Rahn, University of Arkansas for Medical Sciences, has requested approval to add the following programs:

1. **Graduate Certificate - Global Health**
   
   *This certificate will be instrumental to the ever changing demographics and needs of students and the workforce.*

2. **Graduate Program - Biomedical Informatics**
   
   *The Graduate Program in Biomedical Informatics will offer the M.S. and Ph.D. degree featuring four tracks: Translational Bioinformatics, Imaging Informatics, Clinical Informatics and Clinical Research Informatics. Each track will offer a Graduate Certificate as well. The program is designed for maximum progression from the certificate to doctoral level.*

3. **Graduate Certificate - Healthcare Analytics**
   
   *This certificate program will provide graduates with the skills necessary to immediately impact healthcare systems and will serve as a pathway to the planned Ph.D. in Bioinformatics.*

4. **Graduate Certificate - Healthcare Management**
   
   *This certificate is offered by the College of Public Health. It will also serve students admitted to the Walton College’s EMBA program.*

The proposals have received the necessary campus approvals. I concur with these recommendations and have attached a resolution for your consideration. If enrollment and budget goals have not been met upon evaluation of the programs after five years, the programs will be discontinued.

Sincerely,

Donald R. Bobbitt
President

Attachments
RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the proposal of the University of Arkansas for Medical Sciences to offer new programs as set forth below is hereby approved.

- Graduate Certificate - Global Health
- Graduate Program - Biomedical Informatics
- Graduate Certificate - Healthcare Analytics
- Graduate Certificate - Healthcare Management

BE IT FURTHER RESOLVED THAT if enrollment and budget goals have not been met upon evaluation of the program after five years, the program will be discontinued.

BE IT FURTHER RESOLVED THAT the President is hereby authorized to submit this proposal to the Higher Education Coordinating Board for appropriate action.
UNIVERSITY OF ARKANSAS FOR MEDICAL SCIENCES

Graduate Certificate in Global Health

GRADUATE CERTIFICATE PROGRAM
(12–18 Semester Credit Hours)

1. INSTITUTION SUBMITTING REQUEST:
   University of Arkansas for Medical Sciences

2. CONTACT PERSON/TITLE:
   Stephanie Gardner, Pharm.D., Ed.D., Provost and Chief Academic Officer

3. PROPOSED EFFECTIVE DATE:
   Fall 2017

4. NAME OF PROPOSED GRADUATE CERTIFICATE PROGRAM:
   Graduate Certificate in Global Health

5. REASON FOR PROPOSED PROGRAM IMPLEMENTATION:

   Global health teaching, research and practice are central to the goals of understanding health equity, eliminating disparities and improving the health and vitality of communities. UAMS has an important role to play in training future health professionals who will work in both domestic and international settings. However, there is no continuous, integrated curriculum to prepare individuals for careers where the principles and practice of global health play an increasingly vital role. The results of the Office of Global Health Survey (2015) demonstrate that there is an unmet desire among students to be more involved in global health through coursework and experiential learning opportunities.

   UAMS has incorporated the concept of interprofessional education into its mission. At the institutional level, UAMS has made changes to promote inter-professional education among its faculty, staff and students. The results of these efforts have culminated in a new requirement for all UAMS students to be trained in interprofessional education prior to graduation. The Certificate in Global Health presents a tremendous opportunity to complement the interprofessional education efforts of UAMS by providing faculty, students and staff with new and exciting opportunities to learn and practice global health together. Indeed, global health is by definition interprofessional as all accredited global health programs in the United States incorporate disciplines such as international development, public health, medicine, economics, allied health, social science, education, political science, etc. into their curriculum.
A Graduate Certificate in Global Health will respond to the changing demographics and educational needs of students and the workforce, while increasing the visibility of UAMS' commitment to inter-professional education. The certificate, which will initially include 4 core courses plus a field experience component, will create a continuous, integrated curriculum for learners pursuing an interest and/or career in global health.

The focus on field placements and the certificate as a whole will contribute to ongoing efforts at the UAMS to support and strengthen partnerships across colleges and between UAMS and the community. The Office of Global Health (OGH), established to provide a resource for UAMS in its efforts to promote global health among faculty, staff and students, will facilitate the development and support the coordination of the Graduate Certificate in Global Health. The OGH will develop parameters and minimal criteria to ensure field placement experience projects are successful.

6. PROVIDE THE FOLLOWING:

a. Curriculum outline –The certificate requires a minimum of 15 credits. Students must take all certificate courses for a letter grade and earn a minimum overall grade point average (GPA) of 2.5 in certificate courses.

   Required (Core) Courses
   • Introduction to Global Health Practice (3 credits):
   • Global Health Systems and Development (3 credits)
   • Infectious Disease and Tropical Medicine (3 credits)
   • Global Health Impact Assessment (3 credits)
   • Field Experience in Global Health Practice (3 credits)

b. Total semester credit hours required for proposed program:
15 semester credit hours

c. New courses with descriptions

   • Introduction to Global Health Practice (3 credits): Behavioral, social and cultural aspects of health and disease will be presented. Students will learn how behavioral and social theories relevant to health promotion and disease prevention efforts apply in understanding social determinants of health. Factors that protect or erode health – and consequently health systems – exist at multiple levels will be discussed. Interventions that improve health and address factors at the individual, community, societal and global levels will be presented.

   • Global Health Systems and Development (3 credits): Health systems around the world face the challenge of constantly improving population health in an environment of limited societal and healthcare resources. Despite the commonality of health systems worldwide, no two healthcare systems are
identical. This course introduces an approach for comparative analysis with a focus on assessing performance of diverse health systems.

- **Infectious Disease and Tropical Medicine (3 credits):** Major diseases of tropical and developing countries will be presented. Emphasis is placed on important parasitic diseases, gastroenteritis and vaccine preventable diseases. Course materials focus on the etiology, pathogenesis, symptomatology, diagnosis and treatment of these diseases. Epidemiological characteristics, control methods and current research directions are also described.

- **Global Health Impact Assessment (3 credits):** Students will learn and apply tools that are frequently used to determine whether policies and programs at local, national and international levels are achieving their intended objectives. Topics include the key components of field research, ethics in field research, developing a research focus and research question, conducting a literature review, gathering data and data management, and analyzing data and reporting.

- **Field Experience in Global Health Practice (3 credits):** A key component of the Global Health Practice program is the mandatory field experience that utilizes interprofessional education and facilitates understanding through first-hand experience and immersion in the culture being studied. All students select their own experience that builds on the knowledge and skills they have gained in previous program coursework, along with learning acquired from their prior academic and career experiences. Students will research and develop a project plan before their field experience begins. The project plan will be approved by program faculty and partner organization before the student’s departure to a site location.

d. **Student demand (projected enrollment) for proposed program**

The program is expected to begin with an enrollment of up to 10 students in the first year, then 15-20 students the second year and 20-25 students every year thereafter.

e. **Names of institutions offering similar programs and the institution(s) used as a model to develop proposed program**

- Johns Hopkins Bloomberg School of Public Health, Global Health Certificate
- Dornsife School of Public Health, Drexel University, Global Health Certificate
- School of Public Health, University of Massachusetts at Amherst, Graduate Certificate in Global Health
- School of Social Service Administration, The University of Chicago, Global Health Certificate Program
- Mel and Enid Zuckerman School of Public Health, University of Arizona, Graduate Certificate in Global Health and Development
- School of Nursing, The University of Maryland, Global Health Certificate
- Mailman School of Public Health, Columbia University, Global Health Certificate
• School of Health Sciences and Practice, New York Medical College, Graduate Certificate in Global Health
• Milken Institute School of Public Health, George Washington University, Global Health Certificate
• Institute for Global Health, Vanderbilt University, Graduate Certificate in Global Health
• Department of Global Health, University of Washington, Graduate Certificate in Global Health
• Fielding School of Public Health, University of Los Angeles, Global Health Certificate
• School of Public Health, University of North Texas Health Sciences Center, Global Health Graduate Certificate
• School of Public Health, University of Michigan, Certificate in Global Health
• Miller School of Medicine, University of Miami, Global Health Graduate Certificate Program
• School of Public Health, University of Pittsburgh, Global Health Certificate
• Center for Global Health, State University of New York at Albany, Global Health Certificate
• School of Medicine, University of Utah, Certificate of Global Health
• School of Public Health, University of Alabama at Birmingham, Graduate Certificate in Global Health Studies
• College of Public Health, University of Kentucky, Certificate in Global Health

7. Will this program be offered on-campus, off-campus, or via distance delivery? 
Indicate mode of distance delivery.

On-campus
UNIVERSITY OF ARKANSAS FOR MEDICAL SCIENCES

Graduate Program in Biomedical Informatics

NEW CERTIFICATE OR DEGREE PROGRAM

1. PROPOSED PROGRAM TITLE:

UAMS Graduate Program in Biomedical Informatics

2. PROPOSED STARTING DATE:

Fall 2017

3. CONTACT PERSONS:

Dr. Robert E. McGehee, Dean, Graduate School
Dr. Fred Prior, Dept Chair, Biomedical Informatics
Dr. Stephanie Gardner, Provost
Dr. Meredith Zozus, Vice Chair for Academic Programs

4. PROGRAM SUMMARY:

The graduate program in Biomedical Informatics will include four tracks within Biomedical Informatics. Each track will offer a graduate certificate, a professional or science master’s degree, and a Doctorate of Philosophy. Both master’s options will be two-year (six semesters, minimum of 36 credit hours) master’s degrees that may be taken as a terminal master’s or the initial two years of a doctorate. After the master’s, completion of the doctorate will take from one to three additional years (minimum of 55 credit hours) depending on the student’s background, coursework needed to support the doctoral research and timeline for the doctoral research. These time-to-completion estimates are based on full-time enrollment. However, due to the large need and desire for professional and scientific training in Biomedical Informatics, and based on prior experience with similar degree programs, we estimate that 50 percent of the students will be non-traditional students also working full-time who will need part-time enrollment.

The educational goals of the program are specific to each educational level. At the certificate level, the goals are to deepen knowledge and increase skills, ability to apply biomedical informatics principles and methods within an area of practice and to conceptualize, plan, conduct and report an applied Biomedical Informatics project. At the professional level, the educational goals include those at the certificate level and expand on them to include the ability to productively work as a member of an interdisciplinary team and to continue professional career development. Students completing the professional master’s degree will possess the knowledge and skills necessary to sit for the relevant professional certification exam. The Master of Science educational goals include those at the professional master’s level plus gaining the ability to participate in and manage research processes in the relevant area of Biomedical Informatics. Educational goals at the doctoral level include those at the Master of Science level and add to them the ability to pose compelling scientific questions and new methods in Biomedical Informatics and to design, conduct and report the research that answers them.

To meet workforce development needs of non-traditional students across the state and to contribute to strengthening the national workforce, all courses in the program will be offered in a hybrid model. All courses will be taught face-to-face on the main UAMS campus and offer synchronous and asynchronous remote access leveraging Blackboard and Collaborate technology already available at UAMS.

Beginning with an initial enrollment of three students across all programs in Fall 2017 (April 2017 approval will preclude a full recruitment cycle and enrollment will start slow with anticipated internal applicants), enrollment will increase to 17 students for Fall 2018, and will expand to a conservative estimate of 20 new students enrolled per year (five certificate, 10 master’s and 5 PhD) by 2019. Steady state census across all programs will be 45 students (five certificate, 20 master’s, 20 PhD). The tracks share a common core of courses. The estimated enrollment results in a maximum class size of 20 students leaving 50 percent room to grow before needing to add an additional section or teaching support. All required courses for the program have been approved by the UAMS Graduate Council and are currently listed courses in the UAMS Graduate Catalog.
Biomedical Informatics students will be enrolled through the UAMS Graduate School and will have access to UAMS student support services, including but not limited to student health services, counseling services, disability services, recreational facilities, ombudsman, etc. Students will have access to the UAMS Library.

The UAMS Library selectively acquires information resources that relate to the degree programs offered in the areas of medicine, nursing, pharmacy, public health, health professions and basic life sciences — many of which overlap with Biomedical Informatics. The UAMS Library holdings include: 30 research and clinical databases, 22,000 electronic journals (with 4,300 subscribed titles), 11,000 electronic books, 41,000 microforms from historical sets, and 28,000 print monographs. Also available electronically are pertinent bibliographic databases. CINAHL, MEDLINE, ProQuest Central and UpToDate are available on and off campus through the UAMS Library. Additional electronic subscriptions needed to support the Biomedical Informatics degree program will be acquired as needed.

The Biomedical Informatics program will share existing classroom space at UAMS. Resources are required to upgrade Blackboard technology to support synchronous and asynchronous distance education in two classrooms in the Jackson T. Stephens Spine & Neurosciences Institute building at UAMS. Additional office space will be required to accommodate 20 student desks and a student work area.

Faculty resources: The Department of Biomedical Informatics was initiated in 2015, with the hiring of the Inaugural Chair, Fred Prior, PhD, an established researcher in imaging informatics. Today the Department has 21 faculty members with primary appointments in the department (two at the rank of full professor, four at the rank of associate professor, 10 at the rank of assistant professor and five instructors). There are an additional seven faculty members with secondary appointments in the department. Further, and of great importance to all tracks across our degree programs, multiple UAMS and Arkansas Children’s Hospital researchers in biomedical sciences regularly employ novel translational bioinformatics methods and tools in the course of their research and several well-established labs employ doctoral level bioinformaticians, many of whom are adjunct faculty in the department. Likewise, UAMS Medical Center employs multiple physician clinical informaticists who guide care-facing aspects of the electronic health record (EHR) as well as PhD level computational staff, many with adjunct association with the department. Many of the adjunct individuals regularly participate in departmental research, applied and evaluative informatics research within the medical center, as well as teaching.

5. NEED FOR THE PROGRAM:

Biomedicine has fundamentally changed, both in the provision of healthcare and in the generation of new knowledge to advance healthcare. The dependence of healthcare on information has been documented in the published literature, national reports and presidential executive orders for the last decade, establishing Biomedical Informatics as a national priority. In 2004, a presidential executive order called for “Electronic Health Records for All Americans by 2014.” In September 2009, years of research and policy work culminated in the Health Information Technology for Economic and Clinical Health Act (HITECH Act) allocating $19.2 billion to increase the use of electronic health records by hospitals and practices with $118 million allocated to four programs for workforce development. That same year, the U.S. Bureau of Labor Statistics estimated that jobs in health IT were expected to grow by 20 percent through 2018, equivalent to the need for an additional 51,000 qualified health IT and informatics professionals. Together the two programs trained 21,437 students at 91 academic institutions, meeting less than half of the projected need. Further, 1,704 trainees were at the post baccalaureate level with 90 percent of the post baccalaureate trainees receiving a graduate certificate and the remaining 10 percent receiving a master’s degree in health or clinical informatics.

Of the nine universities and over 80 community colleges involved in the ONC Workforce Development program, one community college was located in Arkansas, and trained 80 trainees at the technician level. Thus, Arkansas did not benefit from university-based training at the master’s or graduate certificate level, i.e., those trained to implement and evaluate EHR technology, and leverage EHR technology to improve healthcare. Further, the national average of trainees per state was 395. Arkansas is in the bottom 10 with only 80 trainees, and our surrounding states were not far behind. The state of Arkansas ranks poorly in important health and socioeconomic areas.

With the vast expansion in electronic data available on patients, the standard of care is changing. Healthcare providers are held accountable for information charted in the record and for responsible use of that information in decision making. Further, decades of quality management science have proven that organizations must
command and expertly use operational information to maintain and improve the quality of operations. Making the improvements in healthcare quality and safety called for in the 1999 Institute of Medicine (IOM) report, To Err is Human: Building a Safer Health System, and the more broadly scoped second report in 2001, Crossing the Quality Chasm: A New Health System for the 21st Century\textsuperscript{10, 11} have yet not been broadly achieved. Such institution and system-level improvements require intuitive and informed analysis and application of data. The standard of best practice and indeed the standard of care has been raised. Today, requirements for responsible use of information affects every healthcare provider and administrator in our state and across the country. A robust continuum of informatics education and professional development in the generation, management and use of information is critical to healthcare in Arkansas.

**Biomedical Research:** The need is no less great in Biomedical Research. Arkansas is an IDeA state — a state with a historically low NIH funding compared to others. We are working hard to change that, through internal efforts, through successful awards from competitive programs such as Centers of Biomedical Research Excellence (COBRE), IDeA Networks of Biomedical Research Excellence (INBRE), and the Clinical and Translational Awards (CTSA) that strengthen biomedical research at UAMS, and through strategic efforts to strengthen informatics and computational infrastructure to support biomedical research. However, lack of computationally trained biomedical researchers remains a major challenge in biomedicine.\textsuperscript{20-27} The need is especially acute in Arkansas where the one or two doctoral graduates per year from the joint UALR-UAMS Bioinformatics program are hired quickly at UAMS, Arkansas Children’s or the National Center for Toxological Resources (NCTR). This year alone, UAMS hired 20 faculty in Biomedical Informatics and many more are needed to staff existing projects. Five of the 20 faculty members were hired at the instructor level due to lack of qualified doctoral trained individuals.

In biomedicine, our capacity for data generation is outstripping our capability for use\textsuperscript{28, 29} and reuse.\textsuperscript{30} As biomedical scientists generate exponentially more data, informatics expertise becomes necessary for scientific inquiry.\textsuperscript{28, 31} For example, innovation for scaling existing computational methods\textsuperscript{28} and developing new ones are needed. New and improved architectures for increasing processing power are required as combinatorial comparisons soar.\textsuperscript{28} Standardization,\textsuperscript{23} prioritization, curation and preservation of data are crucial to assure that the highest value data resources remain available and useful.\textsuperscript{30, 32} Interpretation and synthesis methods to translate genomic test results into actionable clinical practice\textsuperscript{27, 33} are paramount as are precise clinical phenotypes linked with molecular, environmental and device-based data.\textsuperscript{34} These challenges formally bind, even merge, biomedicine and informatics. Progress in biomedical research now depends on advanced computational training such as that from a master’s or doctoral program in Biomedical Informatics.

Such a fundamental shift in the biomedical science workforce needs necessarily prompts changes in workforce development in the United States and around the world. While the need to initiate computational training at the high school\textsuperscript{35} and undergraduate level\textsuperscript{25} is recognized and indeed has started for future generations of future biomedical researchers, the need in biomedical research is much more urgent, spurring even short term big data training for practicing researchers.\textsuperscript{26} The National Institutes of Health (NIH) with the Big Data to Knowledge (BD2K) initiative has recognized that the landscape in biomedical research has fundamentally shifted. Today advances in biomedicine in academia and industry alike increasingly rely on computation,\textsuperscript{26} escalating workforce needs in biomedical informatics.\textsuperscript{21, 23-27} The need for training has been emphasized through solicitations from the NIH for recent T15 and T32 programs. Bridging the gap for the next generation requires new degree programs in Biomedical Informatics.

Today, there are 21 programs in the United States offering doctoral degrees in one or more area of Biomedical Informatics (30 distinct doctoral degree offerings were counted, Table 1) and 49 master’s programs in the U.S. focusing on health or clinical informatics.\textsuperscript{34}

Health Informatics is a growth industry and will remain so for well into the next decade as the health IT infrastructure in the United States catches up with that of other industries and customer expectations. To fuel this transformation, both practitioners and researchers are needed. These currently available programs continue to be insufficient to fill open positions for MS and PhD prepared informaticists needed for academic teaching and research appointments and to generate the required methodological advances needed for healthcare to realize the anticipated health IT-based improvements. The U.S. Bureau of Labor Statistics of the 51,000 shortfall of qualified professionals which will not be met by existing programs supports the decision by UAMS to seek approval for MS and PhD in Biomedical Informatics programs at this time.

**Needs Assessment Interviews:** In order to ascertain with greater detail the demand for Biomedical Informaticists, the need for an education program and interest in and support from the healthcare and
biomedical research community, a needs assessment in the region was conducted. Healthcare facilities with over 5,000 discharges per year were contacted. We also included regional payers, large pharmacies, the state Health Information Exchange, the Arkansas Electronic Health Record Regional Extension Center and smaller organizations working in some healthcare capacity.

Interviews were completed with 20 of the 60 target organizations. The respondents indicated a total number of 313 informaticists on staff, with a mean of 17.4 per facility. A total of 148 informatics vacancies were reported among the 18 facilities reporting projected openings in the next two-five years with a mean of 8.2 vacancies per organization (range 1-21 informatics openings). Doctoral-level faculty openings at NCTR, UAMS and ACH in Biomedical Informatics account for an additional 15, with an equal number of projected master’s-level vacancies. Of the 33 positions reported by employers in the needs assessment as filled thus far in 2016, the average number of months vacant for positions requiring graduate-level informaticists such as clinical informaticist, nursing informaticist and application administrators experienced a six- to nine-month duration for which they went vacant. Lower-level positions such as business analyst, electronic medical records associate and clinical applications support reported significantly less difficulty in filling vacancy.

When asked about the need for a Biomedical Informatics education program in the state, 90 percent (18/20) of the respondents reported having existing employees who would benefit from graduate-level training in Biomedical Informatics. Demonstrating need beyond that of the large number of projected vacancies.

Twelve (60 percent) of the responding facilities indicated that they would be willing to provide internship experiences for students from a UAMS Biomedical Informatics program. Eight facilities reported offering some form of tuition reimbursement.

Facilities identified providing more informaticists to meet the demands across the state as a positive aspect of the proposed program. It was noted by many respondents that a Biomedical Informatics program in the area would significantly expand skilled labor to help meet severe workforce needs and multiple respondents noted the large growth in healthcare informatics specifically. It was also noted that having a Biomedical Informatics program in the state would provide opportunities for professional development for working professionals, elevate the level of practice and improve information use in healthcare across the state.

Respondents also identified some barriers and challenges to establishing a Biomedical Informatics graduate program in Arkansas. The first challenge was mentioned by all respondents: that many interested applicants to the program would be working professionals and that distance education was reported as a must to meet the needs of working professionals and organizations wishing to retain them during their enrollment in the program. This concern prompted our decision to offer all courses under a hybrid model with synchronous face-to-face and distance options as well as asynchronous availability of all course materials and participation. The second challenge mentioned by multiple respondents was that their “best” informaticists are clinicians who have obtained informatics experience or training and that those individuals without clinical experience are less useful to healthcare facilities in clinical informatics roles. As a result of this challenge, we anticipate a large percentage of students from clinical backgrounds, as well as having to arrange additional practicum, rotation or internship experiences in clinical settings for those not from clinical backgrounds as well as offering them background courses such as medical terminology, basics of healthcare in the United States, anatomy, physiology and pharmacology. The third challenge raised by respondents was that they require experience and are not enthusiastic about hiring entry-level informaticists with no experience. This further emphasizes the need for practical experience in the curriculum and the needs assessment highlighted needed skills that informed curriculum development (Attachment A). Due to the significant health and clinical informatics workforce needs, there were no concerns voiced about market saturation.

The translational bioinformatics and clinical research informatics workforce is generally employed at research intensive academic medical centers, the federal government, and biomedical research and development companies. In Arkansas, these primarily include UAMS, Arkansas Children’s Hospital and the FDA National Center for Toxological Research (NCTR). No large therapeutic development companies were noted in Arkansas. The projected number of position openings at the master’s and doctoral level across all three institutions are 15 master’s and 15 doctoral. Nationally, there are currently 95 open Biomedical Informatics faculty positions. Most departments recruit across all areas of Biomedical Informatics and do not specify translational bioinformatics versus clinical, imaging or clinical research informatics, thus many of these 95 vacancies would be applicable to doctorally trained individuals across multiple sub-areas of Biomedical Informatics. In clinical research informatics, however, there is a particular need for master’s-trained individuals both at Academic Medical Centers. For example, most of the 60 NIH-funded Clinical and Translational Science
Award (CTSA) institutions have a clinical research informatics core that supports data collection and management for clinical studies. UAMS will be hiring approximately 15 such individuals over the next one to two years. In addition the therapeutic development industry (pharmaceutical, biotech, and device research and development companies) all have clinical research informatics or clinical data management departments. To date, there have been no formal graduate degree programs supporting clinical research informatics and in particular clinical data management. There are over 16,000 clinical data manager positions advertised (indeed.com). At a recent national meeting, we polled 10 such companies with all of them stating that existing employees would have interest in master's- or doctoral-level training in clinical research informatics and that the companies provided tuition reimbursement for such significant professional development. At the same meeting, we conducted a detailed job competency analysis the results of which are under review with the Journal of the American Medical Informatics Association (JAMIA).35

To begin filling the workforce need, the proposed program will start with an annual enrollment of four master’s students in first academic year. If approved, approval in April 2017 will not allow a full recruitment cycle, thus we project only students known to us at this time based on their inquiry about plans to propose a program. A full recruitment cycle for the 2018 academic year, program year two, will yield a projected 26 total students enrolled for the academic year (10 certificate admissions, 10 master’s admissions and two doctoral admissions). By 2020, program year four, we project 60 total students enrolled across all programs and all tracks and stabilization at steady-state enrollment (15 certificate admissions, 15 master’s admissions and five doctoral admissions). We estimate reaching a stable number of 69 students enrolled per academic year in program year six or seven.

6. CURRICULUM:

Each track will offer a 36 credit hour master’s degree with a professional and a Master of Science option and a doctoral program that will take a minimum of 55 credit hours inclusive of the master’s. The curriculum for each track is provided below. Both master’s options can be completed in two years with full-time enrollment, and the PhD can be completed in four years, though for most individuals, we anticipate five years. The Graduate Certificate consists of one core course, a practicum and additional courses of the candidate’s choosing. Though it can be completed in any area, the certificate curriculum is shown on the clinical informatics track where we anticipate the highest utilization.

The educational goals of the program are specific to each educational level. At the certificate level, the goals are to deepen knowledge and increase skills, ability to apply biomedical informatics principles and methods within an area of practice, and to conceptualize, plan, conduct and report an applied Biomedical Informatics project. At the professional level, the educational goals include those at the certificate level and expand on them to include the ability to productively work as a member of an interdisciplinary team, and to continue professional career development. Students completing the professional master’s degree will possess the knowledge and skills necessary to sit for the relevant professional certification exam. The Master of Science educational goals include those at the professional master’s level plus gaining the ability to participate in and manage research processes in the relevant area of Biomedical Informatics. Educational goals at the doctoral level include those at the Master of Science level and add to them the ability to pose compelling scientific questions and new methods in Biomedical Informatics and to design, conduct and report the research that answers them.

The programs will require a minimum of 15 credit hours for the Graduate Certificate, 36 total semester credit hours for the master’s degree and a minimum of 55 for the PhD. The PhD hours are inclusive of the master’s and the first two years of the PhD are primarily coursework equivalent to than taken by master’s students.

7. FACULTY:

After the initial semester each course is taught, the teaching load levels out at 3.5 Full Time Equivalent (FTE) faculty. While we have sufficient faculty to teach the program, we are also a research intensive faculty. Thus, two additional faculty will be hired within the next year with the clinical informatics track in mind. Two and a quarter FTE of administrative support includes 25 percent effort from the academic program director, a full-time education coordinator and a full-time administrative project specialist also exist within the department with plans to be dedicated at these levels to the program administration. In year two of the program, an educational program director (full-time) will be hired to administer the program with the academic program director continuing at 25 percent effort for program oversight. A full-time educational technology specialist will be hired to maintain and support hardware and software computational resources for the program due to the computationally intensive nature of the program and significant number of software platforms involved. As the
program budget allows, graduate assistants will also be hired to assist faculty with instructional and/or research responsibilities.

8. DESCRIPTION OF RESOURCES:

a) Centered around medical sciences, the UAMS Library currently holds a good representation of the books and journals supporting curricular needs. Holdings have been amplified in recent years to meet the needs of new graduate programs in health related fields, e.g., biomedical engineering, and specialized master’s and professional doctorate degrees in nursing. These holdings are supplemented by a Department Library with copies of all course texts and books used as major references in courses or relevant professional certification exams.

b) The Biomedical Informatics graduate program will share some existing classroom space with others on the UAMS campus.

c) UAMS has considerable experience with both distance and online learning. Although the vast majority of our predoctoral and all of our post-doctoral trainees are physically located locally, we offer class attendance via distance learning. UAMS has over 100 class or conference rooms outfitted with systems to support live streaming of audio, instructor video and slide projection as well as later viewing of the recorded lectures.

The Office of Educational Development supports the campus-wide teaching mission of UAMS. It provides faculty development seminars and workshops; student academic support services; help integrating computer usage in teaching and learning; educational measurement and evaluation; grant preparation; and support in designing and conducting research.

d) Central and shared research support groups stand ready to assist Biomedical Informatics researchers and trainees with project planning and execution. The research support services group in the Translational Research Institute was initiated with support from the UAMS Clinical and Translational Science Award (CTSA), including study coordinators and master’s-level statisticians. The Research IT group includes database developers, application and web developers, software QA professionals, analysts, and IT Project Managers. These highly skilled health and research IT professionals are available to Biomedical Informatics researchers. Further, the research IT group also supports the information systems in the clinical research ecology at UAMS and are skilled in their configuration and alteration as needed to support informatics research. The Office of Communications & Marketing and its Creative Services division provide publication and design services to UAMS faculty, staff and students. Among the over 800 different types of services provided are: video dubbing, CD and DVD creating, computerized and hand drawn medical illustration, graphic design, printing services, photography, web design, broadcast quality educational and instructional programs and public relations services. These professionals are available to support trainees as they ready research results for presentation and publication.

e) A minimum of one dedicated classroom primarily assigned to the Biomedical Informatics program and co-located with faculty and student office/ work space is required. All rooms will be equipped with technology for instruction. Further student workspace is needed to house up to 20 graduate student desks for doctoral students and collaborative workspace (no individual desk assignments) for Master’s and certificate students.

No additional computational resources are also required for student class projects, other assignments; the department will use existing facilities for these. However, while most software use will be open source, student licenses for packages such as SAS, MATLAB, and Enterprise Architect will require licensing fees. The budget for these items has been included in the pro forma (Attachment A).

9. NEW PROGRAM COSTS – Expenditures for the first 3 years:

See Attachment A for detailed 9 year pro forma budget that breaks down total new program costs. All new costs associated with the program are itemized by year on the pro forma.

10. SOURCES OF PROGRAM FUNDING – Income for the first 3 years of program operation:

See Attachment A for detailed 9 year pro forma budget that breaks down total new program costs. All income associated with the program comes from student tuition and fees and is itemized by degree by year on the pro
forma. These estimates are driven by (1) projected student enrollment and (2) an assumed 50/50 in-state versus out-of-state student split.

11. ORGANIZATIONAL CHART REFLECTING NEW PROGRAM:

The proposed program will be led by the Biomedical Informatics department at UAMS and housed in and overseen by the UAMS Graduate School. With the exception of a few specialized courses, academic leadership and faculty for program required courses will have primary or secondary appointments in the Department of Biomedical Informatics in the UAMS College of Medicine. According to UAMS policy, all course directors are required to have current membership on the UAMS Graduate Faculty.

12. SPECIALIZED REQUIREMENTS:

Specialized accreditation is not required for the proposed program. At this time neither licensure nor certification are required for entry into the field. However, certification as described in Section 5 will likely be strongly preferred if not required by hiring managers within the next five to 10 years.

13. ACADEMIC PROGRAM REVIEW:

We have seated an External Advisory Committee to review our program annually. The first meeting of this group is planned for the third week in January 2017.

14. INSTRUCTION BY DISTANCE TECHNOLOGY:

Blackboard is the Learning Management System (LMS) used by UAMS and serves as the host for online and blended courses. Blackboard is managed by the Office of Educational Development (OED). Blackboard is offered to all UAMS degree programs free of charge. No services will be outsourced to other organizations. Course materials are developed and maintained by each instructor in collaboration with the Education Coordinator within the Department of Biomedical Informatics at UAMS and instructional designers in the Office of Educational Development within UAMS. Each course is managed and delivered in the institution's previously established, Blackboard learning management system.
## ATTACHMENT A

### UAMS Biomedical Informatics Graduate Program

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<th>Year 1</th>
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<td><strong>Tuition</strong></td>
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<td>$13,080</td>
<td>$13,718</td>
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<td><strong>Academic Yr tuition &amp; Fees IS</strong></td>
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<td><strong>Certification Course Revenue</strong></td>
<td>$3</td>
<td>$100,718</td>
<td>$126,960</td>
<td>$166,290</td>
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<td><strong>PhD Course Revenue</strong></td>
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<td><strong>Salaries and Wages</strong></td>
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<td>$56,239</td>
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</table>
| **Academic Program Director** | $0 0% | $0 0% | $0 0% | $0 0% | $0 0% | $0 0% | $0 0% | $0 0% | $0 0%
| **Education Coordinator** | $49,440| $50,923| $52,451| $54,024| $55,645| $57,314| $59,033| $60,804| $62,628|
| **Administrative Project Specialist** | $42,200| $44,558| $46,996| $49,472| $51,951| $54,450| $56,951| $59,452| $62,062|
| **Annual Teaching** | $302,148| $309,086| $321,102| $348,021| $503,589| $537,275| $574,624| $611,353| $649,333|
| **Annual TA slots** | $0 0% | $0 0% | $0 0% | $0 0% | $0 0% | $0 0% | $0 0% | $0 0% | $0 0%
| **Instructional Technology Specialist** | $56,650| $58,360| $60,101| $61,904| $63,761| $65,674| $67,644| $69,764| $71,933|
| **Program Expenses** | $703,748| $815,453| $799,504| $848,047| $891,961| $950,521| $1,009,940| $1,060,236|        |
| **One-time Expenses** |        |        |        |        |        |        |        |        |        |
| **Renovation of MS student work space** | $100,000| $1,000,000| $1,000,000| $1,000,000| $1,000,000| $1,000,000| $1,000,000| $1,000,000| $1,000,000|
| **Furniture for MS student work space** | $50,000| $50,000| $50,000| $50,000| $50,000| $50,000| $50,000| $50,000| $50,000|
| **Total Net Revenue** | $(807,178)| $(772,539)| $(513,539)| $(521,020)| $(27,842)| $(397,781)| $(339,603)| $(386,320)| $(430,685)|
| **Cumulative net revenue** | $(807,178)| $(857,716)| $(1,503,255)| $(1,514,275)| $(1,586,493)| $(1,656,652)| $(1,726,049)| $(1,797,298)| $(1,843,044)|
UNIVERSITY OF ARKANSAS FOR MEDICAL SCIENCES

Graduate Certificate in Healthcare Analytics

GRADUATE CERTIFICATE PROGRAM
(12-18 SEMESTER CREDIT HOURS)

1. INSTITUTION SUBMITTING REQUEST:

University of Arkansas for Medical Sciences

2. CONTACT PERSON/TITLE:

Stephanie F. Gardner, Pharm.D., Ed.D., Provost

3. PROPOSED EFFECTIVE DATE (TERM/YEAR):

Fall 2017

4. NAME OF PROPOSED GRADUATE CERTIFICATE PROGRAM (PROGRAM MUST CONSIST OF 12-18 SEMESTER CREDIT HOURS FROM EXISTING GRADUATE COURSES).

Graduate Certificate in Healthcare Analytics

5. REASON FOR PROPOSED PROGRAM IMPLEMENTATION:

There are a number of reasons why UAMS should offer a program in healthcare analytics. The HITECH Act, FDA Safety and Innovation Act, and Affordable Care Act have pushed health facilities toward increased use of information technology. Furthermore, the Federal Health IT Strategic Plan and Interoperability Roadmap has been in effect since December 2014 in support of the collection, sharing, and use of electronic health information. Population health management through IT infrastructure innovation is documented as the main priority of the 2015 Annual Meeting of the Office of the National Coordinator for Health Information Technology. Along the same line, IDC Health Insights identified analytics technology as “the top investment priority of organizations pursuing accountable care.” Legislation supporting increased use of electronic data to improve health can be seen within Arkansas, as well. The Office of Health Information Technology has been established since 2011 to improve the quality of health of Arkansans through increased health information technology coordination.

As an academic health center, UAMS is an intersection of education, research, and clinical programs. A new graduate certificate program in the rising industry of Healthcare Analytics would support the university’s mission to remain at the forefront of education, innovation, and the translation of discoveries into population health. UAMS as well as other healthcare organizations in Arkansas and the patients they serve would benefit from an influx of professionals who can assist in operational improvements. A certificate program within this relatively new and high priority field would benefit clinical operations not only within UAMS but serve other healthcare providers in the state of Arkansas as well.
6. PROVIDE DOCUMENTATION THAT PROPOSED PROGRAM HAS RECEIVED FULL APPROVAL BY LICENSURE/CERTIFICATION ENTITY, IF REQUIRED.

The College of Public Health is accredited by the Council on Education for Public Health (CEPH). The council does not require prior authorization of new certificate programs but UAMS will notify CEPH of the Certificate in Healthcare Analytics program once it has been approved.

7. PROVIDE THE FOLLOWING:

a. Curriculum outline - List of required courses – Total semester credit hours required

<table>
<thead>
<tr>
<th>Course Credits</th>
<th>Title of Course</th>
<th>Schedule</th>
<th>New or Existing Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 Credits</td>
<td>System and Outcome Improvement in Healthcare</td>
<td>Fall each year</td>
<td>Existing</td>
</tr>
<tr>
<td>3 Credits</td>
<td>Decision Analysis in Healthcare</td>
<td>Fall each year</td>
<td>Existing</td>
</tr>
<tr>
<td>3 Credits</td>
<td>Methods and Applications of Health Analytics</td>
<td>Spring each year</td>
<td>New</td>
</tr>
<tr>
<td>3 Credits</td>
<td>Data Mining in Healthcare</td>
<td>Spring each year</td>
<td>New</td>
</tr>
</tbody>
</table>

The college plans to add up to 1 FTE of instructional faculty to fully support this program.

b. Name of institution(s) with similar program(s) used as model for proposed program development

The certificate program was developed after conducting a review of all similar programs offered in the country, which identified seven programs in operation at: Bellevue College, California State University – Fullerton, George Mason University, Nebraska Methodist College, University of California – UC Davis Extension, the University of Southern California, and the University of Washington (Seattle). Credit hours for the programs ranged from 9 to 18 with most of the programs having a projected timeline of less than one year. Our program was developed to be similar to the programs with 3-4 courses including UW, USC, and Nebraska Methodist. We also scanned all the programs for the courses most likely to be offered and selected courses from a list of the top five offered most often.

c. Scheduled program review date (within 10 years of program implementation)

Program review should occur with the College of Public Health’s re-accreditation with the Council on Education in Public Health. The COPH’s current accreditation cycle will end in five years at the end of 2021, by which time we will be applying for re-accreditation. Re-accreditation of the COPH in 2021 should result in accreditation continuing for an additional seven years.

8. WILL THIS PROGRAM BE OFFERED ON-CAMPUS, OFF-CAMPUS OR VIA DISTANCE DELIVERY? INDICATE MODE OF DISTANCE DELIVERY.

The program will be blended with some courses taught in person (face to face) and others taught through Blackboard.
UNIVERSITY OF ARKANSAS FOR MEDICAL SCIENCES

Graduate Certificate in Healthcare Management

GRADUATE CERTIFICATE PROGRAM
(12-18 SEMESTER CREDIT HOURS)

1. INSTITUTION SUBMITTING REQUEST:

University of Arkansas for Medical Sciences

2. CONTACT PERSON/TITLE:

Stephanie F. Gardner, Pharm.D., Ed.D., Provost

3. PROPOSED EFFECTIVE DATE (TERM/YEAR):

Summer 2017

4. NAME OF PROPOSED GRADUATE CERTIFICATE PROGRAM (PROGRAM MUST CONSIST OF 12-18 SEMESTER CREDIT HOURS FROM EXISTING GRADUATE COURSES).

Graduate Certificate in Healthcare Management

5. REASON FOR PROPOSED PROGRAM IMPLEMENTATION:

The current UAMS COPH MHA Program was originally established on the campus of the University of Arkansas at Little Rock (UALR) in the fall of 1980 as an MHSA program. To prevent duplication of programs and competition for qualified faculty and students between the UALR program and the HPM program at UAMS, Chancellors at UAMS and UALR, the President of the University of Arkansas System, its Board of Trustees, and officials at the Arkansas Department of Higher Education approved the transfer of the MHSA program to the University of Arkansas for Medical Sciences campus in July of 2005.

The program has been preparing students for careers as healthcare administrators for almost 35 years. Graduates work in various healthcare organizations involved in the provision, financing, insuring, and regulation of healthcare. As of May 2014, the MHA program had graduated 380 students. In 2014, the MHSA program name was changed from MHSA to MHA to be consistent with industry standards.

In the fall of 2013, COPH faculty began discussions with the Walton College on potential collaboration in this area. After thorough consideration of program and degree options, a Graduate Certificate in Healthcare Management was the most feasible way to achieve both UAMS MHA program goals to offer education directed toward healthcare business executives and the UA College of Business goals of expanding their Executive MBA program to include a healthcare management concentration. There is no existing healthcare management program for executives in Arkansas.

1 In 2014 the programs name was changed from Master's in Health Services Administration (MHSA) to Master's in Health Services (MHA).
As a critical part of its mission, UAMS trains people to fulfill roles in Arkansas' healthcare workforce. The Arkansas Health Workforce Strategic Plan: A Roadmap to Change cited Arkansas' aging population, increased disease burden, and more insured citizens, as important factors that are impacting the state's workforce needs in healthcare. The increased clinical workforce needs go hand in hand with increased health care administrative management workforce needs.

This graduate certificate will be offered as a standalone certificate for 1) individuals with a baccalaureate degree and three or more years of professional experience in a management position, or 2) individuals with clinical or professional degrees (e.g., MD, DNP, MSN, PharmD, JD, PhD, SciD, DrPH, etc.).

It will also serve as the new healthcare concentration for the UA-Fayetteville Walton College of Business' Executive MBA Program. Students admitted to the Walton College's EMBA program will be recognized for admission to the certificate program at UAMS. Students completing the four (4) course, 12 hour hybrid online/face-to-face certificate program will receive the Graduate Certificate in Healthcare Management from UAMS. For the enrolled executive MBA students, these courses will be transferrable to UAF to serve as the 12 credit hour healthcare track.

Provide documentation that proposed program has received full approval by licensure/certification entity, if required. (A graduate certificate offered for teacher licensure must be approved by the Arkansas Department of Education prior to consideration by the Coordinating Board).

The Graduate Certificate in Healthcare Management program does not require approval by any licensing or accreditation entity. However, the College of Public Health is accredited by the Council on Public Health Education (CEPH). The college will notify the CEPH of the addition of this certificate program once it has been approved. The certificate program will be part of the college’s accreditation review.

6. PROVIDE THE FOLLOWING:

a. Curriculum outline - List of required courses – Total semester credit hours required

<table>
<thead>
<tr>
<th>Course Credits</th>
<th>Title of Course</th>
<th>Schedule</th>
<th>New or Existing Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>12 Total</td>
<td>The Healthcare System</td>
<td>Summer Year I</td>
<td>Existing</td>
</tr>
<tr>
<td>3 Credits</td>
<td>Health Law</td>
<td>Summer Year I</td>
<td>Existing</td>
</tr>
<tr>
<td>3 Credits</td>
<td>Health Care Quality Management and Information Systems</td>
<td>Spring Year II</td>
<td>New</td>
</tr>
<tr>
<td>3 Credits</td>
<td>Advanced Health System Financial Management</td>
<td>Spring Year II</td>
<td>Existing</td>
</tr>
</tbody>
</table>

7. WILL THIS PROGRAM BE OFFERED ON-CAMPUS, OFF-CAMPUS OR VIA DISTANCE DELIVERY? INDICATE MODE OF DISTANCE DELIVERY.

This program will be offered via a combination of face-to-face and online/distance technologies. Distance delivery will be offered using Blackboard.
Item 12: Approval to Delete Four Programs at UAMS and Offer as New Programs at PTC Pending Legislative Approval of the Merger of PTC with the UA System, UAMS and PTC (Action)
January 13, 2017

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

Chancellor Daniel W. Rahn, University of Arkansas for Medical Sciences, has requested approval to delete the following programs:

1. Certificate of Proficiency in Emergency Medical Science
2. Technical Certificate in Emergency Medical Science
3. Associate of Science in Emergency Medical Science
4. Associate of Science in Surgical Technology

These programs will be transferred to Pulaski Technology College as part of a negotiated transfer of undergraduate programs. Pulaski Tech officials have submitted a related request, pending approval by the legislature of the merger with the UA System, to initiate the transferred programs at its institution as new programs, effective fall 2017. This will guarantee that students enrolled in these programs can transition seamlessly to the new institution and graduate without impediment. Summaries of the proposals are attached.

These proposals have received the necessary campus approvals. I concur with these recommendations and have attached a resolution for your consideration.

Sincerely,

Donald R. Bobbitt
President

Attachments
RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the proposal of the University of Arkansas for Medical Sciences to delete the following programs, effective fall 2017, is hereby approved.

- Certificate of Proficiency in Emergency Medical Science
- Technical Certificate in Emergency Medical Science
- Associate of Science in Emergency Medical Science
- Associate of Science in Surgical Technology

BE IT FURTHER RESOLVED THAT these programs be transferred to Pulaski Technology College, pending approval of the merger between the University of Arkansas System and Pulaski Technical College by the Arkansas General Assembly, as part of a negotiated transfer of undergraduate programs.

BE IT FURTHER RESOLVED THAT the President is hereby authorized to submit this proposal to the Higher Education Coordinating Board for appropriate action.
UNIVERSITY OF ARKANSAS FOR MEDICAL SCIENCES

Emergency Medical Technician (EMT)

DELETION
(Certificate, Degree, Option/Emphasis/Concentration, Organizational Unit)

1. INSTITUTION SUBMITTING REQUEST:

University of Arkansas for Medical Sciences

2. CONTACT PERSON/TITLE:

Stephanie Gardner, Pharm.D., Ed.D., Provost and Chief Academic Officer

3. PROPOSED EFFECTIVE DATE:

Fall 2017

4. TITLE OF CERTIFICATE, DEGREE PROGRAM, OPTION / EMPHASIS / CONCENTRATION, OR ORGANIZATIONAL UNIT:

Emergency Medical Technician (EMT) Course. This 6-semester hour course does not culminate in an academic award (certificate or degree) but allows the successful completer to challenge the EMT credentialing examination offered by the National Registry of Emergency Medical Technicians.

5. REASON FOR DELETION:

By mutual agreement between the University of Arkansas for Medical Sciences and the University of Arkansas – Pulaski Technical College (UA-PTC), the EMT Basic course will be transferred to UA-PTC in Fall 2017.

6. NUMBER OF STUDENTS STILL ENROLLED IN PROGRAM:

None (0)

7. NAME OF COURSE THAT WILL BE DELETED AS A RESULT OF THIS ACTION:

EMSC 1602 Introduction to Emergency Medical Technology

8. HOW WILL STUDENTS IN THE DELETED PROGRAM BE ACCOMMODATED?

At the time of the course transfer, all enrolled students will have completed the course. No students will need accommodation.
9. **INDICATE THE AMOUNT OF PROGRAM FUNDS AVAILABLE FOR REALLOCATION:**

Not applicable; Funding for the course is included in funding for the EMT certificate and EMT Associate of Science programs.

10. **PROVIDE ADDITIONAL PROGRAM INFORMATION IF REQUESTED BY ADHE STAFF.**

By mutual agreement between the University of Arkansas for Medical Sciences and the University of Arkansas – Pulaski Technical College (UA-PTC), the EMT Basic course will be transferred to UA-PTC in fall 2017.
UNIVERSITY OF ARKANSAS FOR MEDICAL SCIENCES

Technical Certificate, Emergency Medical Science Technology

DELETION
(Certificate, Degree, Option/Emphasis/Concentration, Organizational Unit)

1. INSTITUTION SUBMITTING REQUEST:
University of Arkansas for Medical Sciences

2. CONTACT PERSON/TITLE:
Stephanie Gardner, Pharm.D., Ed.D., Provost and Chief Academic Officer

3. PROPOSED EFFECTIVE DATE:
Fall 2017

4. TITLE OF CERTIFICATE, DEGREE PROGRAM, OPTION / EMPHASIS / CONCENTRATION, OR ORGANIZATIONAL UNIT:
Technical Certificate, Emergency Medical Science Technology

5. REASON FOR DELETION:
By mutual agreement between the University of Arkansas for Medical Sciences and the University of Arkansas – Pulaski Technical College (UA-PTC), the Technical Certificate in Emergency Medical Science Technology program will be transferred to UA-PTC in Fall 2017.

6. NUMBER OF STUDENTS STILL ENROLLED IN PROGRAM:
Three (3)

7. EXPECTED GRADUATION DATE OF LAST STUDENT:
December 2017

8. NAME OF COURSES THAT WILL BE DELETED AS A RESULT OF THIS ACTION:
EMSC 1122 EKG Interpretation
EMSC 1201 Patient Assessment
EMSC 1210 Clinical Preparation
EMSC 1211 Clinical Practicum I
EMSC 1222 Clinical Practicum II
9. **HOW WILL STUDENTS IN THE DELETED PROGRAM BE ACCOMMODATED?**

All students will be transferred to UA-PTC when the program is transferred.

10. **PROVIDE DOCUMENTATION OF WRITTEN NOTIFICATION TO STUDENTS CURRENTLY ENROLLED IN PROGRAM:**

Written notifications to students will be drafted jointly by UAMS and the University of Arkansas – Pulaski Technical College and will be distributed January 2016. Verbal notifications have been provided as of the date of this notification.

11. **INDICATE THE AMOUNT OF PROGRAM FUNDS AVAILABLE FOR REALLOCATION:**

Approximately $290,000

12. **PROVIDE ADDITIONAL PROGRAM INFORMATION IF REQUESTED BY ADHE STAFF.**

By mutual agreement between the University of Arkansas for Medical Sciences and the University of Arkansas – Pulaski Technical College (UA-PTC), the Technical Certificate in Emergency Medical Science Technology program will be transferred to UA-PTC in Fall 2017. Both institutions are requesting approval for transfer of sponsorship from the Commission on Accreditation of Allied Health Programs (CAAHEP).
UNIVERSITY OF ARKANSAS FOR MEDICAL SCIENCES

Associate of Science, Emergency Medical Science Technology - Paramedic

DELETION
(Certificate, Degree, Option/Emphasis/Concentration, Organizational Unit)

1. INSTITUTION SUBMITTING REQUEST:

University of Arkansas for Medical Sciences

2. CONTACT PERSON/TITLE:

Stephanie Gardner, Pharm.D., Ed.D., Provost and Chief Academic Officer

3. PROPOSED EFFECTIVE DATE:

Fall 2017

4. TITLE OF CERTIFICATE, DEGREE PROGRAM, OPTION / EMPHASIS / CONCENTRATION, OR ORGANIZATIONAL UNIT:

Associate of Science, Emergency Medical Science Technology - Paramedic

5. REASON FOR DELETION:

By mutual agreement between the University of Arkansas for Medical Sciences and the University of Arkansas – Pulaski Technical College (UA-PTC), the A.S. in Emergency Medical Science Technology – Paramedic program will be transferred to UA-PTC in Fall 2017.

6. NUMBER OF STUDENTS STILL ENROLLED IN PROGRAM:

Four (4)

7. EXPECTED GRADUATION DATE OF LAST STUDENT:

December 2017

8. NAME OF COURSES THAT WILL BE DELETED AS A RESULT OF THIS ACTION:

EMSC 1122 EKG Interpretation
EMSC 1201 Patient Assessment
EMSC 1210 Clinical Preparation
EMSC 1211 Clinical Practicum I
EMSC 1222 Clinical Practicum II
EMSC 1233 Clinical Practicum III
EMSC 1320 Pharmacology
EMSC 1334 Life Span Development
EMSC 1340 Trauma Management
EMSC 1410 Medical Emergencies I
EMSC 2159 Paramedic Competencies
EMSC 2210 Foundations of the Paramedic
EMSC 2220 Pathophysiology
EMSC 2250 Assessment Based Management
EMSC 2310 Medical Emergencies II
EMSC 2431 Paramedic Field Internship
EMSC 2501 Cardiovascular Care

9. HOW WILL STUDENTS IN THE DELETED PROGRAM BE ACCOMMODATED?

All students will be transferred to UA-PTC when the program is transferred.

10. PROVIDE DOCUMENTATION OF WRITTEN NOTIFICATION TO STUDENTS CURRENTLY ENROLLED IN PROGRAM:

Written notifications to students will be drafted jointly by UAMS and the University of Arkansas – Pulaski Technical College and will be distributed January 2016. Verbal notifications have been provided as of the date of this notification.

11. INDICATE THE AMOUNT OF PROGRAM FUNDS AVAILABLE FOR REALLOCATION:

Approximately $290,000

12. PROVIDE ADDITIONAL PROGRAM INFORMATION IF REQUESTED BY ADHE STAFF.

By mutual agreement between the University of Arkansas for Medical Sciences and the University of Arkansas – Pulaski Technical College (UA-PTC), the A.S. in Emergency Medical Science Technology – Paramedic program will be transferred to UA-PTC in Fall 2017. Both institutions are requesting approval for transfer of sponsorship from the Commission on Accreditation of Allied Health Programs (CAAHEP).
1. INSTITUTION SUBMITTING REQUEST:
   University of Arkansas for Medical Sciences

2. CONTACT PERSON/TITLE:
   Stephanie Gardner, Pharm.D., Ed.D., Provost and Chief Academic Officer

3. PROPOSED EFFECTIVE DATE:
   Fall 2017

4. TITLE OF CERTIFICATE, DEGREE PROGRAM, OPTION / EMPHASIS / CONCENTRATION, OR ORGANIZATIONAL UNIT:
   Associate of Science, Surgical Technology

5. REASON FOR DELETION:
   By mutual agreement between the University of Arkansas for Medical Sciences and the University of Arkansas – Pulaski Technical College (UA-PTC), the A.S. in Surgical Technology program will be transferred to UA-PTC in Fall 2017.

6. NUMBER OF STUDENTS STILL ENROLLED IN PROGRAM:
   Three (3)

7. EXPECTED GRADUATION DATE OF LAST STUDENT:
   August 2018

8. NAME OF COURSES THAT WILL BE DELETED AS A RESULT OF THIS ACTION:
   SURG 2123 Professional Certifications Seminar
   SURG 2211 Basic Operating Room Techniques I Laboratory
   SURG 2215 Clinical Practicum I
   SURG 2221 Pharmacology for the Surgical Technologist
9. HOW WILL STUDENTS IN THE DELETED PROGRAM BE ACCOMMODATED?

All students will be transferred to UA-PTC when the program is transferred.

10. PROVIDE DOCUMENTATION OF WRITTEN NOTIFICATION TO STUDENTS CURRENTLY ENROLLED IN PROGRAM:

Written notifications to students will be drafted jointly by UAMS and the University of Arkansas – Pulaski Technical College and will be distributed January 2016. Verbal notifications have been provided as of the date of this notification.

11. INDICATE THE AMOUNT OF PROGRAM FUNDS AVAILABLE FOR REALLOCATION:

Approximately $85,000

12. PROVIDE ADDITIONAL PROGRAM INFORMATION IF REQUESTED BY ADHE STAFF:

By mutual agreement between the University of Arkansas for Medical Sciences and the University of Arkansas – Pulaski Technical College (UA-PTC), the A.S. in Surgical Technology program will be transferred to UA-PTC in Fall 2017. Both institutions are requesting approval for transfer of sponsorship from the Commission on Accreditation of Allied Health Programs (CAAHEP).
Item 13: Consideration of Request for Approval of Proposals to Add Online Offerings of Two Existing Degree Programs, UAF (Action)
January 13, 2017

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

Chancellor Joseph E. Steinmetz, University of Arkansas, Fayetteville, has requested approval to add the existing programs listed below via distance education. Summaries of the proposals are attached.

- Bachelor of Business Administration in Accounting
- Post Master’s Certificate in Building-Level Administration and District-Level Administration

The proposals have received the necessary campus approvals. If enrollment and budget goals have not been met upon evaluation of the programs after five years, the programs will be discontinued. I concur with these recommendations and have attached a resolution for your consideration.

Sincerely,

Donald R. Bobbitt
President

Attachments
RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the request of the University of Arkansas, Fayetteville, to offer the following existing programs via distance education is hereby approved.

- Bachelor of Business Administration in Accounting
- Post Master’s Certificate in Building-Level Administration and District-Level Administration

BE IT FURTHER RESOLVED THAT if enrollment and budget goals have not been met upon evaluation of the programs after five years, the programs will be discontinued.

BE IT FURTHER RESOLVED THAT the President is hereby authorized to submit this proposal to the Higher Education Coordinating Board for appropriate action.
UNIVERSITY OF ARKANSAS, FAYETTEVILLE

Bachelor of Science in Business Administration Accounting

EXISTING CERTIFICATE or DEGREE OFFERED via DISTANCE TECHNOLOGY

1. INSTITUTION SUBMITTING REQUEST:

University of Arkansas, Fayetteville

2. CONTACT PERSON/TITLE:

Dr. Terry Martin, Vice Provost for Academic Affairs

3. NAME OF EXISTING CERTIFICATE OR DEGREE:

Bachelor of Science in Business Administration Accounting

4. PROPOSED EFFECTIVE DATE FOR DISTANCE TECHNOLOGY DELIVERY:

Fall 2017

5. PROGRAM SUMMARY/JUSTIFICATION FOR OFFERING PROGRAM BY DISTANCE TECHNOLOGY:

The market has moved to online programming to supplement face-to-face courses and/or add to a college’s educational offerings. More and more of our peer and aspirant colleges of business have moved to some form of online programming (see for example, http://www.businessinsider.com/harvard-business-school-online-courses-2013-10). In addition, offering a degree online strategically positions the College to capture new markets (e.g., students abroad, degree completion, CPA requirements, and adult learners).

6. IF NEW COURSES WILL BE ADDED, PROVIDE THE LIST OF NEW COURSES (PROPOSED COURSE NUMBER/TITLE) AND THE NEW COURSE DESCRIPTIONS FOR THE CERTIFICATE/DEGREE.

No new courses.

7. INDICATE THE COURSE DELIVERY MODE(S) AND CLASS INTERACTION MODE(S) FOR EACH DISTANCE TECHNOLOGY COURSE.

Course delivery mode (check all that apply):
Online
Compressed-video (CIV)
Audio Conference
Video Conference
Web Conference
Blended delivery (identify components)
    Traditional
    Online
Compressed-video (CIV)
Audio Conference
Video Conference
Web Conference

Class interaction mode (check all that apply):
Electronic bulletin boards
E-mail
Telephone
Fax
Chat
Blog

Other (specify): [ ]

Course | Capacity | Course Delivery Mode | Course Interaction Modes
--- | --- | --- | ---
ACCT 4203 | 45 | Online/Blended | Email, Discussion Board
ACCT 4673 | 45 | Online/Blended | Email, Discussion Board
ACCT 4703 | 45 | Online/Blended | Email, Discussion Board
ACCT 4753 | 45 | Online/Blended | Email, Discussion Board
ACCT 4963 | 45 | Online/Blended | Email, Discussion Board

8. PROVIDE THE PERCENTAGE OF THE PROGRAM THAT IS OFFERED VIA DISTANCE (50%, 75%, ETC.). 50% (IF BLENDED); 100% (IF ONLINE):

100%

9. ESTIMATE COSTS FOR THE PROPOSED DISTANCE TECHNOLOGY PROGRAM FOR THE FIRST 3 YEARS. INCLUDE FACULTY RELEASE TIME COSTS FOR COURSE/PROGRAM PLANNING AND DELIVERY.

Currently, all but five courses are being offered online for the Online BSBA in General Business and the Online Minor for Non-Business Majors. Instructional costs for the additional students will be paid for by the revenue generated from the Online BSBA in Accounting. Direct costs will include the development of five courses ($4,000 each for development cost = $20,000).
UNIVERSITY OF ARKANSAS, FAYETTEVILLE

Building-Level Administration K-12 Concentration

EXISTING CERTIFICATE or DEGREE OFFERED via DISTANCE TECHNOLOGY

1. INSTITUTION SUBMITTING REQUEST:

University of Arkansas Fayetteville

2. CONTACT PERSON/TITLE:

Dr. Terry Martin, Vice Provost for Academic Affairs

3. NAME OF EXISTING CERTIFICATE OR DEGREE:

Building-Level Administration K-12

4. PROPOSED EFFECTIVE DATE FOR DISTANCE TECHNOLOGY DELIVERY:

Fall 2017

5. PROGRAM SUMMARY/JUSTIFICATION FOR OFFERING PROGRAM BY DISTANCE TECHNOLOGY:

The Educational Leadership Program (EDLE) at the University of Arkansas offers a K-12 Building Level Administrator Certificate which is required for licensure as a school assistant principal or principal. The EDLE program follows the Educational Leadership Standards required by CAEP, the Educational Constituent Council, the SPA group for Educational Leadership programs, and the Arkansas Department of Education. Each course syllabus utilizes Significant Activities with rubrics to match these National Standards for Building Administrative Licensure. The justification for offering the Building Level Administrator Certificate program by distance technology is that each and every course required by the certificate is already being required as part of the Master's of Education in Educational Leadership Degree Program which has already been approved for delivery by use of distance technology.

6. PROVIDE THE CURRENT CERTIFICATE/DEGREE PLAN. MARK* COURSES THAT WILL BE TAUGHT BY ADJUNCT FACULTY.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDLE 5013</td>
<td>School Organization &amp; Administration</td>
</tr>
<tr>
<td>EDLE 5023</td>
<td>The School Principalship</td>
</tr>
<tr>
<td>EDLE 5043</td>
<td>Ethical Leadership</td>
</tr>
<tr>
<td>EDLE 5053</td>
<td>School Law</td>
</tr>
<tr>
<td>EDLE 5063</td>
<td>Instructional Leadership, Planning, &amp; Supervision</td>
</tr>
<tr>
<td>EDLE 5083</td>
<td>Analytical Decision Making</td>
</tr>
<tr>
<td>EDLE 5093</td>
<td>Effective Leadership in School Settings</td>
</tr>
<tr>
<td>EDLE 574V</td>
<td>Internship</td>
</tr>
</tbody>
</table>

No courses are scheduled to be taught by an adjunct faculty.
7. **Provide the list of courses, include course number/title, for the certificate/degree program currently offered by distance technology.**

- EDLE 5013  School Organization & Administration
- EDLE 5023  The School Principalship
- EDLE 5043  Ethical Leadership
- EDLE 5053  School Law
- EDLE 5063  Instructional Leadership, Planning, & Supervision
- EDLE 5083  Analytical Decision Making
- EDLE 5093  Effective Leadership in School Settings
- EDLE 574V  Internship

8. **For existing courses that will be offered by distance technology (for the first time), provide the course syllabus for each of these courses for the certificate/degree program and indicate the maximum class size for each distance course.**

There are no new courses being offered online for the first time.

9. **Indicate the course delivery mode(s) and class interaction mode(s) for each distance technology course.**

The maximum class size is 20.

All courses in the certificate program offer the following indicated course delivery and class interaction modes:

**Course delivery mode (* indicates mode used):**
- Online*
- Compressed-video (CIV)
- Audio Conference
- Video Conference*
- Web Conference*
- Blended delivery (identify components)

**Class interaction mode (* indicates mode used):**
- Electronic bulletin boards*
- E-mail*
- Telephone*
- Fax
- Chat*
- Blog
- Other (specify)

10. **Provide the percentage of the program that is offered via distance (50%, 75%, etc.).**

100%.
11. **DISCUSS THE PROVISIONS FOR INSTRUCTOR-STUDENT AND STUDENT-STUDENT INTERACTION THAT ARE INCLUDED IN THE PROGRAM DESIGN AND THE COURSE SYLLABUS.**

The program design and course syllabi provide numerous opportunities and avenues for instructor-student and student-student interaction. Blackboard is used exclusively throughout the program with the most active provision being the use of Collaborate on at least a weekly basis to hold live virtual class sessions where students can interact with faculty and with each other. In addition to live conversations and video conferences, Collaborate also allows for live chat and use of a white board. Students have 24/7 access to Collaborate where they can convene to work on group projects and converse about class issues. Students also have access to recorded sessions that have taken place in the past for their review. In addition to the use of Collaborate, Blackboard offers a discussion forum tool that is also used for ongoing class discussions. Email is available through Blackboard allowing students to receive and send messages that are easily identified as being related to the course. Blackboard permits instructors to post video lectures that students can view prior to class or as part of their assigned activities.

As in on-campus classes, email and phone also offer opportunities for instructor-student and student-student interaction in an online environment as well.

12. **ESTIMATE COSTS FOR THE PROPOSED DISTANCE TECHNOLOGY PROGRAM FOR THE FIRST 3 YEARS. INCLUDE FACULTY RELEASE TIME COSTS FOR COURSE/PROGRAM PLANNING AND DELIVERY.**

There will be no additional costs for this proposed distance technology program as it is already embedded in an existing approved degree program that is being delivered through distance technology (the M.Ed. in Educational Leadership). The courses are already designed, planned for, and are currently being taught by the EDLE faculty. Students taking the above course sequence will be in classes that EDLE M.Ed. students are also taking.
EXISTING CERTIFICATE or DEGREE OFFERED via DISTANCE TECHNOLOGY

1. INSTITUTION SUBMITTING REQUEST:
   University of Arkansas Fayetteville

2. CONTACT PERSON/TITLE:
   Dr. Terry Martin, Vice Provost for Academic Affairs

3. NAME OF EXISTING CERTIFICATE OR DEGREE:
   District-Level Administration

4. PROPOSED EFFECTIVE DATE FOR DISTANCE TECHNOLOGY DELIVERY:
   Fall 2017

5. PROGRAM SUMMARY/JUSTIFICATION FOR OFFERING PROGRAM BY DISTANCE TECHNOLOGY:
   The Educational Leadership Program (EDLE) at the University of Arkansas offers a District Level Administrator Certificate which is required for licensure as a school superintendent. The EDLE program follows the Educational Leadership Standards required by CAEP, the Educational Constituent Council, the SPA group for Educational Leadership programs, and the Arkansas Department of Education. Each course syllabus utilizes Significant Activities with rubrics to match these National Standards for District Level Administrative Licensure. The justification for offering the District Level Administrator Certificate program by distance technology is that each and every course required by the certificate is already being required as part of the Education Specialist Degree in Educational Leadership Degree Program which has already been approved for delivery by use of distance technology. The vast majority of students enrolling in the Ed.S. in Educational Leadership also are interested in becoming certified as a district level administrator.

6. PROVIDE THE CURRENT CERTIFICATE/DEGREE PLAN. MARK* COURSES THAT WILL BE TAUGHT BY ADJUNCT FACULTY.
   EDLE 6023 School Facilities Planning & Management
   EDLE 6053 School-Community Relations
   EDLE 6093 School District Governance
   EDLE 6103 School Finance
   EDLE 6173 School Business Management
   EDLE 674V Internship

   No courses are scheduled to be taught by an adjunct faculty
7. PROVIDE THE LIST OF COURSES, INCLUDE COURSE NUMBER/TITLE, FOR THE CERTIFICATE/DEGREE PROGRAM CURRENTLY OFFERED BY DISTANCE TECHNOLOGY.

EDLE 6023  School Facilities Planning & Management
EDLE 6053  School-Community Relations
EDLE 6093  School District Governance
EDLE 6103  School Finance
EDLE 6173  School Business Management
EDLE 674V  Internship

8. FOR EXISTING COURSES THAT WILL BE OFFERED BY DISTANCE TECHNOLOGY (FOR THE FIRST TIME), PROVIDE THE COURSE SYLLABUS FOR EACH OF THESE COURSES FOR THE CERTIFICATE/DEGREE PROGRAM AND INDICATE THE MAXIMUM CLASS SIZE FOR EACH DISTANCE COURSE.

There are no new courses being offered online for the first time.

9. IF NEW COURSES WILL BE ADDED, PROVIDE THE LIST OF NEW COURSES (PROPOSED COURSE NUMBER/TITLE) AND THE NEW COURSE DESCRIPTIONS FOR THE CERTIFICATE/DEGREE.

No new courses will be added.

10. INDICATE THE COURSE DELIVERY MODE(S) AND CLASS INTERACTION MODE(S) FOR EACH DISTANCE TECHNOLOGY COURSE.

The maximum class size is 15.

All courses in the certificate program offer the following indicated course delivery and class interaction modes:

**Course delivery mode** (* indicates mode used):
- Online*
- Compressed-video (CIV)
- Audio Conference
- Video Conference*
- Web Conference*
- Blended delivery (identify components)

**Class interaction mode** (* indicates mode used):
- Electronic bulletin boards*
- E-mail*
- Telephone*
- Fax
- Chat*
- Blog
- Other (specify)
11. **Provide the percentage of the program that is offered via distance (50%, 75%, etc.).**

100%.

12. **Discuss the provisions for instructor-student and student-student interaction that are included in the program design and the course syllabus.**

The program design and course syllabi provide numerous opportunities and avenues for instructor-student and student-student interaction. Blackboard is used exclusively throughout the program with the most active provision being the use of Collaborate on at least a weekly basis to hold live virtual class sessions where students can interact with faculty and with each other. In addition to live conversations and video conferences, Collaborate also allows for live chat and use of a white board. Students have 24/7 access to Collaborate where they can convene to work on group projects and converse about class issues. Students also have access to recorded sessions that have taken place in the past for their review. In addition to the use of Collaborate, Blackboard offers a discussion forum tool that is also used for ongoing class discussions. Email is available through Blackboard allowing students to receive and send messages that are easily identified as being related to the course. Blackboard permits instructors to post video lectures that students can view prior to class or as part of their assigned activities.

As in on-campus classes, email and phone also offer opportunities for instructor-student and student-student interaction in an online environment as well.

13. **Estimate costs for the proposed distance technology program for the first 3 years. Include faculty release time costs for course/program planning and delivery.**

No additional cost.
Item 14: Request for Approval to Add a Minor in History of Architecture and Design and Add a Concentration of Ag Leadership to the BS in Ag, Food, and Life Sciences, UAF (Action)

REQUEST FOR APPROVAL TO ADD A MINOR IN HISTORY OF ARCHITECTURE AND DESIGN AND ADD A CONCENTRATION OF AG LEADERSHIP TO THE BS IN AG, FOOD, AND LIFE SCIENCES, UAF (ACTION)
January 13, 2017

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

Chancellor Joseph E. Steinmetz, University of Arkansas, Fayetteville, has requested approval to add a Minor in History of Architecture and Design, and add a Concentration of Agricultural Leadership to the Bachelor of Science in Agricultural, Food, and Life Sciences program. A summary of each proposal is attached.

A minor in History of Architecture and Design will provide students with a structured curriculum for developing skills of scholarship and applied research. Students in professional design programs will broaden their opportunities in professional practice or prepare to pursue graduate education in this area; students in allied disciplines from the larger campus will have the opportunity to complement and enhance majors in humanities and social science disciplines with close study of the history of the made and natural environments. In addition, the minor will encourage cross-disciplinary and interdisciplinary learning experiences for students through methods of architectural historical inquiry.

A concentration in Agricultural Leadership would provide a broad, interdisciplinary leadership experience for students. Completion of the concentration would provide students with a competitive edge in the job market by developing key soft skills such as leadership, communication, critical thinking, and professionalism. Through collaboration between departments, students will gain a well-rounded perspective on critical issues facing the food and fiber industry.

The proposals have received the necessary campus approvals. I concur with this recommendation and have attached a resolution for your consideration.

Sincerely,

Donald R. Bobbitt
President

Attachments
RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the request of the University of Arkansas, Fayetteville, to add the following new programs is hereby approved.

- Minor in History of Architecture and Design
- Concentration of Agricultural Leadership to the Bachelor of Science in Agricultural, Food, and Life Sciences

BE IT FURTHER RESOLVED THAT if enrollment and budget goals have not been met upon evaluation of the programs after five years, the programs will be discontinued.

BE IT FURTHER RESOLVED THAT the President is hereby authorized to submit this proposal to the Higher Education Coordinating Board for appropriate action.
UNIVERSITY OF ARKANSAS, FAYETTEVILLE

History of Architecture and Design Minor

NEW OPTION, EMPHASIS or CONCENTRATION
(Maximum 21 semester credit hours of theory courses and 6 credit hours of practicum courses)

1. INSTITUTION SUBMITTING REQUEST:

University of Arkansas Fayetteville

2. CONTACT PERSON/TITLE:

Dr. Terry Martin, Vice Provost for Academic Affairs

3. PROPOSED EFFECTIVE DATE:

Fall 2017

4. TITLE OF EXISTING DEGREE PROGRAM: (INDICATE IF THE DEGREE LISTED ABOVE IS APPROVED FOR DISTANCE DELIVERY)

Not applicable, this is a new minor program and will not be provided via distance delivery.

5. PROPOSED NAME OF NEW OPTION/CONCENTRATION/EMPHASIS:

History of Architecture and Design Minor.

6. REASON FOR PROPOSED ACTION:

To consolidate courses already being offered in the proposed area and provide a cohesive program for Fay Jones School students as well as students across campus who are interested in different aspects of the history of architecture and design. Historically, Fay Jones School students who aspire to graduate education or seek careers in sub-disciplinary areas of historic preservation and architectural history, elect the majority of their professional elective hours, (sometimes as many as 15 credit hours) in history of architecture, history of landscape architecture, and history of design courses. Similarly, these courses attract students from such allied disciplines as art history and history. The creation of a minor in History of Architecture and Design will provide these students with a recognized and structured curriculum for pursuing their academic interests, enhancing the existing majors.

7. New option/emphasis/concentration objective:

This minor will provide students with a structured curriculum for developing skills of scholarship and applied research in the history of architecture and design. Students in our professional design programs will broaden their opportunities in professional practice or prepare to pursue graduate education in this area; students in allied disciplines from the larger campus will have the opportunity to complement and enhance majors in humanities and social science disciplines with close study of the
history of the made and natural environments. In addition, the minor will encourage cross-disciplinary and interdisciplinary learning experiences for students through methods of architectural historical inquiry.

8. PROVIDE THE FOLLOWING:

a. Total semester credit hours required for option/emphasis/concentration
   18 Credit Hours

b. New courses and new course descriptions
   None

c. Student demand (projected enrollment) for program option
   5 students per year, with the goal of reaching a cohort of 20 minors in 5 years

d. Name of institutions offering similar program or program option and the institution(s) used as a model to develop the proposed program option:
   • Cornell University, College of Architecture, Art and Planning, History of Architecture Concentration; University of Virginia, School of Architecture; Bachelor of Architectural History; University of Washington, College of the Built Environments, Bachelor of Arts in Architecture; City College, City University of New York, School of Architecture, Bachelor of Architecture with Concentration in Architectural History; Texas A & M University, College of Architecture, Minor in Art and Architectural History; University of Toronto, Faculty of Architecture, Landscape, and Design, Bachelor of Arts in Architectural Studies with Concentration in History, Theory and Criticism and Savannah College of Art and Design, Bachelor of Fine Arts in Architectural History

9. WILL THE NEW OPTION/EMPHASIS/CONCENTRATION BE OFFERED VIA DISTANCE DELIVERY? IF YES, INDICATE MODE OF DISTANCE DELIVERY:

No.

10. SPECIFY THE AMOUNT OF ADDITIONAL COSTS REQUIRED FOR PROGRAM IMPLEMENTATION, THE SOURCE OF FUNDS, AND HOW FUNDS WILL BE USED.

The curriculum for the minor requirements are courses that we already offer and are required in our professional programs; therefore, the cost of teaching 18 hours is already budgeted making it easy to offer this value-added minor—a value-added approach which has been latent in our school and has gone unrecognized. There will be no new faculty hires for this program. Our existing facilities will be more than sufficient to accommodate new students most of whom are already in the Fay Jones School of Architecture and Design.
NEW OPTION, EMPHASIS or CONCENTRATION
(Maximum 18 semester credit hours of theory courses and 6 credit hours of practicum courses)

1. INSTITUTION SUBMITTING REQUEST:
University of Arkansas Fayetteville

2. CONTACT PERSON/TITLE:
Dr. Terry Martin, Vice Provost for Academic Affairs

3. PROPOSED EFFECTIVE DATE:
Fall 2017

4. Title of existing degree program:
Agricultural Education, Communication and Technology

5. PROPOSED NAME OF NEW OPTION/CONCENTRATION/EMPHASIS:
Agricultural Leadership (AGLE)

6. REASON FOR PROPOSED ACTION:
While the US economy is on the mend, the job market is still tight. Therefore, college graduates are competing in a job market with fewer jobs and a higher number of applicants. Industry employers are confident in the level of technical skills a college graduate possesses. In a recent study conducted by the Carnegie Institute of Technology, researchers found that 85 percent of an individual’s financial success was related to the ability to communicate, negotiate, and lead, while only 15 percent was related to technical skills (Jensen, 2013). Therefore it is no surprise that employers are concerned about the lack of soft skills possessed by recent college graduates (UGA Center for Agribusiness and Development, 2008). A recent study conducted by the Association of Public and Land-grant Universities found employers value soft skills more than discipline knowledge (Crawford, Lang, Fink, Dalton, & Fieltz, 2011). Specifically, employers felt graduates need skill improvement in leadership, team building, communications, critical thinking, and professionalism. In order to provide students in the Dale Bumpers College of Agricultural, Food and Life Sciences, a competitive edge in industry and academics, a proposal for the creation of a concentration in Agricultural Leadership follows.

7. NEW OPTION/EMPHASIS/CONCENTRATION OBJECTIVE:
The concentration in Agricultural Leadership (AGLE) would be offered through the Department of Agricultural Education, Communications and Technology to serve students within the Dale Bumpers College of Agricultural, Food and Life Sciences. The concentration
in Agricultural Leadership would work to unite the faculty working with students in the college to foster the development of key indicators of future professional success, including:

- Personal leadership (including team building, goal setting, and professional skills)
- Strategic thinking and behavior
- Critical thinking and problem solving
- Ability to work with diverse populations
- Communication skills (*verbal* and *written*)
- *Service* learning
- Community and organizational leadership

Through courses, seminars, service learning opportunities, and internship experiences, the concentration would strengthen students by equipping them with the skills and knowledge needed to impact the food and fiber industry.

If accepted, a concentration in Agricultural Leadership would provide a broad, interdisciplinary leadership experience for students in the Bumpers College of Agricultural, Food and Life Sciences. Completion of the concentration would provide students with a competitive edge in the job market by developing key soft skills such as leadership, communication, critical thinking, and professionalism. Through collaboration between departments, students will gain a well-rounded perspective on critical issues facing the food and fiber industry.

8. **PROVIDE THE FOLLOWING:**

a. *Curriculum outline - List of courses in new option/concentration/emphasis – Underline required courses*

The Agricultural Leadership concentration within the Agricultural Education, Communication and Technology major will consist of 62-69 general education and departmental core hours as required for every concentration within the major and 24 additional semester hours required specifically for the AGLE concentration and 27-33 hours of elective courses. The following courses are required for the concentration (students are also encouraged, but not required, to take courses from the list of electives below):

**Required Courses (24 hours):**
- AGED 2143 – Introduction to Agricultural Communications
- AGED 3153 – Leadership Development in Agriculture
- AGED 3943 – Professional Development in Agricultural Communications
- AGED 4153 – Survey of Leadership Theory in Agriculture
- AGED 4163 – Leadership Analysis through Film
- AGED 4443 – Principles of Technological Change
- COMM 1313 – Public Speaking
- AGED/EXED 475V (3 hrs) Internship in Agricultural Education/Internship in Extension

**Electives**
- General Electives – 27-33 hours
- Recommended Electives
- AGED 3133 – Methods of Teaching

2
AGEC 3313 – Agribusiness Sales
AGEC 3503 – Agricultural Law I
AGEC 4613 – Political Economy of Agriculture and Food

b. Total semester credit hours required for option/emphasis/concentration
(Option range: 9–24 semester credit hours)

24

c. New courses and new course descriptions

This program uses existing courses.

d. Documentation that program option meets employer needs

As stated earlier, employers are citing a need for the implementation of curriculum that reinforces soft skill development in leadership, team building, communications, working with diverse populations, critical thinking, and professionalism (Jensen, 2013; Crawford, Lang, Fink, Dalton, & Fieltz, 2011). Additionally, faculty met with the Dean’s Executive Advisory Board (DEAB), which consists of industry professionals to discuss the development of an Agricultural Leadership academic program. The DEAB offered full support for the creation of Agricultural Leadership concentration.

e. Student demand (projected enrollment) for program option

Within the first five years, the concentration should have approximately 30 – 35 students.

f. Name of institutions offering similar program or program option and the institution(s) used as a model to develop the proposed program option

Of the land-grant institutions within the SEC, eight of the ten offer a minor, major, concentration, or certificate in Agricultural Leadership. Consultation with faculty at the University of Florida, the University of Georgia, Texas A&M University, and Oklahoma State University helped formulate the proposal for a concentration in Agricultural Leadership at the University of Arkansas.

9. WILL THE NEW OPTION/EMPHASIS/CONCENTRATION BE OFFERED VIA DISTANCE DELIVERY? IF YES, INDICATE MODE OF DISTANCE DELIVERY:

No

10. SPECIFY THE AMOUNT OF ADDITIONAL COSTS REQUIRED FOR PROGRAM IMPLEMENTATION, THE SOURCE OF FUNDS, AND HOW FUNDS WILL BE USED.

No additional costs are anticipated as this program uses existing courses and faculty.
Item 15: Consideration of Request for Approval of a Proposal to Reconfigure the Bachelor of Science in Human Environmental Sciences, UAF (ACTION)
January 13, 2017

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

Chancellor Joseph E. Steinmetz, University of Arkansas, Fayetteville, has requested approval to reconfigure the Bachelor of Science in Human Environmental Sciences. This reconfiguration includes consolidating the Human Development and Family Sciences major with three concentrations (Birth through Kindergarten, Child Development, and Lifespan) into two stand-alone majors of Human Development and Family Sciences and Birth through Kindergarten with no concentrations. A summary of the proposal is attached.

These changes are necessary for the Birth through Kindergarten major to satisfy the Arkansas Department of Education teacher licensure requirements.

The proposals have received the necessary campus approvals. I concur with this recommendation and have attached a resolution for your consideration.

Sincerely,

Donald R. Bobbitt
President

Attachments
BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the request of the University of Arkansas, Fayetteville, to reconfigure the Bachelor of Science in Human Environmental Sciences to satisfy the Arkansas Department of Education teacher licensure requirements, effective fall 2017, is hereby approved.

BE IT FURTHER RESOLVED THAT the President is hereby authorized to submit this proposal to the Higher Education Coordinating Board for appropriate action.
UNIVERSITY OF ARKANSAS, FAYETTEVILLE

Bachelor of Science in Human Environmental Sciences

RECONFIGURATION OF EXISTING DEGREE PROGRAMS
(Consolidation or Separation of Degrees to Create New Degree)

1. INSTITUTION SUBMITTING REQUEST:

University of Arkansas, Fayetteville

2. CONTACT PERSON/TITLE:

Dr. Terry Martin, Vice Provost for Academic Affairs

3. TITLE(S) OF DEGREE PROGRAMS TO BE CONSOLIDATED / RECONFIGURED:

Bachelor of Science in Human Environmental Sciences with majors in:

- Apparel Merchandising and Product Development
- General Human Environmental Sciences
- Human Nutrition and Hospitality Innovation with concentrations:
  - Dietetics
  - General Foods and Nutrition
  - Hospitality and Restaurant Management
- Human Development and Family Sciences with concentrations:
  - Birth through Kindergarten
  - Child Development
  - Lifespan

4. PROPOSED TITLE OF CONSOLIDATED/RECONFIGURED PROGRAM:

Bachelor of Science in Human Environmental Sciences with majors in:

- Apparel Merchandising and Product Development
- General Human Environmental Sciences
- Human Nutrition and Hospitality Innovation with concentrations:
  - Dietetics
  - General Foods and Nutrition
  - Hospitality and Restaurant Management
- Human Development and Family Sciences
- Birth through Kindergarten

5. PROPOSED EFFECTIVE DATE:

Fall 2017
6. REASON FOR PROPOSED PROGRAM CONSOLIDATION / RECONFIGURATION:

Two changes are being proposed through this reconfiguration/consolidation request. First, the current curriculum includes the major of Human Development and Family Sciences with three concentrations (Birth through Kindergarten, Child Development, and Lifespan). The Birth through Kindergarten concentration has recently been approved for teacher licensure through the Arkansas Department of Education. As part of the approval process, the Birth through Kindergarten curriculum had to be modified extensively to meet licensure requirements. The faculty within the Human Development and Family Sciences area agree that very little overlap remains in core courses between Birth through Kindergarten and the other two concentrations of Lifespan and Child Development. Therefore, the Birth through Kindergarten concentration should be a stand-alone major within the Bachelor of Science in Human Environmental Sciences. Data for the employer needs and student demand were submitted with the LON-E and were approved by the Arkansas Department of Education this past year. These data are included in Appendices I and II.

Second, the Human Development and Family Sciences faculty would like to merge the two current concentrations of Lifespan and Child Development into a single major of Human Development and Family Sciences with no concentrations. Significant overlap exists in the requirements for the two concentrations. Therefore, it seemed more logical to have a stand-alone major in Human Development and Family Sciences. Student demand for the two concentrations has been steady as indicated by enrollment. The Human Development and Family Sciences program is a long-standing and ongoing program, with over 150 current students and exists at many land-grant institutions.

7. PROVIDE PROGRAM BUDGET. INDICATE AMOUNT OF FUNDS AVAILABLE FOR REALLOCATION.

Because both the Human Development and Family Sciences major currently exists, along with the Birth through Kindergarten concentration that is being proposed for a new major exists, it is expected that budget requirements for the proposed programs will not be different from the current budget requirements.

8. ARE THE EXISTING DEGREES OFFERED OFF-CAMPUS OR VIA DISTANCE DELIVERY?

No.

9. WILL THE PROPOSED DEGREE BE OFFERED ON-CAMPUS, OFF-CAMPUS, OR VIA DISTANCE DELIVERY? IF YES, INDICATE MODE OF DISTANCE DELIVERY.

No.
10. PROVIDE DOCUMENTATION THAT PROPOSED PROGRAM HAS RECEIVED FULL APPROVAL BY LICENSURE/CERTIFICATION ENTITY, IF REQUIRED.

For the Birth through Kindergarten program, please see the attached letter of approval from the ADE, which can be found in Appendix VIII. This is not required for the proposed Human Development and Family Sciences major.

11. LIST INSTITUTIONS OFFERING SIMILAR PROGRAM AND IDENTIFY THE INSTITUTION(S) USED AS A MODEL TO DEVELOP THE PROPOSED PROGRAM.

For the Birth through Kindergarten program, Harding University, a private institution in Searcy, Arkansas, is currently the only university in Arkansas offering a similar program.

The faculty used Human Development and Family Sciences programs from their alma maters to develop the proposed curriculum for the Human Development and Family Sciences major. These institutions included Arizona State, Iowa State, Kansas State, Texas Tech, and the University of Missouri.
Item 16: Consideration of Request for Approval of Proposals to Delete Programs, UAF (Action)

CONSIDERATION OF REQUEST FOR APPROVAL OF PROPOSALS TO DELETE PROGRAMS, UAF (ACTION)
January 13, 2017

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

Chancellor Joseph E. Steinmetz, University of Arkansas, Fayetteville, has requested approval to delete the following programs:

1. Concentrations of Birth through Kindergarten, Child Development and Lifespan in the Human Development and Family Sciences major of the Bachelor of Science in Human Environmental Science Degree.

   *The reconfiguration of the Human Development and Family Sciences major into two stand-alone majors requires the deletion of the three concentrations.*

2. Bachelor of Arts in American Studies in the Department of Arts and Sciences

   *Enrollment in this interdisciplinary program has been consistently very small every year. Currently enrolled students will have the option of completing the program through 2020 or switching to another major in one of the related disciplines.*

The proposals have received the necessary campus approvals. I concur with this recommendation and have attached a resolution for your consideration.

Sincerely,

Donald R. Bobbitt
President

Attachments
RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the proposal of the University of Arkansas, Fayetteville, to delete the following programs, is hereby approved.

1. Concentrations of Birth through Kindergarten, Child Development and Lifespan in the Human Development and Family Sciences major of the Bachelor of Science in Human Environmental Science Degree.

2. Bachelor of Arts in American Studies in the Department of Arts and Sciences.

BE IT FURTHER RESOLVED THAT the President is hereby authorized to submit this proposal to the Higher Education Coordinating Board for appropriate action.
UNIVERSITY OF ARKANSAS, FAYETTEVILLE

Human Development and Family Sciences Concentrations

DELETION
(Certificate, Degree, Option/Emphasis/Concentration, Organizational Unit)

1. INSTITUTION SUBMITTING REQUEST:

University of Arkansas Fayetteville

2. CONTACT PERSON/TITLE:

Dr. Terry Martin, Vice Provost for Academic Affairs

3. PROPOSED EFFECTIVE DATE:

Fall 2017

4. TITLE OF CERTIFICATE, DEGREE PROGRAM, OPTION / EMPHASIS / CONCENTRATION, OR ORGANIZATIONAL UNIT:

Human Development and Family Sciences major (note, we are requesting the concentrations be deleted, not the major).
- Birth through Kindergarten Concentration
- Child Development Concentration
- Lifespan Concentration

5. REASON FOR DELETION:

The current degree program consists of one major with three concentrations (Birth through Kindergarten, Child Development, and Lifespan). The Birth through Kindergarten concentration has recently been approved for teacher licensure through the Arkansas Department of Education. As part of the approval process, the Birth through Kindergarten curriculum had to be modified extensively to meet licensure requirements. The faculty within the Human Development and Family Sciences area agree that very little overlap remained in core courses between Birth through Kindergarten and the other two concentrations of Lifespan and Child Development. Therefore, the Birth through Kindergarten concentration should be a stand-alone major within the Bachelor of Science in Human Environmental Sciences. As such, the concentration of Birth through Kindergarten with the major of Human Development and Family Sciences should be deleted.

Furthermore, the Human Development and Family Sciences faculty would like to merge the two current concentrations of Lifespan and Child Development into a
single major of Human Development and Family Sciences with no concentrations. Significant overlap exists in the requirements for the two concentrations. Therefore, it seemed more logical to have a stand-alone major in Human Development and Family Sciences. Thus, the two concentrations also need to be deleted.

6. **NUMBER OF STUDENTS STILL ENROLLED IN PROGRAM:**

   Child Development Concentration – 121  
   Birth through Kindergarten – 48  
   Lifespan - 48

7. **EXPECTED GRADUATION DATE OF LAST STUDENT:**

   May 2020

8. **NAME OF COURSES THAT WILL BE DELETED AS A RESULT OF THIS ACTION:**

   No courses will be deleted.

9. **HOW WILL STUDENTS IN THE DELETED PROGRAM BE ACCOMMODATED?**

   Students will be allowed to continue under their current degree program until they graduate. They will also have the option of transition to the new proposed major. No new students will be admitted under this degree plan. No courses will be deleted and courses will be offered on the same schedule as planned under the current structure of the program.

10. **PROVIDE DOCUMENTATION OF WRITTEN NOTIFICATION TO STUDENTS CURRENTLY ENROLLED IN PROGRAM.**

    Because all students in the program will be allowed to graduate under their current degree program, or have the option of changing their degree program to the proposed major, there is no need to notify students of the impending change.

11. **INDICATE THE AMOUNT OF PROGRAM FUNDS AVAILABLE FOR REALLOCATION:**

    The program is being reconfigured into a new Birth through Kindergarten major and the major of Human Development and Family Sciences will continue to exist without any concentrations. The same courses are being offered on the same planned schedule. It is not expected that this change will impact the budget and no funds are needed for reallocation.
UNIVERSITY OF ARKANSAS, FAYETTEVILLE

Bachelor of Arts in American Studies

DELETION
(Certificate, Degree, Option/Emphasis/Concentration, Organizational Unit)

1. INSTITUTION SUBMITTING REQUEST:
University of Arkansas Fayetteville

2. CONTACT PERSON/TITLE:
Dr. Terry Martin, Vice Provost for Academic Affairs

3. PROPOSED EFFECTIVE DATE:
Fall 2017

4. TITLE OF CERTIFICATE, DEGREE PROGRAM, OPTION / EMPHASIS / CONCENTRATION, OR ORGANIZATIONAL UNIT:
Bachelor of Arts in American Studies

5. REASON FOR DELETION:
Enrollment in this interdisciplinary program has been consistently very small every year. Students who might have previously been drawn to this program may now be enrolling in the Interdisciplinary Studies program or seeking majors in History, English, or Political Science.

6. NUMBER OF STUDENTS STILL ENROLLED IN PROGRAM:
Currently 13

7. EXPECTED GRADUATION DATE OF LAST STUDENT:
Spring 2020

8. NAME OF COURSES THAT WILL BE DELETED AS A RESULT OF THIS ACTION:
AMST 2003 Introduction to American Studies

9. HOW WILL STUDENTS IN THE DELETED PROGRAM BE ACCOMMODATED?
Any current students in the AMSTBA program or students who declare the major under the 2016 catalog of studies will be allowed to complete the degree through spring 2020. Students will also have the option of switching to another major in one of the related disciplines—History, English, Political Science or Interdisciplinary Studies.

10. INDICATE THE AMOUNT OF PROGRAM FUNDS AVAILABLE FOR REALLOCATION:
There was no budget associated with this program, so there are no funds to reallocate.
NOTIFICATION OF PROPOSALS TO CHANGE THE NAME OF PROGRAMS, UAF (INFORMATION)
January 13, 2016

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

Chancellor Joseph E. Steinmetz, University of Arkansas, Fayetteville, has requested that you be notified of a proposal to change the name of the Spanish Business Orientation Minor to the Spanish for the Professions Minor and a proposal to change the name of the Lemke Department of Journalism to the School of Journalism and Strategic Media. A summary of each proposal is attached.

Changing the name of the Spanish Business Orientation minor will allow students in education and those interested in healthcare, in addition to the Business Spanish students, the opportunity to validate their credentials with the newly named minor.

The Lemke Department of Journalism is the only program still called a department among the 50 largest accredited journalism programs in the country. The other 49 are schools or colleges of journalism. Journalism at the University of Arkansas is one of three largest academic programs in the Fulbright College of Arts and Sciences. Journalism has grown in student enrollment by more than 20% since 2000. The undergraduate program offers Bachelor of Arts degrees in three concentrations: Advertising and Public Relations, Broadcast Journalism, and News Editorial. The Master of Arts program offers concentrations in traditional journalism, Advertising and Public Relations, and Documentary Film.

These proposals have received the necessary campus approvals. A letter of notification will be submitted to ADHE following the Board meeting.

Sincerely,

Donald R. Bobbitt
President

Attachments
Spanish for the Professions Minor

NAME CHANGE OF EXISTING CERTIFICATE, DEGREE, MAJOR, OPTION OR ORGANIZATIONAL UNIT
(No change in program curriculum, option/emphasis/concentration or organizational structure)

1. INSTITUTION SUBMITTING REQUEST:
   University of Arkansas Fayetteville

2. CONTACT PERSON/TITLE:
   Dr. Terry Martin, Vice Provost for Academic Affairs

3. PROPOSED EFFECTIVE DATE:
   Fall 2017

4. CURRENT TITLE OF MAJOR OR OPTION / EMPHASIS / CONCENTRATION:
   Spanish (Business Orientation) Minor

5. PROPOSED NAME OF MAJOR OR OPTION / EMPHASIS / CONCENTRATION:
   Spanish for the Professions Minor

6. REASON FOR PROPOSED ACTION:
   In recent years we have added service learning course options in education (SPAN 4563) and healthcare (SPAN 4583), and we wish to broaden the umbrella of the current Spanish (Business Orientation) minor to include other students interested in other professions. The name change will allow us to give students in education and those interested in healthcare, in addition to the Business Spanish students, the opportunity to validate their credentials with the newly named minor: Spanish for the Professions.

7. SEMESTER CREDIT HOURS FOR PROPOSED MAJOR OR OPTION / EMPHASIS / CONCENTRATION:
   15 (unchanged)
UNIVERSITY OF ARKANSAS, FAYETTEVILLE

School of Journalism and Strategic Media

NAME CHANGE OF EXISTING CERTIFICATE, DEGREE, MAJOR, OPTION OR ORGANIZATIONAL UNIT
(No change in program curriculum, option/emphasis/concentration or organizational structure)

1. INSTITUTION SUBMITTING REQUEST:

University of Arkansas Fayetteville

2. CONTACT PERSON/TITLE:

Dr. Terry Martin, Vice Provost for Academic Affairs

3. PROPOSED EFFECTIVE DATE:

Fall 2017

4. CURRENT TITLE OF ORGANIZATIONAL UNIT:

Lemke Department of Journalism

5. PROPOSED NAME OF ORGANIZATIONAL UNIT:

School of Journalism and Strategic Media

6. REASON FOR PROPOSED ACTION:

Among the 50 largest accredited journalism programs in the country, University of Arkansas is the only program still called a department. The other 49 are schools or colleges of journalism.

Journalism at U of A, with its 750 students, is one of three largest academic programs in the Fulbright College of Arts and Sciences. Journalism has grown in student enrollment by more than 20% since 2000. The undergraduate program offers BA degrees in three concentrations: Advertising and PR, Broadcast Journalism and News Editorial. The MA program offers concentration in traditional journalism, AD/PR and Documentary Film.

Of schools in the SEC that have journalism programs, only two, Arkansas and Mississippi State, remain departments. MSU has about 200 fewer students, only offers a BA, and is not accredited by ACEJMC (Accrediting Council on Education in Journalism and Mass Communication).
Founded in 1929, the University of Arkansas journalism program has a long record of faculty, student and alumni achievement. The program is actively engaged in diverse outreach projects and student media. KUAF Public Radio, which reaches listeners throughout northwest Arkansas, is a division of the journalism program.

The name Lemke will continue to play a prominent role in the program. The Lemke Alumni Society, Lemke Journalism Project (diversity outreach) and Lemke Scholarships will be used to honor the legacy of Walter J. Lemke, who founded the program. Many of the top schools in the country have been successful in acquiring endowments that include renaming schools, thus the decision to formally drop Lemke in proposed name change.

Finally, “School of Journalism and Strategic Media” is a more appropriate name that better positions the University of Arkansas with its peers in accredited journalism and mass communication education. The Strategic Media part of the name change draws attention to the growing number of advertising and public relations students—now about ½ of all majors.

Flagship institutions with journalism schools include:

School of Journalism, University of Missouri; William White School of Journalism and Mass Communications; Kansas University School of Media and Strategic Communications; Oklahoma State University School of Journalism; University of Texas Manship School of Mass Communication; LSU Meek School of Journalism and New Media; University of Mississippi School of Journalism and Electronic Media; University of Tennessee School of Media and Journalism; University of North Carolina School of Journalism; Media, Integrated Marketing Communications; Northwestern University Walter Cronkite School of Journalism and Mass Communication; Arizona State University The Media School; University of Indiana School of Journalism and Mass Communications; University of South Carolina School of Journalism and Mass Communication and University of Iowa
Item 18: Consideration of Request for Approval of a License Agreement with VivImmune, LLC, UAF (Action)
January 13, 2017

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

The University has applied for patents relating to “Cytokine-Chitosan Bioconjugates” (UA ID 14-21). This technology was developed by University of Arkansas, Fayetteville, researchers, Dr. David Zaharoff, Associate Professor of Biomedical Engineering, and Dr. Bhanuprasanth Koppolu, Research Associate in Biomedical Engineering. Subject to Board approval, the University has licensed the technology and patent rights to an Arkansas company, VivImmune LLC, for the purpose of commercializing the technology. VivImmune plans to commercialize this intellectual property to the fullest extent by further testing, developing, and deploying the technology.

In consideration for licensing the technology and patent rights to the company, the University will receive 1% running royalties on gross sales. If the company engages in sublicensing, it will pay a 1% running royalty on gross amounts from all revenue received by a sublicensing entity. On the occasion of a liquidity event, the University will receive a one-time payment in an amount equal to 1% of the fair market value of the consideration paid to VivImmune. The agreement contains liability and indemnity provisions which the General Counsel believes are protective of the University.

David Zaharoff has a stake in the company, and will serve as the Chief Scientific Officer. As inventors, Dr. Zaharoff and Dr. Koppolu are also entitled to receive a share of any revenue the University receives, pursuant to Board of Trustees Policy 210.1.

Because a former University faculty member, and a former University employee have a direct financial interest in the above-mentioned company, questions of conflict of interest are raised. However, Act 875 of 1989, as amended, allows an institution of higher education to contract with a firm in which a former employee of the institution has a financial interest if the contract involves intellectual property rights in which both the institution and the employee have interests. Under the law, the contract must, however, be approved by the Board of Trustees in a public meeting.

On the basis of the above considerations, Chancellor Steinmetz recommends approval of this assignment. Because of the potential for developing this technology and the importance of promoting advances in engineering and advanced technologies, I concur with his recommendation. A resolution approving the license agreement is attached.

Sincerely,

Donald R. Bobbitt, President

Attachment
RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the President and Vice President for Finance shall be, and hereby are, authorized to execute the following license agreement with terms and conditions substantially as presented to the Board: VivImmune, LLC.

BE IT FURTHER RESOLVED THAT employees of the University of Arkansas who may serve as officers or directors of the subject company shall do so in their individual capacities and not as employees of the University or at the direction of the University.

BE IT FURTHER RESOLVED THAT this resolution is adopted pursuant to the provisions of Arkansas Code Annotated §19-11-717.
CONSIDERATION OF REQUEST FOR APPROVAL OF PROPOSALS TO ADD PROGRAMS, UALR (ACTION)
January 13, 2017

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

Chancellor Andrew Rogerson, University of Arkansas at Little Rock, has requested approval of a new minor and two new Memorandum of Understanding 2+2 Agreements as listed below. Summaries of the proposals are attached.

• Minor in Actuarial Science
  The proposed minor is an eighteen hour program carved out of existing coursework and is for students who have strong mathematical and statistical skills and are interested in business and analytics. This minor will prepare students for the first two actuarial exams to gain entry-level actuarial positions.

• UALR and UA Hope Texarkana: Associate of Arts to Bachelor of Social Work
  UALR has entered into a Memorandum of Understanding for articulation of students with the University of Arkansas Hope Texarkana (UAHT). This agreement will allow UAHT students with an Associate of Arts with emphasis in Social Work degree a seamless transfer into the Bachelor of Social Work (BSW) degree at Texarkana through UALR.

• UALR and Pulaski Technical College: Associate of Arts to Bachelor of Social Work
  UALR has entered into a Memorandum of Understanding (MOU) for articulation of students with Pulaski Technical College (PTC). This agreement will allow PTC students with an Associate of Science in Liberal Arts and Sciences degree to be admitted to the Bachelor of Social Work (BSW) at UALR with full junior classification, subject to provisions listed in the MOU.

The proposals have received the necessary campus approvals. If enrollment and budget goals have not been met upon evaluation of the programs after five years, the programs will be discontinued. I concur with these recommendations and have attached a resolution for your consideration.

Sincerely,

Donald R. Bobbitt
President

Attachments
RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the request of the University of Arkansas at Little Rock to create new minor and two new Memorandum of Understanding 2+2 Agreements, as listed below, is hereby approved.

- Minor in Actuarial Science
- UALR and UA Hope Texarkana: Associate of Arts to Bachelor of Social Work
- UALR and Pulaski Technical College: Associate of Arts to Bachelor of Social Work

BE IT FURTHER RESOLVED THAT if enrollment and budget goals have not been met upon evaluation of the programs after five years, the programs will be discontinued.

BE IT FURTHER RESOLVED THAT the President is hereby authorized to submit this proposal to the Higher Education Coordinating Board for appropriate action.
UNIVERSITY OF ARKANSAS AT LITTLE ROCK

Actuarial Science Minor

NEW OPTION, EMPHASIS, CONCENTRATION, or MINOR
(Maximum 18 semester credit hours of theory courses and 6 credit hours of practicum courses)

1. INSTITUTION SUBMITTING REQUEST:
   Department of Mathematics and Statistics, UALR

2. CONTACT PERSON/TITLE:
   Professor Xiaoshen Wang

3. PROPOSED EFFECTIVE DATE:
   Fall 2017

4. PROPOSED NAME OF NEW OPTION/EMPHASIS/CONCENTRATION/MINOR (CIRCLE ONE):
   Actuarial Science Minor

5. REASON FOR PROPOSED ACTION:
   a. Actuarial jobs are among the best jobs and there will be more jobs available according to US Department of Labor.
   b. Current students expressed their interest in pursuing a career in actuarial science.
   c. Several businesses in Arkansas have expressed an interest in having a statistics based actuarial degree at UALR.
   d. No new courses are needed for this new minor.
   e. We have had at least 5 former students working on actuarial jobs ranging from the entry level to the top level.

6. NEW OPTION/EMPHASIS/CONCENTRATION/MINOR OBJECTIVE:
   The objective of the program is to prepare students for an entry level position as an actuary.

7. PROVIDE THE FOLLOWING:
   a. Curriculum outline - List of courses in new option/emphasis/concentration/minor – Underline required courses

   STAT 4352 Introduction to SAS (3 hours; the name change from the existing course STAT 7342 is to be approved)
   STAT 3350 Introduction to Probability (3 hours. The prerequisite for this course will be lowered to Cal I instead of Cal II)
   MATH 4305 Financial Mathematics (3 hours)
   STAT 3352 Applied Statistics I (3 hours)
6 hours from the following:
FINC 3330 Principles of Insurance
ACCT 2310 Principles of Accounting I
ECON 2322 Principles of Microeconomics

b. Total semester credit hours required for option/emphasis/concentration/minor
(Option range: 9–24 semester credit hours)

18 hours (22 hours if including Math 1452, which is the prerequisite for Stat 3352 and 3350).

c. Student demand (projected enrollment) for minor

20.

d. Name of institutions offering similar program option/emphasis/concentration/minor and the institution(s) used as a model to develop the proposed minor (if applicable)

None

8. WILL THE NEW OPTION/EMPHASIS/CONCENTRATION/MINOR BE OFFERED VIA DISTANCE DELIVERY? IF YES, INDICATE MODE OF DISTANCE DELIVERY:

No

9. SPECIFY THE AMOUNT OF ADDITIONAL COSTS REQUIRED FOR PROGRAM IMPLEMENTATION, THE SOURCE OF FUNDS, AND HOW FUNDS WILL BE USED.

None
MEMORANDUM OF UNDERSTANDING FOR ARTICULATION OF STUDENTS
UNIVERSITY OF ARKANSAS AT LITTLE ROCK
AND
UNIVERSITY OF ARKANSAS HOPE TEXARKANA

Associate of Arts with Social Work Option (AA)
to
Bachelor of Social Work (BSW)

This Memorandum of Understanding ("Agreement"), entered into on the 12th of September, 2016, ("Effective Date") by and between the University of Arkansas at Little Rock (hereinafter, "UALR"), located at 2801 S. University, Little Rock, Arkansas 72204 and the University of Arkansas Hope Texarkana (hereinafter "UAHT"), located at 2500 South Main, Hope, Arkansas 71802.

PURPOSE
The purpose of this Agreement is to facilitate the transfer and degree completion of students earning the Associate of Arts with Social Work option (AA) at UAHT to the Bachelor of Social Work (BSW) degree at UALR. Through collaborative efforts, UALR and UAHT will provide clarity regarding the degree requirements herein, and afford students the opportunity to earn a high-quality degree from both institutions in the most efficient manner possible.

AGREEMENT
It is agreed that any student who has earned the Associate of Science in Liberal Arts and Sciences degree at UAHT will be admitted to the Bachelor of Social Work program at UALR with full junior classification, subject to the provisions listed below.

ADMISSION REQUIREMENTS
A. The student must complete the requirements necessary for general admission to UALR as well as specific admission to the UALR BSW program (See Appendix A).
B. The student will have earned the Associate of Arts with Social Work option at UAHT.
C. Degree program admission requirements for students who transfer pursuant to this Agreement will be determined in the same manner as if their initial enrollment had been at UALR.
TRANSFER OF CREDITS

A. Course requirements for this Agreement are displayed on the attached degree plan (Appendix B).

B. A transfer student who has not completed all of the courses specified within the AA in General Education degree plan with social work related content at UAHT before entering UALR must work with an academic advisor to ensure timely completion of degree program requirements.

C. Remedial course grades will not be computed in the cumulative GPA for purposes of admission to UALR.

D. Calculation of overall GPA for purposes of graduation and awarding of honors is left to the discretion of UALR.

COURSE SUBSTITUTIONS and DEVELOPMENT

It is agreed that the following courses from UAHT will substitute for required courses at UALR:

- "Introduction to Social Work" (course to be developed at UAHT or taken at National Park College) for SOWK 1301.
- PSYC 2323 Abnormal Psychology will satisfy the social work requirement for Abnormal Psychology. However, this course will transfer in to UALR as a lower level elective.
- PSYC 2313 will satisfy 3 hours of upper level related field electives for the BSW program. However, this course will transfer in to UALR as a lower level elective.

IMPLEMENTATION AND REVIEW

A. The Chief Academic Officers at each institution will implement the terms of this Agreement, including incorporation of any mutually agreed upon changes into subsequent revisions of this Agreement, assuring compliance with system policy, procedure and guidelines.

B. This Agreement will be reviewed on an annual basis; both UALR and UAHT agree to notify one another in a timely manner of any curriculum changes that would significantly impact the nature of this Agreement.

C. UALR and UAHT will work together cooperatively, in the best interest of affected students, to resolve any issues related to the transfer of courses should changes to either degree program occur while the Agreement is in effect.

D. Students will be subject to the terms and conditions of this Agreement in accordance with their academic year of entry at UAHT. A student may opt for a subsequent revision of this Agreement, but must meet all of the requirements specified therein.

E. UALR and UAHT will make every effort to inform students of this Agreement. This may include, but is not limited to, inclusion within each institution’s website, published catalog, recruitment publications, media announcements, social media engagement, and in-person information sessions.
MISCELLANEOUS

A. This Agreement is effective upon execution and shall remain in effect even if persons, positions, and/or titles change.

B. This Agreement may be terminated by either party with at least 90 calendar days written notice.

C. In the event that the Agreement is terminated, no new students will be admitted to the program; however, all students who have already been admitted to UALR, in accordance with the terms of this Agreement, will be allowed to complete their approved course of study under the terms contained therein.

D. This agreement shall become effective at the time that the Arkansas Department of Higher Education has been notified and approval has been granted.

In witness whereof, the parties hereto cause this Agreement to be executed:

UNIVERSITY OF ARKANSAS AT LITTLE ROCK

[Signature]
Chancellor
Date

[Signature]
Provost
Date

[Signature]
Dean
Date

UNIVERSITY OF ARKANSAS HOPE-TEXARKANA

[Signature]
Chancellor
Date

Laura Clark
Vice Chancellor for Academics
Date

[Signature]
Dean
Date

cc: UALR Vice Chancellor-Finance and Administration
Appendix A: Admissions Requirements

UALR Admissions Requirements for Transfer Students

Transfer students with less than 12 transferrable hours must supply the following with their application for admission:

- High School transcript
- ACT, SAT or COMPASS scores taken within the last five years
- Proof of two MMR immunizations
- Official transcripts from each of the colleges attended

Students with more than 12 transferrable college credit hours with a GPA of 2.0 on all previous regionally accredited college coursework will need to submit the following for admissions:

- Official transcripts from each of the colleges attended
- Proof of two MMR immunizations

BSW Program Admission Requirements

Students can apply to the BSW program after completion of:

- At least 45 credits (including the core curriculum) completed or in progress
- At least one of three course prerequisites (or the ACTS equivalent): SOWK 1301 Introduction to Social Work; SOCI 2300 (SOCI 2413) Introduction to Sociology; and PSYC 2300 (PSYC 2303) Psychology and the Human Experience -with a C or better grade

Students should submit an application and 3 letters of reference to the UALR BSW program in the spring semester prior to the fall in which they plan to start the BSW program (see for application materials and deadlines).

Prior to beginning the BSW program, students must:

- Successfully complete the AA in General Education at UAHT.
- Successfully complete all three prerequisite courses (or the ACTS equivalent) with a grade of C or better: SOWK 1301 Introduction to Social Work; SOCI 2300 Introduction to Sociology; and, PSYC 2300 Psychology and the Human Experience
- Have at least a 2.5 cumulative GPA as well as a 2.5 GPA in the social work prerequisites to be admitted to the program.

Students must maintain a 2.5 overall GPA as well as a 2.5 GPA for social work courses.
# 2+2 Degree Plan Checklist

**University of Arkansas Hope-Texarkana: Associate of Arts in General Education to University of Arkansas at Little Rock: Bachelor of Social Work**  
**April 7, 2016**

<table>
<thead>
<tr>
<th>Name:</th>
<th>ID:</th>
</tr>
</thead>
</table>

## University of Arkansas Hope-Texarkana  
**Associate of Arts with Social Work option**

### General Education Requirements (35 credit hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>UALR Semester</th>
<th>Hours</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>English/Communication (9 credit hours)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENGL 1013</td>
<td>ENGL 1023</td>
<td>1013</td>
<td>1023</td>
</tr>
<tr>
<td>SPCH 1313</td>
<td>SPCH 1313</td>
<td>Speech Communication</td>
<td>Speech Communication</td>
</tr>
<tr>
<td><strong>Mathematics (3 credit hours)</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>MATH 1053</td>
<td>MATH 1153</td>
<td>1053</td>
<td>1153</td>
</tr>
<tr>
<td><strong>Lab Sciences (8 credit hours)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BIOL 1204</td>
<td>BIOL 1204</td>
<td>1204</td>
<td>Biological Science with Lab</td>
</tr>
<tr>
<td>PHYS 1024</td>
<td>PHYS 1024</td>
<td>1024</td>
<td>Physical Science (or other core science approved in ACTS)</td>
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<tr>
<td><strong>Fine Arts/Humanities (6 credit hours)</strong></td>
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<td></td>
<td></td>
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<tr>
<td>ARTS 2003</td>
<td>ARTS 2003</td>
<td>2003</td>
<td>Introduction to Visual Arts OR</td>
</tr>
<tr>
<td>MUS 2103</td>
<td>MUS 2103</td>
<td>2103</td>
<td>Introduction to Music OR</td>
</tr>
<tr>
<td>DRAM 2003</td>
<td>DRAM 2003</td>
<td>2003</td>
<td>Introduction to Theatre</td>
</tr>
<tr>
<td>ENGL 2023</td>
<td>ENGL 2023</td>
<td>2023</td>
<td>World Literature from the Beginning to 1650 OR</td>
</tr>
<tr>
<td>ENGL 2123</td>
<td>ENGL 2123</td>
<td>2123</td>
<td>World Literature from 1650 to the Present</td>
</tr>
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<td><strong>U.S. History/Government (3 credit hours)</strong></td>
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<td></td>
<td></td>
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<tr>
<td>HIST 2013</td>
<td>HIST 2013</td>
<td>2013</td>
<td>U.S. History to 1865 OR</td>
</tr>
<tr>
<td>HIST 2023</td>
<td>HIST 2023</td>
<td>2023</td>
<td>U.S. History since 1865</td>
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<tr>
<td><strong>Social Sciences (6 credit hours)</strong></td>
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<tr>
<td>PSYC 2303</td>
<td>PSYC 2303</td>
<td>2303</td>
<td>General Psychology</td>
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<tr>
<td>HIST 1113</td>
<td>HIST 1113</td>
<td>1113</td>
<td>World Civilizations I OR</td>
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<td>HIST 1123</td>
<td>HIST 1123</td>
<td>1123</td>
<td>World Civilizations II</td>
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<tr>
<td><strong>Social Work Related Content (12 credit hours)</strong></td>
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<tr>
<td>SOCI 2413</td>
<td>SOCI 2413</td>
<td>2413</td>
<td>Sociology (required prerequisite course)</td>
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<td>SPCH 1313</td>
<td>SPCH 1313</td>
<td>1313</td>
<td>Principles of Speech</td>
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<tr>
<td>PSYC 2313</td>
<td>PSYC 2313</td>
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<td>Developmental Psychology (Related field elective)</td>
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<tr>
<td>TBD/NPC</td>
<td>TBD/NPC</td>
<td>TBD/NPC</td>
<td>Introduction to Social Work (required prerequisite)*</td>
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### Total UAHT Credit Hours: 60

#### Choose 13 hours of the following:

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<th>UALR Semester</th>
<th>Hours</th>
<th>Grade</th>
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<tr>
<td>SOCI 2503</td>
<td>SOCI 2503</td>
<td>2503</td>
<td>Marriage and Family</td>
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<tr>
<td>PSYC 2323</td>
<td>PSYC 2323</td>
<td>2323</td>
<td>Abnormal Psychology (BSW required course)</td>
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<td>CRJU 1203</td>
<td>CRJU 1203</td>
<td>1203</td>
<td>Introduction to Criminal Justice</td>
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<td>SPAN 1203</td>
<td>SPAN 1203</td>
<td>1203</td>
<td>Spanish I</td>
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<td>SPAN 1303</td>
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<td>1303</td>
<td>Spanish II</td>
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<tr>
<td>EDGE 1003</td>
<td>EDGE 1003</td>
<td>1003</td>
<td>College Life Skills (if required)</td>
</tr>
<tr>
<td></td>
<td></td>
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<td>General Elective credits</td>
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</tbody>
</table>
**2+2 Degree Plan Checklist**

*University of Arkansas Hope-Texarkana: Associate of Arts in General Education to University of Arkansas at Little Rock: Bachelor of Social Work*

*April 7, 2016*

**University of Arkansas at Little Rock Courses (60 credit hours) 3rd and 4th year**

**Required Social Work Courses (47 credit hours)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tr>
<td>SOWK 3302</td>
<td>Cultural Diversity</td>
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<tr>
<td>SOWK 3303</td>
<td>Human Behavior in the Social Environment I</td>
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<td>SOWK 3304</td>
<td>Human Behavior in the Social Environment II</td>
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<td>SOWK 3313</td>
<td>Social Welfare Policy I</td>
<td></td>
<td>3</td>
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</tr>
<tr>
<td>SOWK 3314</td>
<td>Social Welfare Policy II</td>
<td></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SOWK 3315</td>
<td>Policy Practice</td>
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<tr>
<td>SOWK 3322</td>
<td>Methods of Social Work Research</td>
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<td>3</td>
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<td>SOWK 3331</td>
<td>Practice I</td>
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<td>SOWK 3381</td>
<td>Social Work Statistics</td>
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<tr>
<td>SOWK 4212</td>
<td>Field Seminar I</td>
<td></td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>SOWK 4213</td>
<td>Field Seminar II</td>
<td></td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>SOWK 4332</td>
<td>Practice II</td>
<td></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SOWK 4333</td>
<td>Practice III</td>
<td></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SOWK 4541</td>
<td>Field Experience I</td>
<td></td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>SOWK 4542</td>
<td>Field Experience II</td>
<td></td>
<td>5</td>
<td></td>
</tr>
</tbody>
</table>

**Other Required Courses (13 credit hours)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Semester</th>
<th>Hours</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>RHET 3000-4000</td>
<td>Three (3) credit hours of upper level (3000 or 4000 level) Rhetoric &amp; Writing</td>
<td></td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Nine (9) hours of Upper Level Related Field electives (includes, but is not limited to, 3000 or 4000 level courses in the following: Gerontology, Political Science, Sociology and Anthropology, Psychology, Criminal Justice, Human Service Administration, Health Sciences, & Public Administration).

One (1) hour of general elective credit

UALR Required Credit Hours: 60

Total Credit Hours: 120

---

*The UALR BSW program will accept PSYC 2313 to satisfy 3 hours of upper level related field elective credit. However, this course will transfer in as a lower level elective and will not replace the UALR Developmental Psychology course for other majors. It will transfer in as a lower level elective only.*

** The UALR BSW program will accept PSYC 2163 to satisfy the requirement for Abnormal Psychology. However, this course will transfer in as a lower level elective and will not replace the UALR Abnormal Psychology course for other majors. It will transfer in as a lower level elective only.*
MEMORANDUM OF UNDERSTANDING FOR ARTICULATION OF STUDENTS
UNIVERSITY OF ARKANSAS AT LITTLE ROCK
AND
PULASKI TECHNICAL COLLEGE

Associate of Science in Liberal Arts and Sciences
to
Bachelor of Social Work

This Memorandum of Understanding ("Agreement"), entered into by and between the UNIVERSITY OF ARKANSAS AT LITTLE ROCK (hereinafter, "UALR"), located at 2801 S. University, Little Rock, Arkansas 72204 and PULASKI TECHNICAL COLLEGE (hereinafter "PTC"), located at 3000 West Scenic Drive, North Little Rock, Arkansas 72118.

PURPOSE

The purpose of this Agreement is to facilitate the transfer and degree completion of students earning the Associate of Science in Liberal Arts and Sciences to the Bachelor of Social Work at UALR. Through collaborative efforts, UALR and PTC desire to provide clarity regarding the degree requirements herein, thereby affording students the opportunity to earn a high quality degree from both institutions in the most efficient manner possible.

AGREEMENT

It is agreed that any student who has earned the Associate of Science in Liberal Arts and Sciences at PTC will be admitted to the Bachelor of Social Work at UALR with full junior classification, subject to the provisions listed below.
ADMISSION REQUIREMENTS

A. The student must complete the requirements necessary for general admission to UALR and the BSW program in the College of Education and Health Professions (see Appendix A).
B. The student will have earned the Associate of Science in Liberal Arts and Sciences at PTC, with at least a 2.5 cumulative grade point average, on or after the Effective Date of this Agreement.
C. Degree program admission requirements for students who transfer pursuant to this Agreement will be determined in the same manner as if their initial enrollment had been at UALR.

TRANSFER OF CREDITS

A. Course requirements for this Agreement are displayed on the following attachment:
   i. 2 +2 Degree Plan Checklist: PTC Associate of Science in Liberal Arts and Sciences to UALR Bachelor of Social Work (see Appendix B).
B. A transfer student who has not completed all of the courses specified within the Associate of Science in Liberal Arts and Sciences degree plan at PTC, as stipulated on the above-referenced degree plan checklist, before entering UALR, must work with an academic advisor to ensure timely completion of degree program requirements.
C. Remedial course grades will not be computed in the cumulative GPA for purposes of admission to UALR.
D. UALR will accept the transfer of credits, up to a maximum of 6 credit hours, for “D” grades subject to the following conditions:
   i. The transfer of credits with “D” grades is available only to first-time entering transfer students at the time of admission to UALR.
   ii. The student must petition to receive credit for six hours of “D” grades of the student’s choosing.
   iii. The student will select the appropriate six hours of “D” grades to transfer in to UALR after consultation with his/her appointed academic advisor.
   iv. Prerequisite rules shall apply to transfer of credits with “D” grades in the same manner as they would for credits earned at UALR.
E. Calculation of overall GPA for purposes of graduation and awarding of honors is left to the discretion of UALR.
COURSE SUBSTITUTIONS

It is agreed that the following courses from PTC will satisfy the following UALR Social Work program requirements:

i. SOWK 1301 for SOWK 1301.

ii. PSYC 2320 will satisfy the program requirement for PSYC 3360. (This is for the social work program only. This course will transfer in to UALR as an elective, but will satisfy the BSW requirement of PSYC 3360).

iii. PSYC 2320 will satisfy 3 hours of upper level related field electives. (Again, this course will transfer in to UALR as an elective only.)

IMPLEMENTATION AND REVIEW

A. The Chief Academic Officers at each institution will implement the terms of this Agreement, including incorporation of any mutually agreed upon changes into subsequent revisions of this Agreement, assuring compliance with system policy, procedure and guidelines.

B. This Agreement will be reviewed on an annual basis; both UALR and PTC agree to notify one another in a timely manner of any curriculum changes that would significantly impact the nature of this Agreement.

C. UALR and PTC will work together cooperatively, in the best interest of affected students, to resolve any issues related to the transfer of courses should changes to either degree program occur while the Agreement is in effect.

D. Students will be subject to the terms and conditions of this Agreement in accordance with their academic year of entry at PTC. A student may opt for a subsequent revision of this Agreement, but must meet all of the requirements specified therein.

E. UALR and PTC will make every effort to inform students of this Agreement. This may include, but is not limited to, inclusion within each institution’s website, university catalog, recruitment publications, media announcements, social media engagement, and in-person information sessions.

MISCELLANEOUS

A. This Agreement is effective upon execution and shall remain in effect even if persons, positions, and/or titles change.

B. This Agreement may be terminated by either party with at least 90 calendar days written notice.

C. In the event that the Agreement is terminated, all students who have already been admitted to UALR, in accordance with the terms of this Agreement, will be allowed to complete their approved course of study under the terms contained therein.
In witness whereof, the parties hereto cause this Agreement to be executed:

UNIVERSITY OF ARKANSAS AT LITTLE ROCK

Chancellor: [Signature]
Date: 11/4/16

Exec. Vice Chancellor and Provost: [Signature]
Date: 11/4/16

Dean: [Signature]
Date: 11/4/16

PULASKI TECHNICAL COLLEGE

President: [Signature]
Date: 11-8-16

Vice President for Learning: [Signature]
Date: 3/10/16

Dean: [Signature]
Date: 4/8/16
UALR Admissions Requirements for Transfer Students

Transfer students with less than 12 transferrable hours must supply the following with their application for admission:

- High School transcript
- ACT, SAT or COMPASS scores taken within the last five years
- Proof of two MMR immunizations
- Official transcripts from each of the colleges attended

Students with more than 12 transferrable college credit hours with a GPA of 2.0 on all previous regionally accredited college coursework will need to submit the following for admissions:

- Official transcripts from each of the colleges attended
- Proof of two MMR immunizations

BSW Program Admission Requirements

Students can apply to the BSW program after completion of:

- A minimum of 50 credits (including completion of the core curriculum) completed or in progress
- At least one of three course prerequisites (or the PTC equivalent): SOWK 1301 Introduction to Social Work; SOCI 2300 Introduction to Sociology; and PSYC 2300 Psychology and the Human Experience -with a C or better grade

Students should submit an application and 3 letters of reference to the UALR BSW program in the spring semester prior to the fall in which they plan to start the BSW program (see http://ualr.edu/socialwork/bsw/admissions-info/ for application materials).

Prior to beginning the BSW program, students must:

- Successfully complete the ASLAS program.
- Successfully complete all three prerequisite courses with a grade of C or better: SOWK 1301 Introduction to Social Work; SOCI 2300 Introduction to Sociology; and, PSYC 2300 Psychology and the Human Experience
- Have at least a 2.5 cumulative GPA as well as a 2.5 GPA in the social work prerequisites to be admitted to the program.

Students must maintain a 2.5 overall GPA as well as a 2.5 GPA for social work courses.
### Pulaski Technical College

**Associate of Science in Liberal Arts and Sciences (AS-LAS)**

### University of Arkansas at Little Rock: Bachelor of Social Work (BSW)

**ID:**

---

#### General Education Requirements (35 credit hours)

<table>
<thead>
<tr>
<th>English/Communication (9 credit hours)</th>
<th>UALR</th>
<th>Semester</th>
<th>Hours</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 1311 English Composition I</td>
<td>RHET 1311</td>
<td>3</td>
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<tr>
<td>ENG 1312 English Composition II</td>
<td>RHET 1312</td>
<td>3</td>
<td></td>
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<tr>
<td>SPCH 1300 Speech Communications</td>
<td>SPCH 1300</td>
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<tr>
<th>Mathematics (3 credit hours)</th>
<th>UALR</th>
<th>Semester</th>
<th>Hours</th>
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<tbody>
<tr>
<td>MATH 1302 College Algebra or higher</td>
<td>MATH 1302</td>
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<table>
<thead>
<tr>
<th>Lab Sciences (8 credit hours)</th>
<th>UALR</th>
<th>Semester</th>
<th>Hours</th>
<th>Grade</th>
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</thead>
<tbody>
<tr>
<td>BIOL 1401 Biological Science</td>
<td>BIOL 1401</td>
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<tr>
<td>PHYS 1401 Physical Science or other core science approved in ACTS</td>
<td>CORE Science</td>
<td>4</td>
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<table>
<thead>
<tr>
<th>Humanities/Literature (6 credit hours)</th>
<th>UALR</th>
<th>Semester</th>
<th>Hours</th>
<th>Grade</th>
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</thead>
<tbody>
<tr>
<td>ARTA 2300 Introduction to Visual Arts or</td>
<td>ARHA 2305</td>
<td>3</td>
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<tr>
<td>MUSC 2300 Introduction to Music or</td>
<td>MUHL 2305</td>
<td>3</td>
<td></td>
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<tr>
<td>THEA 2300 Introduction to Theatre</td>
<td>THEA 2305</td>
<td>3</td>
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<tr>
<td>ENG 2273 World Literature I</td>
<td>ENGL 237</td>
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<table>
<thead>
<tr>
<th>Social Sciences/History/Government (9 credit hours)</th>
<th>UALR</th>
<th>Semester</th>
<th>Hours</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOC 2300 Introduction to Sociology (required for BSW program) or Psychology and the Human Experience (required for BSW program)</td>
<td>SOCI 2300</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSYC 2300 Introduction to Sociology or Psychology and the Human Experience (whichever was not taken as core)</td>
<td>PSYC 2300</td>
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<tr>
<td>HIST 1311 History of Civilization I or</td>
<td>HIST 1311</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HIST 1312 History of Civilization II</td>
<td>HIST 1312</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HIST 2311 US History to 1877 or</td>
<td>HIST 2311</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HIST 2312 US History since 1877 or</td>
<td>HIST 2312</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>POLS 1310 American National Government</td>
<td>POLS 1310</td>
<td>3</td>
<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Social Work Required Courses and Electives (25 credit hours)</th>
<th>UALR</th>
<th>Semester</th>
<th>Hours</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOWK 1301 Introduction to Social Work</td>
<td>SOWK 1301</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOC 2300 Introduction to Sociology or Psychology and the Human Experience (whichever was not taken as core)</td>
<td>SOCI 2300</td>
<td>3</td>
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<td></td>
</tr>
<tr>
<td>PSYC 2300 Developmental Psychology (Related Field elective)</td>
<td>PSYC 2300</td>
<td>3</td>
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<tr>
<td>PSYC 2330 Abnormal Psychology (BSW program requirement)</td>
<td>PSYC 2330</td>
<td>3</td>
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<tr>
<td>COLL 1300 College Seminar (if required) or Career Seminar (if required)</td>
<td>PEAW 1300</td>
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</table>

**Total PTC Credit Hours:** 60
### University of Arkansas at Little Rock

**Bachelor of Social Work (BSW)**

#### Required Social Work Courses (47 credit hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Semester</th>
<th>Hours</th>
<th>Grade</th>
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</thead>
<tbody>
<tr>
<td>SOWK 3302</td>
<td>Cultural Diversity</td>
<td></td>
<td>3</td>
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<tr>
<td>SOWK 3303</td>
<td>Human Behavior in the Social Environment I</td>
<td></td>
<td>3</td>
<td></td>
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<tr>
<td>SOWK 3304</td>
<td>Human Behavior in the Social Environment II</td>
<td></td>
<td>3</td>
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</tr>
<tr>
<td>SOWK 3313</td>
<td>Social Welfare Policy I</td>
<td></td>
<td>3</td>
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<tr>
<td>SOWK 3314</td>
<td>Social Welfare Policy II</td>
<td></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SOWK 3315</td>
<td>Policy Practice (or Addictions course after spring 2017)</td>
<td></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SOWK 3322</td>
<td>Methods of Social Work Research</td>
<td></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SOWK 3331</td>
<td>Practice I</td>
<td></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SOWK 3381</td>
<td>Social Work Statistics</td>
<td></td>
<td>3</td>
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<tr>
<td>SOWK 4212</td>
<td>Field Seminar I</td>
<td></td>
<td>2</td>
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<tr>
<td>SOWK 4213</td>
<td>Field Seminar II</td>
<td></td>
<td>2</td>
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</tr>
<tr>
<td>SOWK 4332</td>
<td>Practice II</td>
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<tr>
<td>SOWK 4333</td>
<td>Practice III</td>
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</tr>
<tr>
<td>SOWK 4541</td>
<td>Field Experience I</td>
<td></td>
<td>5</td>
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<tr>
<td>SOWK 4542</td>
<td>Field Experience II</td>
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</table>

#### Other Required Courses (13 credit hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Semester</th>
<th>Hours</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>RHET 3000-4000</td>
<td>Three (3) credit hours of upper level (3000 or 4000 level) Rhetoric &amp; Writing</td>
<td></td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

Nine (9) hours of Upper Level Related Field electives (includes, but is not limited to, 3000 or 4000 level courses in the following: Gerontology, Political Science, Sociology and Anthropology, Psychology, Criminal Justice, Human Service Administration, Health Sciences, & Public Administration).

One (1) hour of general elective credit

**UALR Required Credit Hours: 60**

**Total Credit Hours: 120**

*The UALR BSW program will accept PSYC 2320 to satisfy 3 hours of upper level related field elective credit in the social work program. However, this course will transfer in as a lower level elective and will not replace the UALR Developmental Psychology course for other majors. It will transfer in as a lower level elective only.*

**The UALR BSW program will accept PSYC 2330 to satisfy the program requirement for Abnormal Psychology. However, this course will transfer in as a lower level elective and will not replace the UALR Abnormal Psychology course for other majors. It will transfer in as a lower level elective only.*

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Version: 2016-2017
Revised: October 7, 2016
Item 20: Consideration of Requests for Approval of Proposals to Offer Two Existing Programs via Distance Education, UALR (Action)
January 13, 2017

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

Chancellor Andrew Rogerson, University of Arkansas at Little Rock, has requested approval to offer the existing programs listed below via distance education. Summaries of the proposals are attached.

- Bachelor of Science in Social Work
- Bachelor of Business Administration in Accounting

The proposals have received the necessary campus approvals. If enrollment and budget goals have not been met upon evaluation of the programs after five years, the programs will be discontinued. I concur with these recommendations and have attached a resolution for your consideration.

Sincerely,

Donald R. Bobbitt
President

Attachments
RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the request of the University of Arkansas at Little Rock to offer the existing programs listed below via distance education is hereby approved.

- Bachelor of Science in Social Work
- Bachelor of Business Administration in Accounting

BE IT FURTHER RESOLVED THAT if enrollment and budget goals have not been met upon evaluation of the programs after five years, the programs will be discontinued.

BE IT FURTHER RESOLVED THAT the President is hereby authorized to submit this proposal to the Higher Education Coordinating Board for appropriate action.
UNIVERSITY OF ARKANSAS AT LITTLE ROCK

Bachelor of Social Work (BSW)

EXISTING CERTIFICATE or DEGREE OFFERED via DISTANCE TECHNOLOGY

1. INSTITUTION SUBMITTING REQUEST:

University of Arkansas at Little Rock

2. CONTACT PERSON/TITLE:

E. Christopher Lloyd, PhD, LCSW, Interim Director, School of Social Work

3. NAME OF EXISTING CERTIFICATE OR DEGREE:

Bachelor’s Degree in Social Work (SOWK-BSW)

4. PROPOSED EFFECTIVE DATE FOR DISTANCE TECHNOLOGY DELIVERY:

August 2017 (fall term of academic year 2017-18)

5. PROGRAM INFORMATION:

Bachelor of Social Work (BSW)

6. REASON FOR OFFERING PROGRAM BY DISTANCE TECHNOLOGY:

The Bachelor of Social Work (BSW) program has been offered by UALR’s School of Social Work since 1997 in a traditional, on-campus format. The faculty want to begin offering this program via distance technology in the fall term of 2017. There will not be curricular changes to the BSW program offered via distance methods. Currently, the BSW program offers six of its thirteen core courses online. The required internship will be completed as close to the online student’s geographical location as possible unless the student requests otherwise.

The first and most obvious reason for offering an online BSW is that there is no Arkansas-based, online BSW degree currently available. As Arkansas’s largest BSW program and part of a large state university, the UALR School of Social Work (SSW) is well-positioned to offer this program. A majority of required BSW courses have been available in an online format for several years so faculty are familiar with what tools and methods are effective for online social work instruction. Faculty reside, and most are licensed as social workers, in Arkansas and incorporate topics social workers need to practice in Arkansas communities such as rural practice, demographic diversity, and poverty. Our BSW program has built a strong portfolio of internship opportunities across Arkansas as well.
Online BSW programs tend to be expensive. Geographically, the nearest online program is at St. Louis University. Tuition there is approximately $35,000 per year. All ten programs surveyed cost more than an undergraduate UALR program by a range of $20 to $230 per credit hour (SLU offers only full-time status, but its $35,000 annual cost far exceeds UALR Online’s cost of $7,800 for two 15 credit hour semesters. Likewise, Wayne State’s out of state tuition is $30,000 for two 15 credit hour terms). Hence, the total cost of tuition (for a full four years) exceeds UALR by a range of at least $2,400 to over $108,000 for the BSW degree.

To further contain costs and make the BSW more accessible to Arkansas students, the SSW is developing partnerships with community colleges around Arkansas. These “2+2” agreements (2 years at the community college followed by 2 years at UALR online or on campus) create a specific course of study for students at that community college that allows them to immediately apply to UALR and the BSW program upon graduation with no loss of credit, 60 hours of lower division course work completed, and pre-requisite courses completed, assuming they meet minimum grade point average and other, usual admission requirements. Key courses for entry to the BSW program are pre-approved for transfer in 2+2 agreements as well. These partnerships minimize cost and time needed to complete the BSW program.

Offering a distance learning, technology-based program also enables students to remain in their communities. UALR has a long tradition of serving employed students, students serving in the armed forces, and other non-traditional students. Providing a distance learning-based BSW program provides an option to these students to advance their education without long commutes, job changes, or similar challenges.

Finally, the BSW program is incorporating substance abuse treatment education as part of its core curriculum with an option for students to select an elective and internship that leads to eligibility for an entry-level Counselor-in-Training (CIT) credential from the Arkansas Substance Abuse Certification Board with 2,000 of the 6,000 hours needed for more advanced credentialing. Using distance education in the BSW program makes high-quality substance abuse treatment training available statewide, a major step towards addressing the dearth of substance abuse care options in many areas of the state.

7. PROVIDE THE LIST OF COURSES (COURSE NUMBER/TITLE) IN THE CERTIFICATE OR DEGREE LISTED ABOVE CURRENTLY OFFERED BY DISTANCE TECHNOLOGY. INDICATE WHICH EXISTING DISTANCE TECHNOLOGY COURSES ARE TAUGHT BY ADJUNCT FACULTY.

SOWK 1301 Introduction to Social Work
SOWK 3302 Diversity
SOWK 3303 Human Behavior in the Social Environment I
SOWK 3304 Human Behavior in the Social Environment II
No courses are taught exclusively by adjunct faculty, though at least one section of each course has been taught by adjunct faculty in the most recent Fall and Spring terms. Currently, there are no plans to use adjunct faculty for teaching core BSW courses using distance learning technology.

8. LIST OF NEW COURSES AND COURSE DESCRIPTIONS FOR DISTANCE TECHNOLOGY COURSES FOR THE DEGREE LISTED ABOVE. INDICATE WHICH NEW DISTANCE TECHNOLOGY COURSES WILL BE TAUGHT BY ADJUNCT FACULTY.

No new courses are being developed for the distance learning program. The program will offer the same social work core curriculum of classes. Existing courses not previously taught in distance learning format will be adapted in lieu of developing entirely new courses.

9. INDICATE THE COURSE DELIVERY MODE(S) AND CLASS INTERACTION MODE(S) FOR EACH DISTANCE TECHNOLOGY COURSE.

Course delivery mode (check all that apply):
✓ Online
  Compressed-video (CIV)
  Audio Conference
  Video Conference
✓ Web Conference
✓ Blended delivery (identify components): Online and Web Conference

Class interaction mode (check all that apply):
✓ Electronic bulletin boards
✓ E-mail
  Telephone
  Fax
✓ Chat
✓ Blog
✓ Other (specify): Occasional live (web conference) classes via Connect conferencing software

10. PROVIDE THE PERCENTAGE OF THE PROGRAM THAT IS OFFERED VIA DISTANCE (50%, 75%, ETC.).

100% of the program will be offered via distance.
11. DISCUSS THE PROVISIONS FOR INSTRUCTOR-STUDENT AND STUDENT-STUDENT INTERACTION THAT ARE INCLUDED IN THE PROGRAM DESIGN AND THE COURSE SYLLABUS.

In hybrid and fully online courses, the class is conducted primarily through the Blackboard software platform. Student-student and instructor-student interactions are facilitated through discussion bulletin boards, comments on student and/or instructor web logs (commonly termed “blogs”), and using Blackboard’s Collaborate tool. Collaborate allows small groups to meet live online for a web conference and includes use of webcams and microphones. The School of Social Work supplements the Blackboard platform with Adobe’s Connect software. Connect is similar to Blackboard’s Collaborate tool in that it is web conferencing software that requires webcams and microphones for each participant. But Connect allows an entire class of up to 99 persons to meet simultaneously with live feeds from webcams and microphones throughout, superior document sharing, additional meeting tools such as a ‘virtual’ dry erase board, and the capability to record meetings for absent students or those who want to cover the material again. Connect permits students to interact with each other and with the instructor live for a more traditional classroom like experience that includes small group work as well as class discussions and similar activities.

Instructors in hybrid or online courses use Collaborate, Connect, Skype video calling, and/or Google’s Hangout tools to hold ‘office hours’ for students so they have access to one-on-one or small group tutoring, discussions, and guidance as needed or requested.

Finally, both hybrid and online courses make extensive use of email systems to facilitate interaction among the students and with the course instructor.

12. ESTIMATE COSTS FOR THE PROPOSED DISTANCE TECHNOLOGY PROGRAM FOR THE FIRST 3 YEARS. INCLUDE FACULTY RELEASE TIME COSTS FOR COURSE/PROGRAM PLANNING AND DELIVERY.

Estimated costs are modest. UALR has deployed Blackboard for some time, and it is well-supported. The cost of Adobe Connect is approximately $700 per year for BSW faculty licenses and paid for via School funds generated by student technology fees. No faculty release or other unique expenses are generated by this program. Hence total costs are anticipated to be $2,100 for the first three years and paid for as noted above.

As the BSW program enrollment grows through the distance technology-based programming, additional faculty (adjunct or full-time) will need to be hired to remain in compliance with faculty-student ratios specified by Council on Social Work Education accreditation standards. But these are costs imposed by growth, not by the distance technology program per se.
UNIVERSITY OF ARKANSAS AT LITTLE ROCK

Bachelor of Business Administration in Accounting

EXISTING CERTIFICATE or DEGREE OFFERED via DISTANCE TECHNOLOGY

1. INSTITUTION SUBMITTING REQUEST:

University of Arkansas at Little Rock

2. CONTACT PERSON/TITLE:

Dr. Mark Funk, Interim Chair, Accounting

3. NAME OF EXISTING CERTIFICATE OR DEGREE:

Bachelor of Business Administration in Accounting

4. PROPOSED EFFECTIVE DATE FOR DISTANCE TECHNOLOGY DELIVERY:

Fall 2017

5. PROGRAM SUMMARY/JUSTIFICATION FOR OFFERING PROGRAM BY DISTANCE TECHNOLOGY:

The BBA in Accounting prepares students to work in a U.S. “top 25 field” in terms of job demand and starting salaries.

The current program offers all courses in the online format at least once per year. The program is offered online to better serve post-baccalaureate students, who comprise approximately 30% of our total program and approximately 50% of our online courses. However, we have not advertised the program as being fully online. Officially designating the program as online will allow our online program to reach students who are place-bound throughout the state.

6. PROVIDE THE LIST OF COURSES, INCLUDE COURSE NUMBER/TITLE, FOR THE CERTIFICATE/DEGREE PROGRAM CURRENTLY OFFERED BY DISTANCE TECHNOLOGY.

All courses in the Accounting major are currently taught 100% online. Three of the courses (Acct 4311, Acct 4314, Acct 4351) were previously available online only during 5-week summer terms. They will now be available during the Fall or Spring terms as well.

7. IF NEW COURSES WILL BE ADDED, PROVIDE THE LIST OF NEW COURSES (PROPOSED COURSE NUMBER/TITLE) AND THE NEW COURSE DESCRIPTIONS FOR THE CERTIFICATE/DEGREE.

There are no new courses.
8. Provide the course syllabus for each distance technology course for the program listed above and indicate the maximum class size for each distance course.

**Suggested Coursework to Obtain a BBA in Accounting 2016-2017 Catalog**

<table>
<thead>
<tr>
<th>Freshman 1 Semester</th>
<th>Hours</th>
<th>Junior 1 Semester</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSAD 1100 Business Professionalism</td>
<td>1</td>
<td>FINC 3310 Business Finance</td>
<td>3</td>
</tr>
<tr>
<td>Math 1302 College Algebra</td>
<td>3</td>
<td>MGMT 3300 Prin. Management</td>
<td>3</td>
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<tr>
<td>RHET 1311 Comp I</td>
<td>3</td>
<td>ACCT 3311 Intern. Financial Acct I</td>
<td>3</td>
</tr>
<tr>
<td>HIST 1311 or 1312 Hist of Civ. I or II</td>
<td>3</td>
<td>ACCT 3330 Intern. Cost</td>
<td>3</td>
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<tr>
<td>Science (See #1 below)</td>
<td>4</td>
<td>ECON 3355 Quant Bus Analysis</td>
<td>3</td>
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<td>BSAD 3100</td>
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<th>Junior 2 Semester</th>
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<tr>
<td>MATH 1342 Bus Calculus</td>
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<td>ACCT 3312 Intern. Financial Acct II</td>
<td>3</td>
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<tr>
<td>RHET 1312 Comp II</td>
<td>3</td>
<td>ACCT 3341 Acct Information Systems</td>
<td>3</td>
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<tr>
<td>SPCH 1300 Speech Comm.</td>
<td>3</td>
<td>ACCT 3361 Acct for Gov/NonProfit</td>
<td>3</td>
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<tr>
<td>US History/Govt (see #2 below)</td>
<td>3</td>
<td>BINS 3305 MIS</td>
<td>3</td>
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<tr>
<td>Science (See #1 below)</td>
<td>4</td>
<td>MKTG 3350 Principles of Marketing</td>
<td>3</td>
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<th>Hours</th>
<th>Senior 1 Semester</th>
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<tr>
<td>ACCT 2310 Prin. Of Acct I</td>
<td>3</td>
<td>ACCT 4314 Advanced Finc Acct</td>
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</tr>
<tr>
<td>ECON 2310 Bus Statistics I</td>
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<td>ACCT 4351 Auditing</td>
<td>3</td>
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<td>ECON 2322 Microeconomics</td>
<td>3</td>
<td>ACCT Elective</td>
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<td>Psychology 2300</td>
<td>3</td>
<td>BINS 3352 Data Analysis and Vis.</td>
<td>3</td>
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<td>Humanities (See #3 below)</td>
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<td>MGMT 3304 Operations Mgmt</td>
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<th>Hours</th>
<th>Senior 2 Semester</th>
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<td>ACCT 3321 Federal Taxation</td>
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<td>MKTG 2380 Legal Env of Business</td>
<td>3</td>
<td>ACCT 4311 Accounting Issues</td>
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<td>Fine Arts (See #4 below)</td>
<td>3</td>
<td>MGMT 4380 Business Strategy</td>
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<tr>
<td>ECON 2323 Macroeconomics</td>
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<td>Unrestricted Electives</td>
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<tr>
<td>BINS 3380 Business Communication</td>
<td>3</td>
<td>Total Hours</td>
<td>14</td>
</tr>
<tr>
<td>TOTAL HOURS</td>
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<td>TOTAL HOURS</td>
<td>15</td>
</tr>
</tbody>
</table>

**NOTE:** A grade of "C" or better is required in major courses.

(1) **Science (8 hours)**
- ANTH 1415 Physical Anthropology
- ASTR 1301/1101 Introduction to Astronomy & Lab
- BIOL 1400 Evolutionary and Environmental Biology
- BIOL 1401 Science of Biology
- BIOL 1433 Essentials of Anatomy and Physiology
- BIOL 2401 Microbiology
- CHEM 1400 Fundamental Chemistry I
- CHEM 1402 General Chemistry I
- CHEM 1406 General Chemistry for Engineers
- CHEM 1409 Chemistry and Society
- ERSC 1302/1102 Physical Geology and Lab
- ERSC 1304/1104 Earth and the Environment Lab
- ERSC 2303/2103 Historical Geology and Lab
- PHYS 1321/1121 College Physics I and Lab
- PHYS 1322/1122 College Physics II and Lab
- PHYS 2321/2121 Physics for Scientists/Engin. I
- PHYS 2322/2122 Physics for Scientists/Engin. II

Maximum class size for Acct online courses: 30.
9. PROVIDE THE PERCENTAGE OF THE PROGRAM THAT IS OFFERED VIA DISTANCE (50%, 75%, ETC.).

Entire program taught 100% online.

10. DISCUSS THE PROVISIONS FOR INSTRUCTOR-STUDENT AND STUDENT-STUDENT INTERACTION THAT ARE INCLUDED IN THE PROGRAM DESIGN AND THE COURSE SYLLABUS.

The Accounting curriculum has been designed for online delivery using Blackboard Collaborate Ultra and Skype as primary delivery technologies. Since major courses are currently offered online, the curriculum already makes use of these technologies and provides student-to-student and faculty-to-student opportunities throughout each course for virtual instruction, collaboration, and community building.

11. PROVIDE A LIST OF SERVICES THAT WILL BE SUPPLIED BY CONSORTIA PARTNERS OR OUTSOURCED TO ANOTHER ORGANIZATION.

Delivery platform: Blackboard

12. ESTIMATE COSTS FOR THE PROPOSED DISTANCE TECHNOLOGY PROGRAM FOR THE FIRST 3 YEARS. INCLUDE FACULTY RELEASE TIME COSTS FOR COURSE/PROGRAM PLANNING AND DELIVERY.

The program will have no additional costs. All of the courses are already delivered online.
Item 21: Consideration of Requests for Approval of Four New Substantive Change Requests – 4+1 Plans, UALR (Action)
January 13, 2017

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

Chancellor Andrew Rogerson, University of Arkansas at Little Rock, has requested approval of four Substantive Change Requests - 4+1 Plans as listed below. UALR proposes to create these programs for early entry of exceptional undergraduate students enrolled in a UALR baccalaureate degree program. These proposed early entry programs will use existing coursework and resources. Summaries of the proposals are attached.

• Early Entry Program into the Master of Public Administration
• Early Entry Program into the Master of Science in Information Science
• Early Entry Program into the Master of Science in Construction Management
• Early Entry Program into the Master of Science in Information Quality

The proposals have received the necessary campus approvals. If enrollment and budget goals have not been met upon evaluation of the programs after five years, the programs will be discontinued. I concur with these recommendations and have attached a resolution for your consideration.

Sincerely,

Donald R. Bobbitt
President

Attachments
RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the University of Arkansas at Little Rock’s Substantive Change Requests ~ 4+1 Plans as set forth below are hereby approved.

- Early Entry Program into the Master of Public Administration
- Early Entry Program into the Master of Science in Information Science
- Early Entry Program into the Master of Science in Construction Management
- Early Entry Program into the Master of Science in Information Quality

BE IT FURTHER RESOLVED THAT if enrollment and budget goals have not been met upon evaluation of the programs after five years, the programs will be discontinued.

BE IT FURTHER RESOLVED THAT the President is hereby authorized to submit this proposal to the Higher Education Coordinating Board for appropriate action.
UNIVERSITY OF ARKANSAS AT LITTLE ROCK

Master of Public Administration

SUBSTANTIVE CHANGE REQUEST
(Changes made to existing certificate/degree/major/option/emphasis/concentration/minor or focus.)

1. INSTITUTION SUBMITTING REQUEST:

   University of Arkansas at Little Rock

2. CONTACT PERSON/TITLE:

   Jerry Stevenson/MPA Coordinator

3. PROPOSED EFFECTIVE DATE:

   Fall 2017

4. CURRENT TITLE OF DEGREE OR CERTIFICATE:

   Master of Public Administration

5. CURRENT TITLE OF MAJOR, OPTION, EMPHASIS, CONCENTRATION, MINOR OR FOCUS:

   Public Administration

6. PROVIDE DETAILS FOR AND REASON FOR PROPOSED CHANGES:

   No new degree program and no new courses are being proposed. The proposal is for an early entry into the MPA program of undergraduate students in any major with a cumulative GPA of 3.2 or higher. Based on graduation data available for 2014-2015 and 2015-2016, there is an average of 707 students per year who could qualify for this program.

7. PROVIDE CURRENT AND PROPOSED CURRICULUM FOR THE PROPOSED CHANGES. UNDERLINE NEW COURSES AND PROVIDE NEW COURSE DESCRIPTIONS.

   No new courses are being proposed. The curriculum of the MPA program, as well as the feeder bachelor's programs, remain unchanged; however, a recommended sequence of courses for the 4+1 program is attached.

8. PROVIDE GOALS AND OBJECTIVES OF PROPOSAL:

   Exceptional UALR undergraduate students may apply and be accepted to the MPA program and begin working towards their graduate degree while completing their baccalaureate degree. The 4+1 program will allow participating students to combine their undergraduate studies with graduate level coursework. Additionally, it will enable them to complete their graduate degree in a shorter amount of time than the traditional path.
9. **IF PROGRAM IS A BLEND OF UNDERGRADUATE AND GRADUATE COURSES, HOW WILL THE COURSES BE COUNTED TOWARD GRADUATION?**

For students enrolled in the 4+1 program, 12 graduate hours taken towards completing the MPA can be counted toward the student's undergraduate degree.

10. **WHAT PERCENTAGE WILL THE PROPOSED PROGRAM BE OFFERED BY DISTANCE DELIVERY?**

None

11. **PROVIDE PROGRAM BUDGET. INDICATE AMOUNT OF FUNDS AVAILABLE FOR REALLOCATION.**

This proposal does not require any new resource allocations.
UNIVERSITY OF ARKANSAS AT LITTLE ROCK

Master of Science in Information Science

SUBSTANTIVE CHANGE REQUEST
(Changes made to existing certificate, degree, major, option, emphasis, concentration, minor, or focus.)

1. INSTITUTION SUBMITTING REQUEST:

   University of Arkansas at Little Rock

2. CONTACT PERSON/TITLE:

   Dr. Elizabeth Pierce/Chair – Department of Information Science

3. PROPOSED EFFECTIVE DATE:

   Fall 2016

4. CURRENT TITLE OF DEGREE OR CERTIFICATE:

   MS in Information Science

5. PROPOSED NAME OF DEGREE OR CERTIFICATE:

   No change. However, students enrolled in a bachelor’s program will have the option to apply for early entry into the 4+1 program.

6. CURRENT TITLE OF MAJOR, OPTION, EMPHASIS, CONCENTRATION, MINOR OR FOCUS:

   Information Science

7. PROPOSED NAME OF MAJOR, OPTION, EMPHASIS, CONCENTRATION, MINOR OR FOCUS:

   No change to program name.

8. PROVIDE DETAILS FOR AND REASON FOR PROPOSED CHANGES: (PROVIDE STUDENT DEMAND, PROJECTED ENROLLMENT, AND EMPLOYER NEED)

   No new degree program and new courses are being proposed. The proposal is for an early entry of undergraduate students enrolled in the BS in Information Science and with a cumulative GPA of 3.2 or higher into the MS program. More details are provided in response to Q.14 and Q.19 below. Based on graduation data available for 2014-2015 and 2015-2016, there is an average of 31 students/year who could qualify for this program.

9. PROVIDE CURRENT AND PROPOSED CURRICULUM FOR THE PROPOSED CHANGES. UNDERLINE NEW COURSES AND PROVIDE NEW COURSE DESCRIPTIONS.
No new courses are being proposed. The curriculum of the MS program as well as the feeder bachelor's programs remain unchanged. However, a recommended sequence of courses for the 4+1 program is attached.

10. PROVIDE GOALS AND OBJECTIVES OF PROPOSAL:

Exceptional UALR undergraduate students may apply and be accepted to the MS program and begin working towards their graduate degree while completing their baccalaureate degree. The 4+1 program will allow participating students to combine their undergraduate studies with graduate level coursework. Additionally, it will enable them to complete their graduate degree in a shorter amount of time than the traditional path.

11. IF PROGRAM IS A BLEND OF UNDERGRADUATE AND GRADUATE COURSES, HOW WILL THE COURSES BE COUNTED TOWARD GRADUATION?

For students enrolled in the 4+1 program, 12 graduate hours taken towards completing the MS in Information Science can be counted toward the student's undergraduate degree in Information Science.

12. WHAT PERCENTAGE WILL THE PROPOSED PROGRAM BE OFFERED BY DISTANCE DELIVERY?

100% of the MS program is offered using distance technologies so it is possible for students to complete their graduate degree remotely once they have completed their BS degrees. The graduate courses are webcasted live as well as recorded so that students can attend in person, attend remotely, or attend online.

13. PROVIDE THE CREDIT HOURS FOR THE CERTIFICATE, DEGREE, MAJOR, OPTION, EMPHASIS, CONCENTRATION, MINOR, OR FOCUS LISTED ABOVE.

The BS in Information Science is 120 credits. The MS in Information Science is 33 credits.

14. PROVIDE PROGRAM BUDGET. INDICATE AMOUNT OF FUNDS AVAILABLE FOR REALLOCATION.

This proposal does not require any new resource allocations.
UNIVERSITY OF ARKANSAS AT LITTLE ROCK

Master of Science in Construction Management

SUBSTANTIVE CHANGE REQUEST
(Changes made to existing certificate, degree, major, option, emphasis, concentration, minor, or focus.)

1. INSTITUTION SUBMITTING REQUEST:
   University of Arkansas at Little Rock

2. CONTACT PERSON/TITLE:
   Jim Carr

3. PROPOSED EFFECTIVE DATE:
   Fall 2017

4. CURRENT TITLE OF DEGREE OR CERTIFICATE:
   Master of Science in Construction Management

5. PROPOSED NAME OF DEGREE OR CERTIFICATE:
   No change to name; however, students enrolled in a Bachelors’ program will have the option to apply for early entry into the 4+1 program.

6. CURRENT TITLE OF MAJOR, OPTION, EMPHASIS, CONCENTRATION, MINOR OR FOCUS:
   Construction Management

7. PROVIDE DETAILS FOR AND REASON FOR PROPOSED CHANGES: (PROVIDE STUDENT DEMAND, PROJECTED ENROLLMENT, AND EMPLOYER NEED)
   No new degree program and new courses are being proposed. The proposal is for an early entry of undergraduate students enrolled in the BS in Construction Management and with a cumulative GPA of 3.2 or higher into the MS program. More details are provided in response to Q.14 and Q.19 below. Based on graduation data available for 2014-2015 and 2015-2016, there is an average of 31 students per year who could qualify for this program.

8. PROVIDE CURRENT AND PROPOSED CURRICULUM FOR THE PROPOSED CHANGES. UNDERLINE NEW COURSES AND PROVIDE NEW COURSE DESCRIPTIONS.
   No new courses are being proposed. The curriculum of the MS program, as well as the feeder bachelor’s programs, remains unchanged. However, a recommended sequence of courses for the 4+1 program is attached.
9. PROVIDE GOALS AND OBJECTIVES OF PROPOSAL:

Exceptional UALR undergraduate students may apply and be accepted to the MS program and begin working towards their graduate degree while completing their baccalaureate degree. The 4+1 program will allow participating students to combine their undergraduate studies with graduate level coursework. Additionally, it will enable them to complete their graduate degree in a shorter amount of time than the traditional path.

10. IF PROGRAM IS A BLEND OF UNDERGRADUATE AND GRADUATE COURSES, HOW WILL THE COURSES BE COUNTED TOWARD GRADUATION?

For students enrolled in the 4+1 program, 12 graduate hours taken towards completing the MS in Construction Management can be counted toward the student's bachelor's degree in Construction Management.

11. WHAT PERCENTAGE WILL THE PROPOSED PROGRAM BE OFFERED BY DISTANCE DELIVERY?

None

12. PROVIDE THE CREDIT HOURS FOR THE CERTIFICATE, DEGREE, MAJOR, OPTION, EMPHASIS, CONCENTRATION, MINOR, OR FOCUS LISTED ABOVE.

The BS in Construction Management is 125 credits. The MS in Construction Management is 30 credits.

13. PROVIDE PROGRAM BUDGET. INDICATE AMOUNT OF FUNDS AVAILABLE FOR REALLOCATION.

This proposal does not require any new resource allocations.
UNIVERSITY OF ARKANSAS AT LITTLE ROCK

Master of Science in Information Quality

SUBSTANTIVE CHANGE REQUEST
(Changes made to existing certificate, degree, major, option, emphasis, concentration, minor, or focus.)

1. INSTITUTION SUBMITTING REQUEST:

   University of Arkansas at Little Rock

2. CONTACT PERSON/TITLE:

   Dr. Elizabeth Pierce/Chair – Department of Information Science

3. PROPOSED EFFECTIVE DATE:

   Fall 2016

4. CURRENT TITLE OF DEGREE OR CERTIFICATE:

   Master of Science in Information Quality

5. PROPOSED NAME OF DEGREE OR CERTIFICATE:

   No change to name; however, students enrolled in a bachelor’s program will have the option to apply for early entry into the 4+1 program.

6. PROVIDE DETAILS FOR AND REASON FOR PROPOSED CHANGES:

   No new degree program and new courses are being proposed. The proposal is for an early entry of undergraduate students enrolled in the BS in Information Science and with a cumulative GPA of 3.2 or higher into the MS program. More details are provided in response to Q.14 and Q.19 below. Based on graduation data available for 2014-2015 and 2015-2016, there is an average of 31 students/year who could qualify for this program.

7. PROVIDE CURRENT AND PROPOSED CURRICULUM FOR THE PROPOSED CHANGES. UNDERLINE NEW COURSES AND PROVIDE NEW COURSE DESCRIPTIONS.

   No new courses are being proposed. The curriculum of the MS program and the feeder bachelor’s programs remain unchanged; however, a recommended sequence of courses for the 4+1 program is attached.
8. **PROVIDE GOALS AND OBJECTIVES OF PROPOSAL:**

Exceptional UALR undergraduate students may apply and be accepted to the MS program and begin working towards their graduate degree while completing their baccalaureate degree. The 4+1 program will allow participating students to combine their undergraduate studies with graduate level coursework. Additionally, it will enable them to complete their graduate degree in a shorter amount of time than the traditional path.

9. **IF PROGRAM IS A BLEND OF UNDERGRADUATE AND GRADUATE COURSES, HOW WILL THE COURSES BE COUNTED TOWARD GRADUATION?**

For students enrolled in the 4+1 program, 12 graduate hours taken towards completing the MS in Information Quality can be counted toward the student’s undergraduate degree in Information Science.

10. **WHAT PERCENTAGE WILL THE PROPOSED PROGRAM BE OFFERED BY DISTANCE DELIVERY?**

100% of the MS program is offered using distance technologies so it is possible for students to complete their graduate degree remotely once they have completed their BS degrees. The graduate courses are webcasted live as well as recorded so that students can attend in person, attend remotely, or attend online.

11. **PROVIDE THE CREDIT HOURS FOR THE CERTIFICATE, DEGREE, MAJOR, OPTION, EMPHASIS, CONCENTRATION, MINOR, OR FOCUS LISTED ABOVE.**

The BS in Information Science is 120 credits. The MSIQ is 33 credits.

12. **PROVIDE PROGRAM BUDGET. INDICATE AMOUNT OF FUNDS AVAILABLE FOR REALLOCATION.**

This proposal does not require any new resource allocations.
Consideration of Requests for Approval of Proposals to Delete Programs, UALR (Action)
January 13, 2017

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

Chancellor Andrew Rogerson, University of Arkansas at Little Rock, has requested approval to delete the following programs:

1. Graduate Certificate - Regional Economic Development
2. Graduate Certificate and Masters - Accountancy
3. Graduate Certificate and Masters - Taxation
4. Certificate of Proficiency - Service Learning Scholars

These programs are being deleted due to declining demand. There are no enrolled students in the programs as of fall 2016. No courses will be deleted because of this proposed action. A summary of the proposal is attached.

The proposal has received the necessary campus approvals. I concur with this recommendation and have attached a resolution for your consideration.

Sincerely,

Donald R. Bobbitt
President

Attachments
BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the proposal of the University of Arkansas at Little Rock to delete the programs set forth, effective fall 2017, is hereby approved.

- Graduate Certificate - Regional Economic Development
- Graduate Certificate and Masters - Accountancy
- Graduate Certificate and Masters - Taxation
- Certificate of Proficiency - Service Learning Scholars

BE IT FURTHER RESOLVED THAT the President is hereby authorized to submit this proposal to the Higher Education Coordinating Board for appropriate action.
1. INSTITUTION SUBMITTING REQUEST:
   University of Arkansas at Little Rock

2. CONTACT PERSON/TITLE:
   Dr. Jane Wayland, Stephen Harrow Smith Dean, College of Business
   501-569-8892 / jpwayland@ualr.edu

3. PROPOSED EFFECTIVE DATE:
   Fall 2017

4. TITLE OF CERTIFICATE, DEGREE PROGRAM, OPTION, OR ORGANIZATIONAL UNIT:
   1) Regional Economic Development
   2) Accountancy (GC)
   3) Taxation (GC)
   4) Accountancy (Mace)
   5) Taxation (MS)
   6) Service Learning Scholars (CP)

5. REASON FOR DELETION:
   Declining demand

6. NUMBER OF STUDENTS STILL ENROLLED IN PROGRAM:
   There are no students enrolled in Fall 2016.

7. EXPECTED GRADUATION DATE OF LAST STUDENT:
   None. We worked with students to complete.

8. NAME OF COURSES WHICH WILL BE DELETED AS A RESULT OF THIS ACTION:
   None

9. HOW WILL STUDENTS IN THE DELETED PROGRAM BE ACCOMMODATED:
   We have accommodated the students.
Item 23: Request for Approval of a Proposal to Offer the Existing AAS, the TC and CP in Early Childhood Education, Pre-K Level, Age 3-4 Endorsement via Distance Ed, UAFS (Action)
January 13, 2017

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

Chancellor Paul B. Beran, University of Arkansas at Fort Smith, has requested approval to offer the existing Early Childhood Education Associate of Applied Science, Technical Certificate, Certificate of Proficiency, and Pre-K Level, Age 3-4 Endorsement by distance technology. A summary of the proposal is attached.

Adult students interested in pursuing this degree have consistently requested that classes be delivered online to accommodate the many demands on the working adult learner’s time. Offering the A.A.S., along with the Certificate of Proficiency, the Technical Certificate, and the Pre-K Level, Age 3-4 Endorsement by distance technology will make these classes available statewide, improving the quality of early childhood education of Arkansas’ children in child care facilities and public preschool classrooms.

The proposal has received the necessary campus approvals. If enrollment and budget goals have not been met upon evaluation of the programs after five years, the program will be discontinued. I concur with this recommendation and have attached a resolution for your consideration.

Sincerely,

Donald R. Bobbitt
President

Attachments
BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF
ARKANSAS THAT the proposal of the University of Arkansas at Fort Smith to offer the
existing Early Childhood Education Associate of Applied Science, Technical Certificate,
Certificate of Proficiency, and Pre-K Level, Age 3-4 Endorsement by distance technology,
effective fall 2017, is hereby approved.

BE IT FURTHER RESOLVED THAT if enrollment and budget goals have not been met upon
evaluation of the program after five years the program will be discontinued.

BE IT FURTHER RESOLVED THAT the President is hereby authorized to submit this proposal
to the Arkansas Department of Higher Education for appropriate action.
EXISTING CERTIFICATE or DEGREE OFFERED via DISTANCE TECHNOLOGY

1. INSTITUTION SUBMITTING REQUEST:
   University of Arkansas at Fort Smith

2. CONTACT PERSON/TITLE:
   Dr. Georgia Hale, Provost and Vice Chancellor for Academic Affairs

3. NAME OF EXISTING CERTIFICATE OR DEGREE:
   Early Childhood Education, Associate of Applied Science (AAS)
   Early Childhood Education, Technical Certificate (TC)
   Early Childhood Education, Certificate of Proficiency (CP)
   Pre-K Level, Age 3-4 Endorsement

4. PROPOSED EFFECTIVE DATE FOR DISTANCE TECHNOLOGY DELIVERY:
   Fall 2017

5. PROGRAM SUMMARY/JUSTIFICATION FOR OFFERING PROGRAM BY DISTANCE TECHNOLOGY:
   UAFS has offered the Associate of Applied Science (AAS) in Early Childhood Education for over ten years. Adult students interested in pursuing this degree have consistently requested that classes be delivered online to accommodate the many demands on the working adult learner’s time. Offering the AAS, along with the certificate of proficiency, the technical certificate, and the Pre-K Level, Age 3-4 Endorsement by distance technology will make these classes available statewide, improving the quality of early childhood education of Arkansas’ children in child care facilities and public preschool classrooms.

   Course requirements for the CP, TC, and endorsement are included in the AAS in Early Childhood Education. Since these are not new programs of study and will not be offered at an off-campus location, HLC approval is not required.

6. Provide the list of courses, include course number/title, for the certificate/degree program currently offered by distance technology.

   *Early Childhood Education Associate of Applied Science*
   Courses currently being offered by distance technology (21 hours):
   - ENGL 1203/1213 Composition I and II (6 hours)
   - SPCH 1203 Introduction to Speech Communication (3 hours)
   - Math Requirement (3 hours):
     MATH 1303 College Mathematics and Quantitative Literacy or
     MATH 1403 College Algebra
• Social Science Requirement (3 hours):
  PSYC 1163 General Psychology or
  SOCI 2753 Introduction to Sociology
• Fine Arts General Education Core course (3 hours)
• ITA 1003 Computer Applications for the Knowledge Worker (3 hours)

**Early Childhood Education Technical Certificate**
N/A

**Early Childhood Education, Certificate of Proficiency**
N/A

**Pre-K Level, Age 3-4 Endorsement**
N/A

7. IF 100% OF THE PROGRAM WILL NOT BE OFFERED BY DISTANCE TECHNOLOGY, LIST COURSES THAT WILL NOT BE OFFERED BY DISTANCE TECHNOLOGY.

**Early Childhood Education Associate of Applied Science (7 hours)**
• *HLTH 2953 First Aid (3 hours)
• *SPAN 1304 Beginning Spanish I or equivalent ACTS course (4 hours)

**Early Childhood Education Technical Certificate (3 hours)**
• *HLTH 2953 First Aid

**Early Childhood Education, Certificate of Proficiency (3 hours)**
• *HLTH 2953 First Aid

**Pre-K Level, Age 3-4 Endorsement**
N/A

*Upon review and approval of the UAFS program administration, transfer credit will be accepted for the two courses not being offered by distance technology (HLTH 2953 First Aid and SPAN 1304 Beginning Spanish I).

8. FOR EXISTING COURSES THAT WILL BE OFFERED BY DISTANCE TECHNOLOGY (FOR THE FIRST TIME), PROVIDE THE COURSE SYLLABUS FOR EACH OF THESE COURSES FOR THE CERTIFICATE/DEGREE PROGRAM AND INDICATE THE MAXIMUM CLASS SIZE FOR EACH DISTANCE COURSE.

<table>
<thead>
<tr>
<th>Early Childhood Education Degree Programs</th>
<th>Existing Courses Offered for the First Time by Distance Technology</th>
<th>AAS</th>
<th>TC</th>
<th>CP</th>
<th>Pre-K Level, Age 3-4 Endorsement</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECD 1003 Foundations of Early Childhood Education</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>ECD 1103 Child Growth and Development</td>
</tr>
<tr>
<td>ECD 1401 Early Childhood Field Experience I</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>ECD 1411 Early Childhood Field Experience II</td>
</tr>
<tr>
<td>ECD 2093 Health, Safety, and Nutrition for Young Learners</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>ECD 2303 Literacy and Language Arts for Early Childhood</td>
</tr>
<tr>
<td>ECTC 2403 Math and Science for Early Childhood</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>ECTC 2503 Child Guidance</td>
</tr>
<tr>
<td>ECTC 2603 Practicum</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>ECTC 2703 Preschool Curriculum (B - Pre-K)</td>
</tr>
</tbody>
</table>

2
ECTC 2803 Infant Toddler Curriculum  X  X  
ECTC 2903 Future Perspectives in Early Childhood  X  X  X  
Total Hours  32  23  10  13  
The maximum class size for each distance technology course will be 30 students.

9. IF NEW COURSES WILL BE ADDED, PROVIDE THE LIST OF NEW COURSES (PROPOSED COURSE NUMBER/TITLE) AND THE NEW COURSE DESCRIPTIONS FOR THE CERTIFICATE/DEGREE.

No new courses.

10. PROVIDE THE PERCENTAGE OF THE PROGRAM THAT IS OFFERED VIA DISTANCE (50%, 75%, ETC.).

<table>
<thead>
<tr>
<th>Degree/Certificate/Endorsement</th>
<th>Percent of Program to be Offered via Distance Technology</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early Childhood Education, AAS</td>
<td>88%</td>
</tr>
<tr>
<td>Early Childhood Education, TC</td>
<td>88%</td>
</tr>
<tr>
<td>Early Childhood Education, CP</td>
<td>77%</td>
</tr>
<tr>
<td>Pre-K Level, Age 3-4 Endorsement</td>
<td>100%</td>
</tr>
</tbody>
</table>

11. ESTIMATE COSTS FOR THE PROPOSED DISTANCE TECHNOLOGY PROGRAM FOR THE FIRST 3 YEARS. INCLUDE FACULTY RELEASE TIME COSTS FOR COURSE/PROGRAM PLANNING AND DELIVERY.

No additional costs are anticipated to provide the course requirements via distance technology. The director of Early Childhood Education is responsible for all facets of the delivery of the AAS in Early Childhood Education, which includes the course requirements for the certificate of proficiency, technical certificate, and endorsement. This position currently includes a 30-hour credit load per academic year, with release time for administration and curriculum development in early childhood education. The director will be the instructor of record for 15 hours per year, and will be responsible for developing the online courses and preparing the modules of instruction. As the AAS, TC, CP, and endorsement have been taught in a traditional format since the inception of the AAS in 2004, current qualified adjunct faculty are available to deliver the coursework. Blackboard training and certification will be provided by UAFS Instructional Support for those adjunct faculty members teaching the online courses.
Item 24: Notification of a Proposal to Change the Name of the Resource Interpretative Minor to the Public History Minor, UAFS (Information)

NOTIFICATION OF A PROPOSAL TO CHANGE THE NAME OF THE RESOURCE INTERPRETATIVE MINOR TO THE PUBLIC HISTORY MINOR, UAFS (INFORMATION)
January 13, 2016

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

Chancellor Paul B. Beran, University of Arkansas at Fort Smith, has requested that you be notified of a proposal to change the name of the Resource Interpretation minor to a Public History minor, effective fall 2017. A summary of the proposal is attached.

Changing the name of the Resource Interpretation minor to a minor in Public History will better reflect the minor’s course of study and will be less confusing to students. The Public History minor will continue to prepare students to pursue fields in public history, including but not limited to those in museums, historic sites, archives, and organizations with need of historical records.

This proposal has received the necessary campus approvals. A letter of notification will be submitted to ADHE following the Board meeting.

Sincerely,

Donald R. Bobbitt
President

Attachment
UNIVERSITY OF ARKANSAS AT FORT SMITH

Public History Minor

NAME CHANGE OF EXISTING CERTIFICATE, DEGREE, MAJOR, OPTION OR ORGANIZATIONAL UNIT
(No change in program curriculum, option/emphasis/concentration or organizational structure)

1. INSTITUTION SUBMITTING REQUEST:
University of Arkansas - Fort Smith (UAFS)

2. CONTACT PERSON/TITLE:
Dr. Georgia Hale, Provost and Vice Chancellor for Academic Affairs

3. PROPOSED EFFECTIVE DATE:
Fall 2017

4. CURRENT TITLE OF MAJOR OR OPTION / EMPHASIS / CONCENTRATION:
Resource Interpretation Minor

5. PROPOSED NAME OF MAJOR OR OPTION / EMPHASIS / CONCENTRATION:
Public History Minor

6. REASON FOR PROPOSED ACTION:
UAFS is requesting to change the name of the current Resource Interpretation minor to a minor in Public History, a title that will better reflect the minor’s course of study and be less confusing to students. Although the curriculum will remain the same, the proposed change will require a course prefix modification from RINT to HIST.

References to “track” designations will also be removed. The Public History minor will continue to prepare students to pursue fields in public history, including but not limited to those in museums, historic sites, archives, and organizations with need of historical records.
Item 25: Consideration of Requests for Approval of Proposals to Place the Technical Certificate in Web Design and the Technical Certificate in Accounting on Inactive Status, UACCB (Action)
January 13, 2017

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

Chancellor Deborah Frazier, University of Arkansas Community College at Batesville, has requested approval to place the Technical Certificate in Accounting Services and the Technical Certificate in Web Design on inactive status. Summaries of the proposals are attached.

The various “focus areas” of the Associate of Applied Science degree in Business Services were recently consolidated to create a single, general business degree. The reduction in accounting specific courses as a result of this consolidation does not support a stand-alone Technical Certificate in Accounting Services.

The Associate of Applied Science degree in Business Services, which previously contained a number of “focus areas” – many of which were computer information systems related, was reconfigured to create a consolidated, general business degree, and a stand-alone Associate of Applied Science degree in Computer Information Systems. Although the Technical Certificate in Web Design is being placed on inactive status, future students will have the option of a Certificate of Proficiency in Web Design.

Currently, two students were enrolled in the Technical Certificate in Accounting Support. Of the two students, one has been given permission for course substitutions in order to finish the Technical Certificate in Accounting Support, and the second student is now pursuing the AAS in Business Services. There are currently no students enrolled in the Technical Certificate in Web Design.

The proposals have received the necessary campus approvals. I concur with these recommendations and have attached a resolution for your consideration.

Sincerely,

Donald R. Bobbitt
President

Attachments
BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the proposal of the University of Arkansas Community College at Batesville to place the Technical Certificate in Accounting Support and the Technical Certificate in Web Design on inactive status is hereby approved.

BE IT FURTHER RESOLVED THAT the President is hereby authorized to submit this proposal to the Higher Education Coordinating Board for appropriate action.
Technical Certificate in Accounting Support

Inactive/Reactivate Program

1. INSTITUTION SUBMITTING REQUEST:
University of Arkansas Community College at Batesville

2. CONTACT PERSON/TITLE:
Brian K. Shonk / Vice Chancellor for Academic Affairs

3. PROPOSED EFFECTIVE DATE (LAST DATE FOR NEW STUDENT ENROLLMENTS):
February 1, 2017

4. TITLE OF DEGREE PROGRAM:
Technical Certificate in Accounting Support

5. REASON FOR PROPOSED ACTION:

✓ Inactive status – No new students can be admitted to the program after the effective date. (Program on inactive status for 5 years will be removed from the AHECB approved program inventory.)

Provide the following information:

a. Reason for proposed action - placing program on inactive status.
The various “focus areas” of the Associate of Applied Science degree in Business Services were consolidated to create a single, general business degree. This new degree exposes students to a broader range of business areas while providing them a guided pathway to aid in on-time degree completion with fewer excess credit hours. The reduction in accounting specific courses as a result of this consolidation does not support a stand-alone technical certificate.

b. Number of students enrolled in program.
As of fall 2016, two students were enrolled in the Technical Certificate in Accounting Support.

c. How will students in the inactive program be accommodated?
Of the two students, one has been given permission for course substitutions so s/he may finish the Technical Certificate in Accounting Support and the other student has changed her/his major to pursue the AAS in Business Services.

d. Projected program completion date.
It is expected that all students (now currently one student) will complete her/his Technical Certificate in Accounting Support at the end of Spring Semester 2017.
UNIVERSITY OF ARKANSAS COMMUNITY COLLEGE AT BATESVILLE

Technical Certificate in Web Design

Inactive/Reactivate Program

1. INSTITUTION SUBMITTING REQUEST:
   University of Arkansas Community College at Batesville

2. CONTACT PERSON/TITLE:
   Brian K. Shonk, Vice Chancellor for Academic Affairs

3. PROPOSED EFFECTIVE DATE (LAST DATE FOR NEW STUDENT ENROLLMENTS):
   February 1, 2017

4. TITLE OF DEGREE PROGRAM:
   Technical Certificate in Web Design

5. REASON FOR PROPOSED ACTION:

   ✓ Inactive status – No new students can be admitted to the program after the effective date. (Program on inactive status for 5 years will be removed from the AHECB approved program inventory.)

   Provide the following information:
   a. Reason for proposed action - placing program on inactive status.
      The Associate of Applied Science degree in Business Services, which previously contained a number of “focus areas” – many of which were computer information systems related, was reconfigured to create a consolidated, single, general business degree, and a stand-alone Associate of Applied Science degree in Computer Information Systems. The creation of the new AAS in Computer Information Systems was completed with input from local businesses that employ information technology personnel. Specific to web design, the local businesses preferred the shorter certificate of proficiency to the longer technical certificate. Employers wanted basic knowledge of web design conveyed as part of students’ formal education, but wanted to focus the students’ deeper understanding of web design on the specific programs they use. Although the Technical Certificate in Web Design is being placed on inactive status, future students will have the option of a Certificate of Proficiency in Web Design.
b. *Number of students enrolled in program.*
   At the beginning of fall 2016, two students were enrolled in the Technical Certificate in Web Design. However, prior to notification of this request, both independently changed their major to the Associate of Arts in General Education. They both indicated their desire to transfer to a four-year school. One intends to focus on graphic design as opposed to web design and the other intends to focus on social work.

c. *How will students in the inactive program be accommodated?*
   No current students require accommodation. However, should any student(s) enroll in the Technical Certificate in Web Design they will be afforded the opportunity to complete the necessary coursework before the TC is deleted (anticipated to be five years from inactivation date).

d. *Projected program completion date.*
   Assuming no new students select the Technical Certificate in Web Design, the program will be completed February 1, 2017, as there are currently no students in the program.

e. *Provide documentation of written notification to students currently enrolled in the program.*
   There are currently no students in the program. However, if new students select the Technical Certificate in Web Design prior to February 1, 2017, they will be sent the following email.
Item 26: Consideration of Request for Approval of Proposals to Revise the Curriculum and Credit Hours in the Listed Programs, UACCM (Action)
January 13, 2017

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

Chancellor Larry Davis, University of Arkansas Community College at Morrilton, has requested approval to revise the curriculum and credit hours in the existing programs listed below. Summaries of the proposals are attached.

- Certificate of Proficiency and Technical Certificate in Industrial Mechanics and Maintenance
- Certificate of Proficiency and Technical Certificate in Welding

The proposals have received the necessary campus approvals. If enrollment and budget goals have not been met upon evaluation of the programs after five years, the programs will be discontinued. I concur with these recommendations and have attached a resolution for your consideration.

Sincerely,

[Signature]

Donald R. Bobbitt
President

Attachments
RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the request of the University of Arkansas Community College at Morrilton to revise the curriculum and credit hours in the existing programs set forth below is hereby approved.

- Certificate of Proficiency and Technical Certificate - Welding

BE IT FURTHER RESOLVED THAT if enrollment and budget goals have not been met upon evaluation of the programs after five years, the programs will be discontinued.

BE IT FURTHER RESOLVED THAT the President is hereby authorized to submit this proposal to the Higher Education Coordinating Board for appropriate action.
UNIVERSITY OF ARKANSAS COMMUNITY COLLEGE AT MORRILTON

Certificate of Proficiency Industrial Mechanics and Maintenance Technology

REVISION OF EXISTING CERTIFICATE OR DEGREE PROGRAM

1. INSTITUTION SUBMITTING REQUEST:
   University of Arkansas Community College at Morrilton

2. CONTACT PERSON/TITLE:
   Diana M. Arn, Vice Chancellor for Academic Affairs

3. TITLE OF CERTIFICATE/DEGREE PROGRAM:
   Certificate of Proficiency Industrial Mechanics and Maintenance Technology

4. EFFECTIVE DATE:
   August 2017

5. REASON FOR PROPOSED CHANGE:
   The UACCM IMMT Advisory Committee reviewed the current curriculum to better serve the student and business and industry. While most classes in the program stayed the same, they request changes in the order in which they are to be completed and so changed the CP and TC.

6. PROVIDE CURRENT AND REVISED CURRICULUM OUTLINE. (INDICATE TOTAL CREDIT HOURS FOR CURRENT CERTIFICATE/DEGREE AND TOTAL CREDIT HOURS FOR REVISED CERTIFICATE/DEGREE.)
   The current CP has 13 Credit hours and the new CP will have 15 Credit hours.
UNIVERSITY OF ARKANSAS COMMUNITY COLLEGE AT MORRILTON

Technical Certificate Industrial Mechanics and Maintenance Technology

REVISION OF EXISTING CERTIFICATE OR DEGREE PROGRAM

1. INSTITUTION SUBMITTING REQUEST:

University of Arkansas Community College at Morrilton

2. CONTACT PERSON/TITLE:

Diana M. Arn, Vice Chancellor for Academic Affairs

3. TITLE OF CERTIFICATE/DEGREE PROGRAM:

Technical Certificate Industrial Mechanics and Maintenance Technology

4. EFFECTIVE DATE:

August 2017

5. REASON FOR PROPOSED CHANGE:

The UACCM IMMT Advisory Committee reviewed the current curriculum to better serve the student and business and industry. While most classes in the program stayed the same, they request changes in the order in which they are to be completed and so changed the CP and TC.

6. PROVIDE CURRENT AND REVISED CURRICULUM OUTLINE. (INDICATE TOTAL CREDIT HOURS FOR CURRENT CERTIFICATE/DEGREE AND TOTAL CREDIT HOURS FOR REVISED CERTIFICATE/DEGREE.)

The current TC has 29 Credit hours and the new TC will have 30 Credit hours.
UNIVERSITY OF ARKANSAS COMMUNITY COLLEGE AT MORRILTON

Certificate of Proficiency Welding

REVISION OF EXISTING CERTIFICATE OR DEGREE PROGRAM

1. INSTITUTION SUBMITTING REQUEST:
   University of Arkansas Community College at Morrilton

2. CONTACT PERSON/TITLE:
   Diana M. Arn, Vice Chancellor for Academic Affairs

3. TITLE OF CERTIFICATE/DEGREE PROGRAM:
   Certificate of Proficiency Welding

4. EFFECTIVE DATE:
   August 2017

5. REASON FOR PROPOSED CHANGE:
   UACCM'S Welding Advisory Committee reviewed current curriculum and determined that the entire welding program should be revamped to better meet the needs of students and industry partners. The revamp will allow three major step-outs for students while allowing students the opportunity for additional hours of welding training if they choose the AAS degree. The changes in the entire program include changing the curriculum for the current CP in Welding. The other CP in Pipe Welding will be deleted. Changing the number of hours in the TC and developing and adding an AAS in Welding.

6. PROVIDE CURRENT AND REVISED CURRICULUM OUTLINE. (INDICATE TOTAL CREDIT HOURS FOR CURRENT CERTIFICATE/DEGREE AND TOTAL CREDIT HOURS FOR REVISED CERTIFICATE/DEGREE.)

   Both current and revised certificates will have 15 hours.
UNIVERSITY OF ARKANSAS COMMUNITY COLLEGE AT MORRILTON

Technical Certificate Welding

REVISION OF EXISTING CERTIFICATE OR DEGREE PROGRAM

1. INSTITUTION SUBMITTING REQUEST:
   University of Arkansas Community College at Morrilton

2. CONTACT PERSON/TITLE:
   Diana M. Arn, Vice Chancellor for Academic Affairs

3. TITLE OF CERTIFICATE/DEGREE PROGRAM:
   Technical Certificate Welding

4. EFFECTIVE DATE:
   August 2017

5. REASON FOR PROPOSED CHANGE:
   The UACCM Welding Advisory Committee reviewed current curriculum and determined that the entire welding program should be revamped to better meet the needs of students and industry partners. The revamp will allow three major step-outs for students while allowing students the opportunity for additional hours of welding training if they choose the AAS degree. The changes in the entire program include taking the Technical Certificate from 36 hours to 30 hours.

6. PROVIDE CURRENT AND REVISED CURRICULUM OUTLINE. (INDICATE TOTAL CREDIT HOURS FOR CURRENT CERTIFICATE/DEGREE AND TOTAL CREDIT HOURS FOR REVISED CERTIFICATE/DEGREE.)

   Currently the Technical Certificate has 36 hours which will change to 30 hours.
Item 27: Consideration of Request for Approval of a Proposal to Create a New Associate of Applied Science Degree in Welding, UACCM (Action)
January 13, 2017

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

Chancellor Larry Davis, University of Arkansas Community College at Morrilton, has requested approval to reconfigure the existing Technical Certificate in Welding to create a new Associate of Applied Science in Welding.

The proposal has received the necessary campus approvals. If enrollment and budget goals have not been met upon evaluation of the program after five years, the program will be discontinued. I concur with this recommendation and have attached a resolution for your consideration.

Sincerely,

Donald R. Bobbitt
President

Attachments
RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the request of the University of Arkansas Community College at Morrilton to reconfigure the existing Technical Certificate in Welding to create a new Associate of Applied Science Degree in Welding is hereby approved.

BE IT FURTHER RESOLVED THAT if enrollment and budget goals have not been met upon evaluation of the programs after five years, the programs will be discontinued.

BE IT FURTHER RESOLVED THAT the President is hereby authorized to submit this proposal to the Higher Education Coordinating Board for appropriate action.
UNIVERSITY OF ARKANSAS COMMUNITY COLLEGE AT MORRILTON

Associate of Applied Science in Welding

RECONFIGURATION OF EXISTING DEGREE PROGRAMS
Modification to Create New Degree (75% of coursework from existing degree)

1. INSTITUTION SUBMITTING REQUEST:

University of Arkansas Community College at Morrilton

2. CONTACT PERSON/TITLE:

Diana M. Arn, Vice Chancellor for Academic Affairs

3. TITLE(S) OF DEGREE PROGRAMS TO BE MODIFIED:

Welding

4. PROPOSED TITLE OF MODIFIED PROGRAM:

Associate of Applied Science in Welding

5. PROPOSED EFFECTIVE DATE(TERM/YEAR):

August 2017

6. REASON FOR PROPOSED CONSOLIDATION/RECONFIGURATION:

The Welding Advisory Committee reviewed current curriculum and determined that the entire welding program should be revamped to better meet the needs of students and industry partners. The revamp will allow three major step outs for students and will allow students the opportunity for additional hours of welding training if they choose the AAS degree. The changes in the entire program include changing the current CP in Welding curriculum, deleting the CP in Pipe Welding, reducing the Technical Certificate from 36 hours to 30 hours and adding an AAS degree. Currently students must attend classes for a year in order to receive the CP.

The total semester hours is 60. The proposed plan shows the progression of the CP, TC, and AAS.

7. WILL THE PROPOSED DEGREE BE OFFERED ON-CAMPUS, OFF-CAMPUS, OR VIA DISTANCE DELIVERY?

Offered on-campus
Item 28: Consideration of Request for Approval of a Proposal to Delete the Certificate of Proficiency in Pipe Welding, UACCM (Action)
January 13, 2017

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

Chancellor Larry Davis, University of Arkansas Community College at Morrilton, has requested approval to delete the Certificate of Proficiency in Pipe Welding. The skills in the Certificate of Proficiency in Pipe Welding are being absorbed into the Associate of Applied Science degree. A summary of the proposal is attached.

The proposal has received the necessary campus approvals. I concur with the recommendation and have attached a resolution for your consideration.

Sincerely,

Donald R. Bobbitt
President

Attachments
RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the proposal of the University of Arkansas Community College at Morrilton to delete the Certificate of Proficiency in Pipe Welding is hereby approved.

BE IT FURTHER RESOLVED THAT the President is hereby authorized to submit this proposal to the Higher Education Coordinating Board for appropriate action.
1. INSTITUTION SUBMITTING REQUEST:
   University of Arkansas Community College at Morrilton

2. CONTACT PERSON/TITLE:
   Diana M. Arn, Vice Chancellor for Academic Services

3. PROPOSED EFFECTIVE DATE:
   August 2017

4. TITLE OF CERTIFICATE, DEGREE PROGRAM, OPTION / EMPHASIS / CONCENTRATION, OR ORGANIZATIONAL UNIT:
   Certificate of Proficiency in Pipe Welding

5. REASON FOR DELETION:
   UACCM is revamping the entire welding program. While pipe welding skill will still be taught in courses in the program, the Welding Advisory Committee finds no need to have a CP in pipe welding.

6. NUMBER OF STUDENTS STILL ENROLLED IN PROGRAM:
   0 (Zero)

7. NAME OF COURSES THAT WILL BE DELETED AS A RESULT OF THIS ACTION:
   While the course WLD 2306 Pipe Welding will be deleted, the skill will be added to other courses.
Item 29: Notification of a Proposal to Change the Name of the Associate of Applied Science in Business with Emphasis in Business Office Technology, UACCM (Information)
January 13, 2016

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

Chancellor Larry Davis, University of Arkansas Community College at Morrilton, has requested that you be notified of a proposal to change the name of the Associate of Applied Science in Business with emphasis in Business Office Technology to emphasis in Business Administrative Technology. A summary of the proposal is attached.

The Associate of Applied Science in Business currently has three emphasis areas. One approved area is Business Office Technology. Per the UACCM Business Advisory Committee’s recommendation, UACCM is requesting to change the emphasis name to Business Administrative Technology to better communicate the skills that are taught in the degree option.

This proposal has received the necessary campus approvals. A letter of notification will be submitted to ADHE following the Board meeting.

Sincerely,

Donald R. Bobbitt
President

Attachment
1. **INSTITUTION SUBMITTING REQUEST:**
   University of Arkansas Community College at Morrilton

2. **CONTACT PERSON/TITLE:**
   Diana M. Arn, Vice Chancellor for Academic Services

3. **PROPOSED EFFECTIVE DATE:**
   August 2017

4. **CURRENT TITLE OF DEGREE/CERTIFICATE PROGRAM:**
   Associate Applied Science Business

5. **CURRENT TITLE OF MAJOR OR OPTION/EMPHASIS/CONCENTRATION AND ORGANIZATIONAL UNIT:**
   Business Office Technology / Technical Studies

6. **PROPOSED NAME OF CERTIFICATE/DEGREE:**
   Associate Applied Science Business

7. **PROPOSED NAME OF MAJOR OR OPTION/EMPHASIS/CONCENTRATION AND ORGANIZATIONAL UNIT:**
   Business Administrative Technology Option / Technical Studies

8. **REASON FOR PROPOSED ACTION:**
   The UACCM Business Advisory Committee discussed the need to change the name of the option in order to better communicate the skills that are taught in the degree option. The Committee also thought that the name change would help in recruiting students to the degree major.

9. **SEMESTER CREDIT HOURS FOR PROPOSED MAJOR OR OPTION / EMPHASIS / CONCENTRATION:**
   60 semester hours
January 13, 2017

TO THE MEMBERS OF THE BOARD OF TRUSTEES

Dear Trustees:

Items placed on the Unanimous Consent Agenda are matters which have traditionally received the unanimous support of the Board; however, any item may be singled out for discussion. I am requesting that you consider the following items on the Unanimous Consent Agenda for the January 25-26, 2017 Board meeting.

1. The University of Arkansas Foundation, Inc. has adopted a resolution acknowledging acceptance of gifts from Debbie and Bob Blume and friends and colleagues to establish an endowed award for non-traditional students at the University of Arkansas, Fayetteville to be known as the “Blume Award for Non-Traditional Students”; 

2. The University of Arkansas Foundation, Inc. has adopted a resolution acknowledging acceptance of a gift from Kenneth and Elizabeth Allan to establish an endowed endowment for the restoration, maintenance and preservation of the Fay and Gus Jones House held by the Fay Jones School of Architecture and Design at the University of Arkansas, Fayetteville to be known as the “Fay and Gus Jones House Stewardship Endowment”;

3. The University of Arkansas Foundation, Inc. has adopted a resolution acknowledging acceptance of a gift from the Estate of Bettye and Billy E. Lazenby to establish an endowed scholarship benefitting students in the Sam M. Walton College of Business at the University of Arkansas, Fayetteville to be known as the “Billy E. and Bettye L. Lazenby Endowed Scholarship”;

4. The University of Arkansas Foundation, Inc. has adopted a resolution acknowledging acceptance of gifts from the Estate of Eunice and Paul Noland, alumni, and friends to establish an endowed award benefitting faculty or students in the Animal Science Department in the Dale Bumpers College of Agriculture, Food and Life Sciences at the University of Arkansas, Fayetteville to be known as the Paul and Eunice Noland Endowed Award”;

5. The University of Arkansas Foundation, Inc. has adopted a resolution acknowledging acceptance of a gift from Tommy May to establish an endowed scholarship benefitting under-represented, need-based Arkansas students selected by the Center for Multicultural and Diversity Education within the Vice Chancellor of Student
6. The University of Arkansas Foundation, Inc. has adopted a resolution acknowledging acceptance of gifts from Linda and Bob McMath and Honors College alumni, parents, faculty and friends to establish an endowed scholarship benefitting undergraduate students enrolled in the Honors College at the University of Arkansas, Fayetteville to be known as the “Bob and Linda McMath Honors College Path Endowed Scholars”;

7. The University of Arkansas Foundation, Inc. has adopted a resolution acknowledging acceptance of a gift from Roy and Christine Sturgis Educational Trust to establish an endowed award benefitting students in the Fulbright College of Arts and Sciences at the University of Arkansas, Fayetteville to be known as the “Cindy Coates Miller Endowed Award”;

8. The University of Arkansas Foundation, Inc. has adopted a resolution acknowledging acceptance of gifts from Kellie and Stacy King, Mary and Michael Behrends and Shellie Bricker to establish an endowed award benefitting undergraduate students in the College of Engineering at the University of Arkansas, Fayetteville to be known as the “Jean Ostermeier Cancer Research Award”;

9. The University of Arkansas Foundation, Inc. has adopted a resolution acknowledging acceptance of gifts from Anna Park Farella, Judy Britteneum and the Arkansas Chapter of the American Society of Landscape Architects to establish an endowed scholarship benefitting undergraduate students in the Fay Jones School of Architecture and Design at the University of Arkansas, Fayetteville to be known as the “Neil Hamill Park Endowed Scholarship”;

10. The University of Arkansas Foundation, Inc. has adopted a resolution acknowledging acceptance of a gift from Jeff and Kathy Sanders to establish an endowed endowment benefitting students enrolled in the College of Engineering at University of Arkansas, Fayetteville to be known as the “Jeff and Kathy Sanders Endowment in Electrical Engineering”;
12. The University of Arkansas Foundation, Inc. has adopted a resolution acknowledging acceptance of a gift from Jo Fullerton Wheeler to establish an endowed award benefitting undergraduate students in the Sam M. Walton College of Business at the University of Arkansas, Fayetteville to be known as the “John Randall Wheeler Memorial Endowed Award”;

13. The University of Arkansas Foundation, Inc. has previously adopted a resolution acknowledging acceptance of a gift from Tommy and Sylvia Boyer to establish an endowed scholarship benefitting undergraduate students from the City of Fort Smith and the donors have requested to revise criteria for award to students enrolled in the Sam M. Walton College of Business at the University of Arkansas, Fayetteville to be known as the “Tommy and Sylvia Boyer Endowed Scholarship Fund for Fort Smith Students”;

14. The University of Arkansas Foundation, Inc. has adopted a resolution acknowledging acceptance of a gift from the Williamson Charitable Remainder Annuity Trust created by Barbara D. and Herman Williamson, Jr. to establish an endowed chair benefitting the College of Engineering at the University of Arkansas, Fayetteville to be known as the “Earl J. and Lillian P. Dyess Endowed Chair in Engineering”;

15. The University of Arkansas, Fayetteville, has proposed a resolution of sorrow for Murray Smart, which is attached.

Sincerely,

Donald R. Bobbitt
President

Attachments (2)
RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS
THAT the pursuant to Board Policy 470.2 the Board acknowledges with appreciation receipt of
donated funds to The University of Arkansas Foundation, Inc. or to the University to establish the
following endowed awards, chairs, endowments and scholarships:

(a) Blume Award for Non-Traditional Students benefitting non-traditional students at the
University of Arkansas, Fayetteville.

(b) Fay and Gus Jones House Stewardship Endowment for the restoration, maintenance
and preservation of the Fay and Gus Jones House held by the Fay Jones School of
Architecture and Design at the University of Arkansas, Fayetteville.

(c) Billy E. and Bettye L. Lazenby Endowed Scholarship benefitting students in the Sam
M. Walton College of Business at the University of Arkansas, Fayetteville.

(d) Paul and Eunice Noland Endowed Award benefitting faculty or students in the Animal
Science Department in the Dale Bumpers College of Agriculture, Food and Life
Sciences at the University of Arkansas, Fayetteville.

(e) Tommy and Kathryn May Early Access Academy Endowed Scholarship benefitting
under-represented, need-based Arkansas students selected by the Center for
Multicultural and Diversity Education within the Vice Chancellor of Student Affairs
Office at the University of Arkansas, Fayetteville.

(f) Bob and Linda McMath Honors College Path Endowed Scholars benefitting
undergraduate students enrolled in the Honors College at the University of Arkansas,
Fayetteville.

(g) Cindy Coates Miller Endowed Award benefitting students in the Fulbright College of
Arts and Sciences at the University of Arkansas, Fayetteville.

(h) Jean Ostermeier Cancer Research Award benefitting undergraduate students in the
College of Engineering at the University of Arkansas, Fayetteville.

(i) Neil Hamill Park Endowed Scholarship benefitting undergraduate students in the Fay
Jones School of Architecture and Design at the University of Arkansas, Fayetteville.

(j) Jeff and Kathy Sanders Endowment in Electrical Engineering benefitting students
enrolled in the College of Engineering at University of Arkansas, Fayetteville.

(k) Sue Hooten Walls Endowed Award in Education benefitting undergraduate students in
the College of Education and Health Professions at the University of Arkansas,
Fayetteville.
(l) John Randall Wheeler Memorial Endowed Award benefitting undergraduate students in the Sam M. Walton College of Business at the University of Arkansas, Fayetteville.

(m) Tommy and Sylvia Boyer Endowed Scholarship Fund for Fort Smith Students benefitting undergraduate students from the City of Fort Smith enrolled in the Sam M. Walton College of Business at the University of Arkansas, Fayetteville.

(n) Earl J. and Lillian P. Dyess Endowed Chair in Engineering benefitting the College of Engineering at the University of Arkansas, Fayetteville.

BE IT FURTHER RESOLVED THAT the Board hereby ratifies and approves the establishment of the foregoing named endowments which shall be held and used pursuant to Board Policy 470.2 and the agreement or resolution of The University of Arkansas Foundation, Inc. establishing them and with such provisions as may be required to be consistent with applicable law and accomplish the donor’s purposes as nearly as possible.
RESOLUTION

WHEREAS, Clifton Murray Smart Jr., 83, of Fayetteville, Arkansas, University Professor Emeritus of the Fay Jones School of Architecture and Design, died August 9, 2016; and

WHEREAS, Professor Smart joined the University of Arkansas faculty in 1966 and served the University in teaching, research, and service for more than 32 years; continuing to teach as a professor emeritus after his retirement; and

WHEREAS, Professor Smart championed the advancement of the Fay Jones School of Architecture and Design and the education of its students as the cornerstone of his professional life; serving as the school’s second dean for a period of 15 years, from 1976-91, the longest tenure of any person holding that position, during which time the school saw a threefold increase in its faculty, added a landscape architecture program, acquired the Lake Hamilton property that would become Garvan Woodland Gardens, began offering a master’s degree in community planning, began the program providing a semester of study in Rome for all architecture students, and had its home in Vol Walker Hall renovated; and

WHEREAS, Professor Smart evidenced across those many years his steadfast dedication to the values of higher education, as recognized in 1995 by his receipt from the Arkansas Alumni Association of its Distinguished Faculty Achievement Award for Teaching and Research; and

WHEREAS, Professor Smart’s contributions to the University of Arkansas included serving as assistant dean under Fay Jones, the architecture school’s first dean and namesake, as president of the Campus Faculty and the University of Arkansas Teaching Academy, and as founder and editor for seven years of Inquiry, a journal of undergraduate student research; and

WHEREAS, Professor Smart’s other professional involvements included being a member and fellow of the American Institute of Architects, membership on the Arkansas Board of Architects, and serving as president of the Southeast Chapter of the Society of Architectural Historians and as a co-editor of that organization’s journal, Arris; and

WHEREAS, Professor Smart’s legacy will endure in the Fay Jones School through recognition in the naming of the C. Murray Smart Media Center and the C. Murray Smart Jr. Lobby in his honor;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Board expresses its appreciation for Professor Smart’s contributions and long service to the University of Arkansas and expresses condolences to his family.

FURTHERMORE, the Board of Trustees directs that this resolution shall be spread upon the minutes of this meeting, and a copy shall be provided to Professor Smart’s widow, Mrs. Carolyn Jones Smart, and two sons and two daughters-in-law, Clifton Murray Smart III and Gail Smart of Springfield, Missouri, and John David Smart and Charla Smart of Dallas.
Item 31: Executive Session

EXECUTIVE SESSION