

## INBRE Funding Opportunities FAQs

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### **Please note:**

Make sure to review your proposal before it is submitted, incomplete proposals will NOT be reviewed.

Late proposals will not be reviewed.

ALL proposals have to be submitted by the signing official of your institution. Proposals submitted by faculty, will be not be reviewed.

**Question:** May I submit more than one (1) application?

**Answer:** Yes, faculty can submit a Summer Grant proposal and Pilot Grant proposal. Faculty who submit both a Pilot for the 2017 spring semester and RDG, if they are recommended for funding, only one (1) proposal will be funded.

**Question:** The NIH instructions ask for Form Page 4 with a detailed budget for year one followed by Form Page 5 for all years.

**Answer:** We are requesting a detailed budget for each year along with the Form page 5 for All Years for the multi-year Research Development Grant Proposals only.

**Question:** For the minimum effort of 50% Calendar Year, does it has to be in a “2.5 summer months & 3.5 Academic months”

**Answer:** This is just an example; your total months must equal six for the Research Development Grants. Summer Grant proposals require 100% effort for 10-weeks and the Pilot Grant proposals require 25% release time for each semester.

**Question:** In the sample budget, only undergraduate students are listed. Can I include a graduate student in my budget?

**Answer:** Yes, as long as you have the required number of undergraduate students in your budget, you can include a graduate student as your budget allows.

**Question:** My lab does animal work, but we are not doing any animal work in the proposal, can I include animal supplies in my budget?

**Answer:** Only supplies that are essential for the proposed research may be included in your budget. Please do not include supplies you will use for other projects or for teaching purposes. All supplies must be justified in your budget justification and research plan.

**Question:** For the equipment grants, does it have to be one major piece of equipment or can it be multiple smaller instruments?

**Answer:** You can propose to purchase one large instrument or multiple smaller instruments. Your proposal should justify the need and use of each instrument you request.

**Question:** Do the pages need to have the correct headers and footers?

**Answer:** Yes, all of the pages should have the correct headers and footers and be numbered correctly. Refer to the 398 forms for the correct footers and headers.

**Question:** I did not submit a Letter of Intent, can I still submit a Research Development Grant proposal?

**Answer:** Yes, the Letter of Intent is optional. It is designed to let us know how many proposals we will be receiving so that we can recruit reviewers for the proposals.

**Question:** What should be included in the Letter of Support (LOS) from my institution?

**Answer:** The LOS from your institution should confirm that you will be given the required release time from teaching should your proposal be recommended for funding. Additionally, if you mention specific institutional support within your proposal, it should be confirmed in the letter.

**Question:** What should be included in the Letter of Support (LOS) from my mentor?

**Answer:** Your mentor's LOS should include the areas of science that they will be contributing to regarding your project.